



**AGENDA**

Parks, Recreation & Beautification Committee Regular Meeting

North Annex

701 N. Main

Clovis, NM 88101

5:30 PM , Monday, September 25, 2023

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. APPROVAL OF MINUTES**

1. Approval of minutes of August 21, 2023

**IV. NEW BUSINESS**

1. Discussion and Recommendation Regarding the Ned Houk Park Master Plan Projects, Jackie Fishman.
2. Discussion and Recommendation Regarding Adding Motorsports to the Ned Houk Master Plan, Commissioner Porter.
3. Discussion and Recommendation Regarding Eddy the Donkey, Russell Hooper.
4. Discussion and Recommendation Regarding the Soccer Goals at Hillcrest Park, Russell Hooper.
5. Discussion and Recommendation Regarding Complaints at the Dog Park, Russell Hooper.
6. Discussion and Recommendation Regarding the City of Clovis Starting a Pickleball League, Russell Hooper.
7. Discussion Regarding Top 10 Capital Projects, Russell Hooper.
8. Discussion and Recommendation Regarding Removing Pipe Rail and Fencing from Various Parks, Russell Hooper.
9. Discussion and Recommendation Regarding Hillcrest Park Restrooms, Russell Hooper.

**V. UPDATES**

- A. Parks Update - Russell Hooper
- B. Recreation Update - DaNiece Burriss
- C. Zoo Update - Stephanie Chavez
- D. Update regarding Trek for Trash, Saturday, October 7, 2023, Vicki Reyes

**VI. FOR THE GOOD OF THE ORDER**

- A. Next meeting date and time - Monday, October 16, 2023

**VII. ADJOURNMENT**

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the City Clerk at 321 Connelly at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk at 321 Connelly if a summary or other type of accessible format is needed.



**City of Clovis, New Mexico**  
**Request for Commission Approval**

**Requestor:** Vicki Reyes  
**Department:** Administration  
**Date:** 09/25/2023

**III.1**

**Type of Action:** Action  
**Date Action Required:** September 18, 2023

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**Approval of minutes of August 21, 2023**

**Background/Summary:**

**Fiscal Impact:**

**Requestor's Suggested Alternative(s):**

**Requestor's Recommendation(s):**



## Parks, Recreation & Beautification Committee

~ Minutes ~

321 North Connelly St  
Clovis, NM 88101  
[www.cityofclovis.org](http://www.cityofclovis.org)

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August 21, 2023

5:30 p.m.

North Annex, Clovis-Carver Library

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**Parks, Recreation & Beautification Tour of Bob Spencer and Hillcrest Park starting at Bob Spencer at 4:00 P.M., Monday, August 21st, 2023.**

### I) ROLL CALL

**Present:** Commissioner Megan Palla, Chairperson  
Commissioner Helen Casaus, Vice-Chairperson  
Commissioner Gene Porter  
Commissioner George Jones  
Sabra Smith, District 1  
Bob Aucutt, Representative from association utilizing parks  
Philip Frazee, County resident  
Bryan Davis, District 3

**Absent:** Jamaal Williams, District 2  
Thomas Martin, District 4

**Others Present:** Russell Hooper, Parks & Recreation Director  
Justin Howalt, City Manager  
Claire Burroughes, Assistant City Manager  
Vicki Reyes, Assistant City Clerk  
DaNiece Burris, Recreation Administrator

### II) APPROVAL OF MINUTES

II.1 Approval of minutes of July 17, 2023

[Cover Page](#)

[071723 parks recreation beautification committee minutes.docx](#)

**RESULT:** ADOPTED

**MOVER:** Sabra Smith

**SECONDER:** Bob Aucutt  
**AYES:** Megan Palla, Helen Casaus, Gene Porter, George Jones, Sabra Smith, Bob Aucutt, Philip Frazee, Bryan Davis  
**NAYS:** None  
**ABSENT:** Jamaal Williams, Thomas Martin

### III) NEW BUSINESS

III.1) Discussion regarding results of Ned Houk Park Master Plan Survey and Next Steps, Jackie Fishman

#### Cover Page

Ms. Fishman advised they received the results of the survey. More than half of the participants were female, 47% have always lived in Clovis.

