



## Parks, Recreation & Beautification Committee

~ Minutes ~

321 North Connelly St  
Clovis, NM 88101  
[www.cityofclovis.org](http://www.cityofclovis.org)

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July 17, 2023

5:30 p.m.

North Annex, Clovis-Carver Library

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### I) CALL TO ORDER

### II) ROLL CALL

**Present:** Jamaal Williams  
Thomas Martin  
Megan Palla  
Sabra Smith  
Bob Aucutt  
Helen Casaus  
George Jones  
Gene Porter

**Absent:** Phillip Frazee

**Others:** None

**Present:**

### III) APPROVAL OF MINUTES

**RESULT:** ADOPTED  
**MOVER:** Bob Aucutt  
**SECONDER:** George Jones  
**AYES:** Jamaal Williams, Thomas Martin, Megan Palla, Sabra Smith, Bob Aucutt, Helen Casaus, George Jones, Gene Porter  
**NAYS:** None  
**ABSENT:** Phillip Frazee

Ms. Coslett advised they were asking for the fence to be put back at the pickleball court. They spend 20-30 minutes cleaning up the courts every day. If they had a four foot fence with a gate on the street side that would keep the skateboards from cutting across the court.

Rick Hollis advised pickleball is the fastest growing sport in the nation. A fence around this court would save a ton of time in weed and grass control.

#### IV) NEW BUSINESS

##### 1) Discussion and recommendation regarding field rental fees, Russell Hooper

###### Cover Page

Mr. Hooper advised Hobbs has backstops, Roswell runs everything through the leagues and Amarillo ??? He did not have a recommendation but thought they were worth something.

Commissioner Palla asked if he envisioned someone putting up a reserved sign. Mr. Hooper advised they don't do that anymore but they get a printed receipt.

Mr. Aucutt asked if the park south of town was the only one that could be rented. Mr. Hooper advised none are available right now, but it would be any that are not exclusive. Mr. Aucutt asked if a \$25 fee could be for everything. Mr. Hooper advised he would like to keep it simple.

Commissioner Jones asked if this was someone that wanted to reserve the field for a family day. Mr. Hooper advised that was correct. Someone can use the field but if someone else shows up showing they have paid then the first group will have to leave.

Commissioner Palla asked if they have had a lot of requests. Mr. Hooper advised he has had 4-5 people call to ask for a practice field.

Commissioner Casaus asked if the agreements have been turned back in. Mr. Howalt advised they have sent them but have not received everything back. Commissioner Palla advised they would place that on the next agenda.

Mr. Aucutt made a motion to charge \$25 an hour for any open field. Commissioner Palla advised they need to be specific to what they are applying it to. Mr. Hooper advised they could add whatever they wanted but that was up to the committee. Mr. Howalt advised the pickleball group plays at very specific days and times and if they rented the field they would have exclusivity on who plays at those times.

Commissioner Porter advised this could become a slippery slope. He didn't think they should make a motion tonight. There are so many variety of things that could be exclusive. He recommended not making a motion until they understand everything. Mr. Aucutt withdrew his motion.

Commissioner Casaus advised there was a tournament that went to Portales because they couldn't get Spencer Field. Some of the leagues are very possessive of these fields. Mr. Martin advised if they pay for the field than they do have that exclusivity. Commissioner Palla advised they would place this on the next agenda. Mr. Howalt advised they would bring back a list of all the available spaces.

##### 2) Discussion regarding upcoming capital projects, Russell Hooper

###### Cover Page

9,942 left, 75,000 from a grant that is playground specific but not park specific, 56,000 from a RAID grant specific for hillcrest playground surfacing, 300,000 from this years capital, 200,000 from a recurring. Mr. Howalt advise the GRT is dedicated towards the debt service. Currently it is generating more dollars than what the pay service is.

This upcoming summer EPCOR hopes to have two wells that they are converting to municipal wells. The city will receive revenues from that to be used towards parks improvements.

Commissioner Palla asked if Mr. Hooper could come up with the top 5-6 needs that the committee can tour. She asked for parks tour in the next 2-3 weeks.

Mr. Howalt suggested meeting earlier than 5:00 p.m. to tour and then they can bring the list back after the tour.

### 3) Discussion regarding park rental fees, Commissioner Porter

#### Cover Page

Commissioner Porter advised this became an issue at the Draggin Main event. At the time he thought they were renting the park for Gearhead Gathering but they weren't. They paid for cleanup, labor and extra trash cans. He thought the \$100 fee for vendors was on an individual basis, but this also applied to their event because they were on city property. There was serious backlash from the food vendors because the organization charged a fee and then they were going to have to pay an additional fee to the city. He would like to discuss having an option to rent portions of the parks as an option to not having the vendors pay multiple fees.

