



# City of Clovis

## Senior Services Committee

~ Minutes ~

321 North Connelly St  
Clovis, NM, 88101  
[www.cityofclovis.org](http://www.cityofclovis.org)

Thursday, September 14, 2023      1:30 p.m.      North Annex, Clovis-Carver Library

### I) [CALL TO ORDER](#)

Mayor Morris called the meeting to order and established the presence of a quorum.

### II) [ROLL CALL](#)

Attendee Name	Status
Constance Williams	Present
Donna Labatt	Present
Elizabeth Crouthamel	Present
Linda Lawson	Present
Melinda Coslett	Present
Michael Morris	Present
Shelley Winn	Present
Terry Potter	Present
Les Bassinger	Absent

### III) [APPROVAL OF MINUTES](#)

III.1) Approval of minutes of July 13, 2023

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[071323 senior services minutes.docx](#) 

**RESULT:APPROVED [UNANIMOUS]**

**MOVER:**

**SECONDER:**

**AYES:** Constance Williams, Donna Labatt, Elizabeth Crouthamel, Linda Lawson, Melinda Coslett, Michael Morris, Shelley Winn, Terry Potter

**NAYS:** None

**ABSENT:** Les Bassinger

**IV) NEW BUSINESS**

IV.1) Update regarding additional appropriation opportunities for the Hillcrest Senior Life Center, Barbara Riggan

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Ms. Riggan advised she took this to the commission last Thursday and they approved for her to apply. They will be requesting funding for 255,414.98 which will be used to value engineer some things back into the budget. The first is landscape and irrigation and the operatable partition.

Mayor Morris advised it was great that they were able to add these items back in. He asked where the partition would be. Ms. Riggan advised it would be in the main multipurpose area.

Ms. Riggan advised the covered patio was considered an alternative so it did not go into the contract. They will have to seek additional funding for that. It was determined there was not enough funding to bid on that item. Ms. Labatt advised when they designed that it was an important part. Ms. Williams advised it was part of the original design. Ms. Riggan advised because they were at the top of the funding they were not able to consider those as part of the contract. They are on the ICIP for future funding which has been submitted to the state.

Mayor Morris advised it would be great if Ms. Riggan could get support from the committee to submit that application.

**RESULT: ADOPTED [UNANIMOUS]**

**MOVER:** Melinda Coslett

**SECONDER:** Donna Labatt

**AYES:** Constance Williams, Donna Labatt, Elizabeth Crouthamel, Linda Lawson, Melinda Coslett, Michael Morris, Shelley Winn, Terry Potter

**NAYS:** None

**ABSENT:** Les Bassinger

**VI) REPORTS**

Committee Members

None.

### Senior Services & Friendship Center

Ms. Riggan advised October 4th from 10-2 there will be a health fair. They will offer vaccines, blood pressure checks and they will have vendors inside the building. They are also offering on October 10th a seminar on wills, probate, and medicaid will begin at 11:00 a.m. at the Friendship Center.

October 19th they will host Scaryoke at 1:00 p.m. On October 27th at 2:00 pm they will have a Halloween party and dance.

### Baxter-Curren

Ms. Ollom advised they are still working on the roof and the insurance has approved their claim. They have flu shots scheduled in October through Walgreens but have no date yet.

### La Casa Senior Center

Ms. Crouthamel advised this past month they distributed 125 food boxes to seniors. they are still holding monthly dances on Sundays from 1-4. Transportation has doubled. They are running 30 pickup and dropoffs a day. Dance will be October 15th and Bingo every Wednesday from 1-3.

### CRSMA

2241 congregate meals and 3,323 home deliveries for the month of August.

### 50+ Olympics

Ms. Coslett advised they are hosting a cornhole event at the old McDaniels building at 6:00 p.m. this evening. There is a \$5 entry fee. They do not have to be members of the 50+ Olympics but they do have to be 50+. This will be a weekly event every Thursday at 6:00 p.m. If attendance goes well they will add shuffleboard.

### RSVP/FGB

Ms. Suzanne Zamora advised the RSVP program has 76 active volunteers and 8 foster grandparents in the schools. They still have four vacancies for foster grandparents. The stipend amount went up to \$4 an hour for foster grandparents. They attended the 9/11 event at Cannon and they were privileged to announce some of the names.

### V) **OLD BUSINESS**

### Update on the Hillcrest Senior Life Center

Mr. Perry gave a summary of major activities with completion percentage:

Building Concrete - 100% complete

Structures - 100% complete  
TPO Roofing - 100% complete  
Metal Trim & Accessories - 60% complete  
EIFS/Stucco - 100% complete  
Aluminum Frames - 100% complete  
Glass & Glazing - 99% complete  
Gypsum Assemblies - 100% complete  
Flooring - 45% complete (multi purpose and kitchen flooring install upon permanent power)  
Painting - 95% complete  
Specialty doors and hardware - 100% complete  
Electrical - 85% complete (main panel to arrive December 12th)  
Site Concrete - 100% complete - currently working to complete by the end of July 2023  
Base Course - 100% complete  
Casework and Carpentry - 95% complete  
Paving - 100% complete  
Specialty accessories - 50% complete

About 2 years ago the construction industry was experiencing a hard time getting HVAC equipment. Now, any main distribution panels are hard to come by. Their estimated delivery date is February 2024. They decided to do a redesign and have several disconnects and panels instead. They are able to get it sooner than February but as of last night the most current update is the last piece of panel will not be shipped until December 6.

Mayor Morris asked if completion was around January or February. Mr. Perry advised probably mid January. They want to be done by the end of the year but it will be hard with the last ship date.

Ms. Labatt asked what the temperature control parameter was for installing the flooring. Mr. Perry advised they never want to install flooring unless it is 40 and rising. They want to get the HVAC started, the building climatized and at a normal operating temperature.

Ms. Williams asked if there would be water in the pipes that they would have to worry about pipes freezing if the building is empty during the winter. Mr. Perry advised they have a lot of options are currently discussing those. They want to talk to WT Denton.

Mayor Morris asked if the building sustained hail damage during the last major storm. Mr. Perry advised they had to redo one whole side of the buildings stucco. TPO did great but they did have a little water damage in the building.

In 2020 the industrial market was a \$60 billion industry and now it is a \$160 billion industry. NCA Architects was able to come up with a redesign but they are still waiting until December. They will be installing as the components come in.

## **VII) FOR THE GOOD OF THE ORDER**

Ms. Williams advised EPCOG will host a grant workshop in the North Annex on September 22nd.

**VIII) ADJOURNMENT**

There being no further business to come before the committee the meeting adjourned at 2:30 p.m.

\_\_\_\_\_  
Mayor

SEAL  
(ATTEST)

\_\_\_\_\_  
City Clerk