Throughout the survey there was a lot of support for disc golf. There were also a lot of comments about tennis courts and pickleball courts. 72% said they participated in walking and hiking, they received 236 responses. A lot of support for disc golf, picnics, dog walking, hiking, family events, etc. 54% said they visited within the last month and 11 people said they have never visited the park.

They asked people what they would like to do in the park that is not offered currently and outdoor concerts was the most popular response, walking and hiking on a dedicated trail was second. Competition biking, drag racing and motorsports received the least responses.

The next question was what the city's top priorities should be for improving the park. The highest was improving the existing day use area, improve the existing ponds, develop a dedicated trail network. The written responses were outdoor concerts, overnight camping, splash pad, equestrian facilities, disc golf, pickleball and ADA bathrooms.

There were 383 written responses when asked if there was anything else they would like to share regarding Ned Houk Park. Disc golf was very popular, water park, preserve wildlife habitat, play area improvements, concessions, amphitheater, botanic garden, reopen motocross track and more dog friendly. There were suggestions for a fish hatchery and a skate park.

The next step is to create alternative concepts, schedule community meeting to review concepts, receive comments and create preferred concept, complete the draft of the master plan and present to the city commission for adoption.

Commissioner Palla asked what create alternative concepts meant. Ms. Fishman advised the landscape architects would create a couple different layouts for the park.

Commissioner Casaus advised these are wonderful ideas but they are going to take money. Ms. Fishman advised there is new Land and Water Conservation Fund money coming to New Mexico so that might be an option. This is a big park facility and will take many dollars and many years to complete this.

Commissioner Palla asked if Ms. Fishman wanted direction on top priorities. Ms. Fishman asked if it made sense to have a skate park or a fish hatchery. There is a huge amount of support for creating a trail network.

Mr. Frazee advised the county has given the historical society a building in the fairgrounds area that will soon house a lot of the current items at the museum.

Commissioner Palla advised the interest in improving the existing areas stood out to her the most. The other direction people want to go is the walking and hiking trails. Family gatherings falls in line with the current facilities and improving the fishing area.

Mr. Aucutt asked if they had pickleball and tennis courts. Ms. Fishman advised those were responses. Mr. Aucutt advised he would like to add sand volleyball.

Mr. Davis asked if they received comments on improvements to disc golf. Ms. Fishman advised it didn't seem like there were any problems, just that they loved it and it seemed that they wanted to expand it. Commissioner Palla advised the wind blows like crazy there so it would be difficult to keep the sand in the court and to play pickleball.

Ms. Burroughes advised it seemed that outdoor concerts, play areas with a sandbox, overnight camping and walking/hiking trails were the highest responses. She asked how many concepts they should expand on. Ms. Fishman advised it was a lot to digest. They could get back with her. Ms. Burroughes suggested coming back next month to discuss.

Commissioner Jones advised it was a lot to go through. They either need to add to or improve what they have. Mr. Howalt advised they have 3200 acres at Ned Houk Park. They have some of the areas that were mentioned in the comments so they just need to see where they are with what is already there. Not everything is infrastructure. The committee may want to consider what is being offered at Ned Houk park that isn't offered at other parks.

Commissioner Palla advised she was surprised that motorsports only came in at 15%. Mr. Howalt asked if they defined motorsports. Ms. Fishman advised they didn't define it. She assumed they were talking about bringing back the actual track.

Mr. Aucutt asked if Ms. Fishman would start working on diagrams once she gets information from the board. Ms. Fishman asked if they were supposed to put items on paper before they receive input. Commissioner Palla advised that was correct. Ms. Fishman asked what the boundary of the shooting range was. Mr. Howalt advised there was a fence there that can't be passed. He stated he would get that information to her.

Commissioner Palla advised Ms. Fishman would come back at the next meeting with more summary and the board would highlight specific areas.

### [III.2\) Discussion and recommendation regarding extending Roy Walker Community Center opening hours, Mayor Pro Tem Bryant](#)

#### [Cover Page](#)

Mayor Pro Tem Bryant advised he has had requests to change the hours at Roy Walker. He advised currently they are open Monday - Thursday from 9:00 a.m. - 8:00 p.m., Friday from 9:00 a.m. - 5:00 p.m. and Saturday from 10:00 a.m. - 2:00 p.m. Hobbs recreation center is open from 4:00 p.m. - 9:00 p.m., Monday - Thursday, Friday from 4:00 p.m. - 8:00 p.m. and Saturday from 2:00 p.m. - 11:00 p.m. Roswell hours of operation is Monday - Friday from 6:00 a.m. - 8:00 p.m., Saturday from 10:00 a.m. - 8:00 p.m. and Sunday from 12:00 p.m. - 6:00 p.m. He would like to propose that they open from 9:00 a.m. - 8:00 p.m. on Friday, 11:00 a.m. - 8:00 p.m. on Saturday and noon - 6:00 p.m. on Sundays if they have the staffing and the budget.