Mr. Aucutt asked how they do this at Greene Acres for Smoke on the Water. Mr. Howalt advised the city partners with Global One so the city charges the \$100 fee.

Commissioner Casaus asked if Draggin Main recruits the food trucks. Commissioner Porter advised in an effort to help Clovis MainStreet with funding and in exchange for them to manage the food trucks, receive the money from the vendor fees.

Mr. Howalt advised it was gray with the anti-donation. Commissioner Palla asked how many food trucks they had during Gearhead Gathering. Commissioner Porter advised they had around 12. Commissioner Palla advised a lot of local churches have services in the parks and she can't see them paying that much money to reserve the park. Commissioner Porter advised it would be applicable if they had vendors.

Commissioner Palla advised they should make the same price for everyone but there are entities that are not for profit that would also pay the same amount.

Mr. Martin asked if a food truck could rent a field for \$25 an hour and not pay the city \$100. Mr. Howalt advised that's two different things. Mr. Martin advised that was his point. They want to make it easy but when they start looking at all of the fees and how things can interact it becomes a little overwhelming.

Mr. Hooper advised it would depend on how they set up the field rules too. Commissioner Jones advised the whole reason they went through this is because of anti-donation. He asked if the \$100 fee was too much or what the vendor was getting for that \$100. Mr. Howalt advised they have had that fee for Smoke on the Water for years. What changed was allowing vendors in the parks for other events. Mr. Martin advised the event validates the charge.

Commissioner Porter advised they could reduce the fee or not charge a fee. They work every year to develop and grow their funding so they can grow the event. It was not a good feeling to have to give up potential money for the event, however, he did not know if that was not an option.

Commissioner Palla advised a vendor coming out for a soccer game is only being charged once, but for Draggin Main they are being charged twice. She didn't think it was the city's fault for the entity charging the vendor again.

Mr. Williams asked if there was a fee per year. Mr. Howalt advised they have to have a city business license and have to be permitted through the environment department. He advised they could look at each event and put in place something for events that have to utilize the entire park space.

Commissioner Porter suggested attendance over 1,000 would have to pay or a cap on the fee. Mr. Howalt advised this would only apply to Hillcrest and would only apply to the entire park. They charge \$2,000 for a field so they would have to look at each situation.

Ms. Burroughes advised if a non profit had to pay \$1,200 to rent the park they would go elsewhere. Mr. Howalt advised it muddy's the waters when they bring in vendors. They would only be charged if they had vendors.

4) Discussion and recommendation regarding establishing a fee schedule for the City of Clovis boxing ring, Claire Burroughes

Cover Page

<b>RESULT:</b>	<b>ADOPTED</b>
<b>MOVER:</b>	Helen Casaus
<b>SECONDER:</b>	George Jones
<b>AYES:</b>	Jamaal Williams, Thomas Martin, Megan Palla, Sabra Smith, Bob Aucutt, Helen Casaus, George Jones, Gene Porter
<b>NAYS:</b>	None
<b>ABSENT:</b>	Phillip Frazee

V) **UPDATES**

Ms. Burris advised they have around 60 children per week. this week they are going to the zoo for their field trip. Next week is the last week of camp and they will start basketball in October. It will open in September and in August they will start looking for volunteer coaches.

Mr. Lechner advised they have a new cabybara from the Roswell Zoo. He advised three of their Macaw's would be good program animals. They paired up with the library on July 8th. They did two keeper talks and a librarian brought some books on the bison using their new education center.

August 12 from 12-1:30 they will have another event at the education center.

This week is National Zoo Keeper Week. they will recognize each of the zoo keepers on their facebook. they received a proclamation from the mayor.

Mr. Baca advised they spent around \$4 million on updates to the schools. Leon Williams Stadium is getting a track upgrade. August 18th will be the first game against Hobbs. They installed new lighting in the stadium. Also did some upgrades to The Rock.

They will extend the cinderblock wall by the tennis courts so the field can be used for more of a band marching field. they will also install lights so the band can practice at night.

**VI) FOR THE GOOD OF THE ORDER**

None.

**VII) ADJOURNMENT**

There being no further business to discuss the meeting adjourned at 6:21 p.m.

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Chairperson

SEAL  
(ATTEST)

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City Clerk