

Clovis-Carver Library Board
~ Minutes ~

321 North Connelly St
Clovis, NM 88101
www.cityofclovis.org

July 31, 2023

5:30 p.m.

North Annex, Clovis-Carver Library

I) CALL TO ORDER

II) ROLL CALL

Introduction of Rachel VerNooy, student representative

Ms. VerNooy advised she would be a junior this year. She loves the library and thought it was a very important resource for the community.

Present: Ann Schuckman
Chris Bryant
Dianna Thompson
Kathy Ollom
Shelley Winn
Iris Greene
Jennifer Duke
Brad Bender

Absent: Laura Wright
Leigh Hammond Willmon
Katy Archey

Others Present: Claire Burroughes
Dianna Thompson
Margaret Hinchee
Vicki Reyes

III) APPROVAL OF MINUTES

RESULT:	ADOPTED
MOVER:	Jennifer Duke
SECONDER:	Iris Greene
AYES:	Ann Schuckman, Chris Bryant, Kathy Ollom, Shelley Winn, Iris Greene, Jennifer Duke
NAYS:	None
ABSENT:	Laura Wright, Leigh Hammond Willmon, Katy Archey

IV) NEW BUSINESS

Discussion regarding moving the Veterans Memorial to Veterans Park

Ms. Hinchee advised the Veteran's Memorial on the south lawn was taken care of by Jim Coleman and Rube Render. They had two events in 14 years where they placed names on the memorial. She had two citizens come to her to place their father's names on the memorial. After several phone calls she came to find there were no policies and procedures for the memorial. Ms. Burroughes and herself had an idea to move the memorial to Veteran's Park. She didn't see the need for it to be at the library when all the other military memorials are at Veteran's Park. She wasn't sure how they would move or pay for this to be moved. They are going to a VFW meeting on Wednesday to see if they would accept this and then they will figure out pricing to move it. Mayor Pro Tem Bryant agreed with Ms. Hinchee. He was approached by a gentleman that wanted names placed on it as well. There is a monument company that could place names but they are asking for \$350 per name.

Ms. Winn advised they need to contact someone at Post 3280. Mayor Pro Tem Bryant suggested they talk to some of the fraternal organizations. Ms. Hinchee advised if they can get names added and it is easier to leave it at the library then she would be okay with that.

Ms. Winn advised she thought there were some specifications for what names could be placed on there. She thought part of it was for those that had died in that particular war.

Ms. Hinchee advised someone has to take responsibility for the memorial regardless of where it goes. They would have to set up policies and procedures.

V) REPORTS

1. Community report

None.

2. Librarian's report

Ms. Hinchee advised the Summer Reading Program had 27 programs and 220 attendees. The programs included book club events, a Chautauqua presentation, a session on gardening and pollination, a lunar observation, stitching group and genealogy workshops.

The children's Summer Reading Program had 32 programs in June and 994 attendees. The programs included a visit to the zoo, Andy Mason performance, a visit from the zoo, origami crafts, reading with Lunabelle, the therapy dog and a stuff animal sleepover.

In July, they had 26 events with 600 participants. Their programs included sessions of lego club, library mini-golf, flashlight freeze tag and visits from police and fire.

Since they started charging for notaries in January, they have brought in \$2,843 in cash. If she had access to the electronic side of notaries they would probably exceed the \$4,000 that was going to be lost due to fines being removed.

They have \$20,000 in the GO Funds and it has to be used by 2024. They have purchased slat wall shelving for the lobby, bought interactive children's manipulative wall units. She would like to purchase software for the public computers and new headphones. She would also like to purchase new furniture

for the children's section. They have four years to spend these funds and they will receive \$109,000 in their next funding cycle. She would like to add two more study rooms with that funding.

3. Status of annual report to the New Mexico State Library

Ms. Hinchee advised regarding their growth statistics:

Gate count: 63,364 visitors to the library (July 1, 2022 – June 30, 2023)

Circulated: 83,051 print

33,755 digital

Public computer use: 8,841 total sessions

Add 19,943 visits to the library's website.

Physical materials: 118,808

Digital collection 21,492

4. Strategic Plan

In addition to the annual report, they have to provide a statistical accounting of what they do. The State Library requires a collection development plan every 3 years and a community assessment. This give a very broad aspect of what they would like to see done with the library. One of the items listed was "to provide educational, informational and entertaining opportunities for patrons of all ages." The library does this by providing a current and up to date comprehensive collection of printed and digital materials. They offer engaging, entertaining and educational programming to patrons. They also provide essential and relevant online resources for self-learning and entertainment. The plan she recently submitted was approved by the State Library.

Commissioner Bender asked how many notaries there were in the library. Ms. Hinchee advised they have three. The reference librarian is one of them and he does about 70% of the notaries.

VI) FOR THE GOOD OF THE ORDER

Mayor Pro Tem Bryant advised the next meeting would be at 5:30 p.m., October 30th.

Mayor Pro Tem Bryant advised the Nonprofit Corporation meeting would be held after this meeting adjourned.

VII) ADJOURNMENT

There being no further business to come before the board the meeting adjourned at 6:01 p.m.

Chairman

(ATTEST)

City Clerk