Mr. Aucutt asked what Hobbs or Roswell charged throughout the day. Mayor Pro Tem Bryant advised he found all this information online. Mr. Howalt advised they have that information from when they were reviewing user fees. Mayor Pro Tem Bryant advised they did a survey regarding hours at Roy Walker but didn't know how long ago that was done. Mr. Howalt advised they were open more on the weekends years ago and kept a tally of how many people were using the facilities on the weekends. At that time it wasn't being utilized so they changed their hours.

Mr. Howalt advised they also discussed programming and what they want to do with the space if they were open. When they have had open gym in the past it takes outside problems and turns them into inside problems.

### III.3) Discussion and recommendation regarding team/club use agreements, Russell Hooper

#### Cover Page

Mr. Hooper advised there are few organizations they are still working out details with. They have agreements from everyone except American Little League and Sinner's Den Boxing. They have received numbers from almost everyone but are still waiting on CYSA numbers. Commissioner Palla asked for the timeline of the contact that was made with the groups. Mr. Hooper advised they sent out the first email on May 22, second email on June 8, third email on July 26 and the last email went out last week. Commissioner Palla advised some of the clubs have been contacted four times. She asked what the next step was. Mr. Howalt advised they have two organizations they have not heard from so they would not be allowed to use the baseball fields or boxing gym until they have the agreement in place. Once they want to start their season they would not be provided access to the location. Commissioner Palla advised they not only need the user agreement but it also involves proof of insurance. Mr. Howalt advised they also need to provide contact information, schedules and number of participants within the organization.

Commissioner Casaus advised they need to stay on top of this. They have used the fields for years and someone needs to help the city out. Mr. Aucutt advised they do need to give them a deadline. He advised he would be glad to contact organizations. Mr. Howalt advised their next step was to lock the location. Commissioner Palla advised they have been given ample time. Mr. Howalt advised they would put a lock on now.

Commissioner Palla asked what Mr. Hooper wanted from the board. Mr. Hooper advised he would like some stipulation on changing locks. Commissioner Casaus asked if the ones that have signed their agreements have exclusive access. Mr. Hooper advised it would depend on what was agreed on and paid for. Exclusivity fees are collected at the end and can be offset depending on improvements. He advised they have collected fees from the adults but have nothing on the youth because they are waiting on the agreement from Mr. Hamilton.

Mr. Aucutt made a motion for those that have not returned their use agreement or insurance they will be locked out of the facility and if they do return the signed agreement they will have to pay to have the locks rekeyed and facilities will be open for new users; Commissioner Jones seconded the motion.

<b>RESULT:</b>	<b>ADOPTED</b>
<b>MOVER:</b>	Bob Aucutt
<b>SECONDER:</b>	George Jones
<b>AYES:</b>	Megan Palla, Helen Casaus, Gene Porter, George Jones, Sabra Smith, Bob Aucutt, Philip Frazee, Bryan Davis
<b>NAYS:</b>	None

**ABSENT:** Jamaal Williams, Thomas Martin

III.4) Discussion and recommendation regarding field rental agreements and fees, Russell Hooper

[Cover Page](#)

Mr. Hooper advised he provided a list of facilities that could be rented. The way they set up non exclusives is that the league with the agreement has a first right but have to send him the schedule that they would be using it. Commissioner Palla asked if they should go facility by facility and provide dollar amounts. Mr. Hooper asked if they should rent the fields at \$15 an hour or do they have to reserve with no fee.

Mr. Aucutt asked if they were looking for two fees. Mr. Hooper advised he wouldn't. Mr. Aucutt advised there would be an expense with the lighting. Mr. Hooper advised most of the fields are lit. They can use blank park space for no fee. Commissioner Casaus asked if they would have problems with softball and baseball fields and them thinking they have exclusivity. Mr. Hooper advised unless they have that agreement they wouldn't be able to tell someone they couldn't rent it.

Ms. Smith asked if they would have the schedules for everyone. Mr. Hooper advised they are supposed to. Commissioner Palla asked how they were going to address not receiving the schedules. Mr. Howalt advised if they are not provided the information they are asking for then they will either lose access or the fields won't be maintained.

Commissioner Jones asked if this was to recoup any money or just to keep track of who is at what location. Mr. Hooper advised they want to make sure that these locations are maintained for people that want to reserve areas. Not necessarily to recoup funds. Commissioner Palla asked if there would be teams that want to rent a specific field to practice on. Mr. Hooper advised he has been approached by an adult soccer league that wants to play 3 times a month. The disc golf group wants to have a tournament but are they charged the field for the day or do they have to pay an organization fee. Mr. Aucutt advised they should have to pay the tournament fee. Mr. Hooper advised if they were charging to be part of a tournament then they would.

Mr. Howalt advised disc golf doesn't have a league but they want to have a tournament and reserve the course for this tournament. they have a \$30 per team fee for tournaments but this is an individual sport. Do they have them pay an individual fee which is \$10 per person or do they pay a rental fee for the course. Mr. Aucutt asked how much they charge for Little Safari. Mr. Hooper advised it was \$75 per day. Commissioner Jones advised they need a daily rate and an hourly rate. He suggested \$75 for the day or \$10 an hour.

Mr. Aucutt made a motion to charge \$75 a day or \$20 an hour; Commissioner Casaus seconded the motion.

<b>RESULT:</b>	<b>FAILED</b>
<b>MOVER:</b>	Bob Aucutt
<b>SECONDER:</b>	Helen Casaus
<b>AYES:</b>	Helen Casaus, Bob Aucutt
<b>NAYS:</b>	Megan Palla, Gene Porter, George Jones, Sabra Smith, Philip Frazee, Bryan Davis
<b>ABSENT:</b>	Jamaal Williams, Thomas Martin

Mr. Frazee made a motion to charge \$75 a day or \$10 an hour; Commissioner Jones seconded the motion.



<b>RESULT:</b>	<b>ADOPTED</b>
<b>MOVER:</b>	Philip Frazee
<b>SECONDER:</b>	George Jones
<b>AYES:</b>	Megan Palla, Gene Porter, George Jones, Sabra Smith, Bob Aucutt, Philip Frazee, Bryan Davis
<b>NAYS:</b>	Helen Casaus
<b>ABSENT:</b>	Jamaal Williams, Thomas Martin

### III.5) Discussion and recommendation regarding top 10 capital improvements, Russell Hooper

#### Cover Page

Mr. Howalt advised they received \$300,000 for parks improvements, \$56,000 for mulch at the Hillcrest Park playground and \$75,000 from previous capital outlay funds. They have looked at special designated funds for the parks and they have a surplus in funds. There is \$700,000 available but they want to keep a cash reserve. They have also anticipated user fee funds. They are looking for guidance.

Mr. Howalt advised the Parks Master Plan gives them a platform to move forward and allows the citizens to see what the board has recommended and where they stand.

Commissioner Palla advised anytime they say there is money to spend they are bombarded with wish lists. She is a fan of all sports and they are all good ideas, but this committee also has to look at parks and playgrounds that they are responsible for. The direction she wanted to head was asking Mr. Hooper what is costing a lot of money to repair and he provided his top 10. City staff has also pulled out the parks master plan which shows the short term, medium and long term goals. They have completed most of the items on the list.

Mr. Hooper advised he would like to consolidate the 3 playgrounds at Hillcrest Park and make it a destination playground. The lights at Bob Spencer are being replaced all of the time. The HVAC at the Aquatic Center needs to be replaced. They discussed stones to replace pipe rail fencing.

Commissioner Palla advised the board toured Bob Spencer and Hillcrest Park so they could see everything for themselves. She advised there were two short term improvements that haven't been done, designs for a new tennis court at Hillcrest Park and replacing roof panels at the pool. Mr. Howalt advised they are trying to repair the roof panels.

Mr. Howalt advised they need to create a ranked list and then they can be priced. Commissioner Palla advised the top two priorities to improve the park were to improve the existing facilities. She advised the old basketball courts at Hillcrest Park are sad. They need to look at restoring some of the current facilities. She would like to keep the aquatic center HVAC on the list. Commissioner Casaus recommended that as #1.

Commissioner Palla advised she would fencing to be added to the pickleball courts. Ms. Tish Brothers advised volleyball is the second or third largest sports organization in Clovis. She advised they need lights at the sand volleyball courts. In 2012 they started with 14 teams and 104 players. This past season they had 81 teams and 441 players. They have bought boundaries, nets, replaced sand and lights, built a new sand court and a fence to separate the courts. From 2016 to present, the Clovis Volleyball Association has spent approximately \$16,000 of the organizations money. Snyder's provided a quote for around \$12,500 to place 18 LED lights with the existing poles.

They will also need to replace sand on all 3 courts next year. Commissioner Palla asked what their season was. Ms. Brothers advised this past year it was May-June for one session, July-August for another session. It's about 8 weeks for each session and they start at 6:00 p.m. until around 9:00 p.m. or 10:00 p.m.

Mr. Aucutt advised typically sand courts are wider. The sand should be extended out 3 feet at least on each side. Mr. Howalt asked if the proposed lights would be able to be relocated. Ms. Brothers advised they would be.

Mr. Frazee asked about the LED lights. He suggested moving the lights at Bob Spencer down on the list. He thought they could use that money better elsewhere. Commissioner Palla asked if he would suggest placing the basketball court at Hillcrest on the list. Mr. Frazee advised he would like that on the list as well as the volleyball improvements. Commissioner Casaus suggested placing the basketball courts as #2 and the sand volleyball #3.

Commissioner Palla advised she liked the idea of making a destination playground at Hillcrest Park. Mr. Hooper advised the RAID grant is specific to Hillcrest playground and the \$75,000 grant is specific to a playground just not a specific park. Commissioner Casaus agreed with Commissioner Palla, but thought they should move the playground further down on the list. Commissioner Palla advised they have funding to do all of the playground.

Mr. Aucutt asked if they were expected to vote on this now. Commissioner Palla advised they were just giving direction for now. Mr. Hooper advised if he could get their top 5 priorities then he can get quotes. Mr. Howalt advised they were going to get prices on everything except for the LED lights at Bob Spencer.

Commissioner Jones asked how soon they were going to move the sand volleyball courts. Mr. Howalt advised they could get a price to relocate them to the old soccer field area. He spoke with Mr. Snider today about the lights that were put in at the high school and they cost roughly \$10,000 per pole. Commissioner Jones advised he would like to get the courts to the proper width if they are not going to move them soon. He asked for a quote on moving the courts and the cost of expanding the courts.

Mr. Hooper advised he would get quotes for the following:

HVAC for aquatics  
fencing for pickleball  
lights for sand volleyball  
tennis courts for Hillcrest  
playground at Hillcrest Park

Commissioner Palla asked how they could make the pickleball/basketball/tennis multi purpose. Mr. Hooper advised they could put the permanent nets up for tennis and pickleball would be on either side. They would have pickleball on side and basketball on the other. Commissioner Palla advised they would have to have some sort of fence to do this. Mr. Hooper advised they would need at least a 4 foot fence.

Mr. Davis asked what they were doing with the playground equipment at Greene Acres. Mr. Hooper advised they are waiting on prices to install the replaced equipment. They will have to decide if the demolition will be in house or external.

### III.6) Discussion and recommendation regarding pipe rail fencing at City parks, Justin Howalt

#### Cover Page

Mr. Howalt advised they discussed whether or not they need the pipe rail fencing. They have curb lines within where the pipe railing is located. The railing was originally white in color and they attempted to go with a more natural color but the white has come through that. He is looking for guidance.

Mr. Aucutt asked where they would take the fence down first. Mr. Howalt advised along 21st Street at Greene Acres they could remove some of that. 14th Street park, south of Yucca, could be removed. Mr. Frazee advised there was a good case for some of the parks. He saw the rail as a barrier for a smaller child. He thought they needed to be careful about which and where the railing comes down. Commissioner Casaus agreed with Mr. Frazee.

Commissioner Palla advised the fear was that people would back their vehicles into the field at Bob Spencer Park and the fencing at Hillcrest on Sycamore is a barrier for small children. It would be nice to remove the fencing along Main Street at Greene Acres. Mr. Howalt advised they could mark the areas for the next meeting for the committee to view.

### IV) UPDATES

#### Parks Update

Mr. Hooper advised they changed the sand at Potter Pool. He thanked Public Works for their help with this. They have had Parks Maintenance employees helping at the shooting range. He and Mr. Walton met with the State Forestry Department and they will come for a visit at the end of September. Mr. Howalt advised the city also put \$20,000 in the budget for tree replacement plus any grant funds. Mr. Hooper advised the Hillcrest Bathrooms were vandalized but they are working on repairs.

#### Recreation Update

Ms. Burris advised they did an equipment survey at Roy Walker and most people want kettle bells and medicine balls. They have no coaches or refs for the basketball league. They have fliers up and have posted online.

They had a rise in weekend crime at Roy Walker. They have had people fighting on the courts and in the parking lots. They only have four part time employees and some of them are not sure they want to stay. Adding more hours right now would not be possible. She spoke with Chief Rice and was told they would patrol the area more. She also spoke with IT about adding cameras. Mr. Hooper advised when they have programming they don't have any problems, but when they have open gym it is a different story.

Ms. Burris advised they would like to have different tournaments and community events at the facility. She would like to have community yard sales at Roy Walker and people could rent tables.

Commissioner Palla advised it was disheartening to hear about the problems at Roy Walker. She advised when they have programming at the facility and it is not just a free for all, it makes for less crime or no crime. It makes it tolerable for the employees because they don't feel unsafe.

Commissioner Casaus asked if they could advertise in the Monday Memo for coaches and refs. She also suggested adding a flyer to the newcomers bags.

Ms. Burris advised they need 20 coaches and they can contact her at Roy Walker. they also need four refs and that is a paid position. There is a 16 year old age limit. They cannot allow kids to register to play until they have coaches.

The season starts on October 3rd and the fee for each player is \$50.

Zoo Update

Mr. Hooper advised last month they made upgrades to the tiger and hyena areas. He thanked Texas Roadhouse for their fundraiser for the zoo, which raised around \$500. Last week they were at the fair with animals and gift shop items. They are working on personnel changes and have another zoo keeper that just started.

**V) FOR THE GOOD OF THE ORDER**

Mr. Howalt advised EPCOR is leasing the two wells that are near CSA and they are going to start working on those. Next summer this would create another revenue source.

The City applied for recreational trails funds to connect Bob Spencer to Greene Acres and they were awarded those funds. That was for the design of the trail system.

Commissioner Palla advised the next meeting would be Monday, September 18th at 5:30 p.m.

**VI) ADJOURNMENT**

There being no further business to discuss the meeting adjourned at 7:38 p.m.

\_\_\_\_\_  
Chairperson

SEAL  
(ATTEST)

\_\_\_\_\_  
City Clerk



***City of Clovis, New Mexico***  
***Request for Commission Approval***

**Type of Action:** Action  
**Date Action Required:** September 25, 2023

**Requestor:** Claire Burroughes

**Department:** Administration

**Date:** 09/25/2023

**IV.1**

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**Discussion and Recommendation Regarding the Ned Houk Park Master Plan Projects, Jackie Fishman.**

**Background/Summary:** Consensus Planning has been retained by the City of Clovis to create a Ned Houk Park Master plan for the 3200 acre park. They have completed the survey and are seeking input from the Parks, Recreation & Beautification Committee regarding which projects to focus on as part of the planning process.

**Fiscal Impact:**

**Requestor's Suggested Alternative(s):**

**Requestor's Recommendation(s):**



**City of Clovis, New Mexico**  
**Request for Commission Approval**

**Type of Action:** Discussion  
**Date Action Required:** September 18, 2023

**Requestor:** Commissioner Porter  
**Department:** Parks and Recreation  
**Date:** 09/25/2023

**IV.2**

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**Discussion and Recommendation Regarding Adding Motorsports to the Ned Houk Master Plan,  
Commissioner Porter.**

**Background/Summary:** Commissioner Porter would like to start a discussion about Motorsports at Ned Houk.

**Fiscal Impact:** None

**Requestor's Suggested Alternative(s):** None

**Requestor's Recommendation(s):** Begin the discussion



**City of Clovis, New Mexico**  
**Request for Commission Approval**

Type of Action: Discussion  
Date Action Required: September 18, 2023

Requestor: Russell Hooper  
Department: Parks and Recreation  
Date: 09/25/2023

IV.3

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**Discussion and Recommendation Regarding Eddy the Donkey, Russell Hooper.**

**Background/Summary:** Eddy has been out at Ned Houk for many years. Eddy is around 20 years old and originally came from the Zoo. Eddy has a barn for the Winter and a shade structure for the Summer. Eddy's diet is supplemented as needed based on available grass and rain. Eddy gets visitors throughout the week that bring him treats (carrots, apples, etc.). I have received several calls and emails from concerned citizens about Eddy being lonely.

**Fiscal Impact:** None if we keep things the same. If we accept another animal, then there are added expenses. Food, veterinarian, shelter...

**Requestor's Suggested Alternative(s):** None.

**Requestor's Recommendation(s):** Leave Eddy where he is. Continue providing enrichment and interaction. Do not add more animals.

**Citizens have called and emailed about Eddy the Donkey. They would like to add an animal so that Eddy would have a companion, or they would like to find Eddy a home with other animals.**



**City of Clovis, New Mexico**  
**Request for Commission Approval**

Type of Action: Action  
Date Action Required: September 18, 2023

Requestor: Russell Hooper  
Department: Parks and Recreation  
Date: 09/25/2023

IV.4

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**Discussion and Recommendation Regarding the Soccer Goals at Hillcrest Park, Russell Hooper.**

**Background/Summary:** When AYSO disbanded their soccer goals were left to the city. CYSA has moved to the old AYSO field and brought their goals with them. In discussions with CYSA last year, they were to bring their goals over and the city would help dispose of any of theirs that were left behind due to being in bad shape.

**Fiscal Impact:** None

**Requestor's Suggested Alternative(s):**

**Requestor's Recommendation(s):** Keep some of the goals so that we can set up field rentals in the future and get rid of the rest.

**Have been contacted by a small league out of Muleshoe that would like to opportunity to purchase any extra soccer goals that the city would like to get rid of.**





**City of Clovis, New Mexico**  
**Request for Commission Approval**

Type of Action: Discussion  
Date Action Required:

Requestor:

Department: Parks and Recreation

Date: 09/25/2023

IV.5

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**Discussion and Recommendation Regarding Complaints at the Dog Park, Russell Hooper.**

**Background/Summary:**

**Fiscal Impact:**

**Requestor's Suggested Alternative(s):**

**Requestor's Recommendation(s):**

**I have received several phone calls with complaints about large dogs in the small dog park. I have explained that neither myself or my department has any enforcement power.**



***City of Clovis, New Mexico***  
***Request for Commission Approval***

**Type of Action:** Discussion  
**Date Action Required:** September 18, 2023

**Requestor:** Russell Hooper  
**Department:** Parks and Recreation  
**Date:** 09/25/2023

IV.6

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**Discussion and Recommendation Regarding the City of Clovis Starting a Pickleball League, Russell Hooper.**

**Background/Summary:** The city is always looking for new programming for Roy Walker Recreation Center. We currently have Adult Volleyball scheduled and have Youth Basketball pending.

**Fiscal Impact:** None

**Requestor's Suggested Alternative(s):** None

**Requestor's Recommendation(s):** Find some open programming time and start a league.



**City of Clovis, New Mexico**  
**Request for Commission Approval**

**Type of Action:** Discussion  
**Date Action Required:** September 18, 2023

**Requestor:** Russell Hooper  
**Department:** Parks and Recreation  
**Date:** 09/25/2023

IV.7

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**Discussion Regarding Top 10 Capital Projects, Russell Hooper.**

**Background/Summary:** Have began getting pricing on several of the items for the Top 10 list

**Fiscal Impact:** None

**Requestor's Suggested Alternative(s):** None

**Requestor's Recommendation(s):** Continue Discussion. Add or take away from the list. May have updates to the list by the time of meeting.

## Top 10 List

#	Park/Field	Improvement	Cost
	Hillcrest Park	Consolidate the 3 playgrounds into 1 footprint and make this a destination playground. Use \$75,000 from grant, \$56,000 from grant, \$170,000 from Capital	\$ 300,000.00
	Hillcrest Park	Aquatic Center HVAC Replacement (WT Denton)	
	Hillcrest Park	Aquatic Center HVAC Replacement (WWRC)	
	Greene Acres	New fencing around Pickleball (Black vinyl) E. Flores	\$ 29,325.30
	Greene Acres	New fencing around Pickleball (Galvanized) E. Flores	\$ 26,325.30
	Greene Acres	Lights around Pickleball. \$10K per pole. (Snider)	\$ 40,000.00
	Hillcrest Park	Improve Sand Volleyball Courts (Add sand depth and perimeter. 91 tons of sand @ 32.30 per ton delivered) Sand only. Waide Sand & Gravel	\$ 3,000.00
	Hillcrest Park	Improve Sand Volleyball Courts (Add sand depth and perimeter. 91 tons of sand @ 32.30 per ton delivered) Dig and Install only	
	Hillcrest Park	New Tennis/Pickleball/Basketball Courts (Griego)	
	Hillcrest Park	Old Sand Volleyball Courts Lighting improvement. (Snider)	\$ 12,574.13
	Hillcrest Park	New Sand Volleyball Courts	
	Hillcrest Park	Replace Fence behind Aquatic Center	\$ 13,532.03
	Hillcrest/Rierson	Stones to replace rail fencing	\$ 50,000.00
	Potter/Pat Sandoval	Replace Picnic Tables and Benches	\$ 17,000.00
	Beachum Field	Add Crusher Fines to middle field. Removal, leveling, disposal and installation. Includes labor. (K and S Landsacaping)	\$ 11,346.00
\$9,000 remaining from '22 capital outlay, \$75,000 from state grant, \$56,000 Raid, \$300,000 2023 Capital outlay, \$200,000 City Designated Funds \$30,000 User Fees			
		Totals	\$ 503,102.76



**City of Clovis, New Mexico**  
**Request for Commission Approval**

**Type of Action:** Discussion  
**Date Action Required:** September 18, 2023

**Requestor:** Russell Hooper  
**Department:** Parks and Recreation  
**Date:** 09/25/2023

IV.8

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**Discussion and Recommendation Regarding Removing Pipe Rail and Fencing from Various Parks,  
Russell Hooper.**

**Background/Summary:** Began a discussion last month about removing pipe rail and fencing from various parks. Have put together a list of some of the potential areas where I would like to start. The purpose of this is to save man hours on maintenance. We spend a good amount of man hours weed eating areas that we could mow if not for the rails and fence. We would like to start in areas that have curbs already in place.

**Fiscal Impact:** None.

**Requestor's Suggested Alternative(s):** None.

**Requestor's Recommendation(s):** Remove rails and fencing in areas to help maintenance efficiency.

Requesting permission for removal of pipe rail fencing in multiple parks. Some of these locations will need stones or posts to limit access. Most locations are already protected by a curb.

- Hillcrest Park – Along Sycamore and 7<sup>th</sup>. Rail.
- Greene Acres – Along 21<sup>st</sup> and Main. Rail.
- Potter – Along Upsilon and 84. Rail.
- Bob Spencer – Along Echols. Rail.
- Dennis Chavez – Along 14<sup>th</sup>, Edwards and Hull. Rail and Fence
- 14<sup>th</sup> St Park – Along 14<sup>th</sup>, Hickory and Fairmont. Rail.
- Rierson – Along Hammett, Rierson and Howard. Rail and Fence.



**City of Clovis, New Mexico**  
**Request for Commission Approval**

**Type of Action:** Discussion  
**Date Action Required:** September 18, 2023

**Requestor:** Russell Hooper  
**Department:** Parks and Recreation  
**Date:** 09/25/2023

IV.9

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**Discussion and Recommendation Regarding Hillcrest Park Restrooms, Russell Hooper.**

**Background/Summary:** The restrooms at Hillcrest Park by the Splash Pad have been vandalized several times this year. We had to shut them down in July and August to be repaired. The last repair cost was several thousand dollars. We have had to put port-o-lets out to make sure there were restroom during the Summer. The restrooms have been opened back up for only a couple of weeks when it was vandalized again. The damage occurred between 2:30 and 5:30 pm. This did not happen overnight, but in the early afternoon. There were 4 toilet completely destroyed along with 2 urinals and 3 sinks. This happened in both the Men's and Women's restroom.

**Fiscal Impact:** \$20,000 - \$50,000 for repairs and upgrades. \$200,000 for replacement.

**Requestor's Suggested Alternative(s):** None

**Requestor's Recommendation(s):** Upgrade, replace or eliminate these restrooms.

















