

COUNTY OF CURRY)
CITY OF CLOVIS) ss.

The Civil Aviation Board met in special session, Tuesday, May 30th, 2023 at the Clovis-Carver Library, North Annex, 701 N. Main, in full conformity with the laws of the State of New Mexico and the ordinances and resolutions of said city with the following members present:

Vice Chairman Lonnie Leslie
Member Stephen Verdile
Mayor Mike Morris
Member Jamie Martinez

ABSENT:

Member Robbie Telles
Member Alejandro Mora

ALSO PRESENT:

Amanda Brungart, Airport Director
Lee Baker, Airport Maintenance Supervisor
Justin Howalt, City Manager
Vicki Reyes, Assistant City Clerk

Vice-Chairman Leslie called the meeting to order at 5:44 p.m. and established the presence of a quorum.

Agenda Item No. 3 – Approval of minutes

The minutes from the April 13, 2023 meeting were tabled.

Agenda Item No. 4 – New Business

a. Discussion and action regarding Wings ‘n Wheels sponsorship packet

Ms. Reyes advised this year for Wings ‘n Wheels they would like to offer a sponsorship packet to be able to offer more things at the event. There will be a kidz zone, t-shirt design contest and various sponsorship packages available. Vice Chairman Leslie asked how they would sell the packages. Mr. Howalt advised they would reach out to the business community and make the packet available on the city’s Facebook and website. Ms. Reyes advised the Chamber was also going to share the information.

Member Martinez asked if the packet could be sent to other airports. Ms. Brungart advised Jane Lucero, State Aviation, was going to put this on their website. AOPA, Women in Aviation, Women in Corporate Aviation and various aviation groups will also share the information.

Ms. Brungart advised AOPA has provided donations to give away at the event. She has also been working with other aviation groups to donate items if they can’t attend or sponsor.

Member Verdile advised the FAA provided training at the last two events. He asked if that was going to happen again. Ms. Brungart advised she would reach out to someone to find out if they would be doing this again.

Ms. Reyes advised they have decided to have a kidz zone this year that will possibly have bounce houses, model airplane races, etc. Walmart has agreed to donate bubbles and chalk for 300 children.

Mayor Morris asked if they had numbers for the last couple of years. Ms. Reyes advised they didn't have definite numbers, but estimated around 2,000 throughout the morning. Mayor Morris advised they did a great job on the sponsorship packet and this event is gaining momentum.

Vice Chairman Leslie asked if they have made contact with the base. Ms. Brungart advised they have contacted them to bring aircraft and do a flyover. She advised that day is also Girls in Aviation Day so she has asked for female pilots to do a presentation.

Member Verdile asked if they could get t shirt design contest into the schools. Ms. Reyes advised the original plan was to get this to the schools before the year ended, but they are still going to be shared with various organizations, through the chamber, city's website and Facebook. Mr. Howalt advised the schools have started their Wildcat Camp so they could reach out to them as well. They could also provide them to the Summer Youth Program.

Ms. Reyes advised the entries would be brought back to the board at the July 18th meeting so they can select the 1st, 2nd and 3rd place winners. Mayor Morris advised the Wildcat Camp is probably looking for activities.

Member Martinez asked if they were looking at a specific design for the t-shirt and is it just for school aged kids. Ms. Reyes advised it was open to anyone and does not have to be local. The first place winners design will be featured on the official Wings 'n Wheels t-shirt, featured on the Clovis Regional Airport website and social media. The winner will receive two free t-shirts, a Wings 'n Wheels gift basket, VIP parking, recognition at the event and will be an honorary car contest judge.

Member Verdile asked where the winners would be announced. Ms. Reyes advised the board will select the winners on July 18th and later that week an announcement will be made on social media. They also discussed the winners being recognized at the first commission meeting in September.

Ms. Reyes advised as part of the car show, the Civil Aviation Board will be judges along with the t-shirt contest winner. Member Martinez asked if they have considered different categories for the car show. Ms. Reyes advised that was a suggestion, but the committee didn't want this to turn into just a car show so they decided to have a top 10 this year instead of a 1st, 2nd and 3rd. Vice Chairperson Leslie suggested a crowd favorite. Ms. Reyes advised they could set something up at the registration table that would allow people to vote.

Vice Chairperson Leslie asked if they could have a model airplane fly-in. Member Verdile advised the static displays were great. Ms. Brungart advised they would have to close the airspace for a period of time and designate a certain area. Member Verdile asked if they could line up all of the model airplanes and taxi them down the runway. Ms. Brungart advised if it was far enough away from taxiways/runways and kept them under a certain height limit then they may be able to do this. Mr. Howalt advised they would look into it some more.

Member Martinez asked about the sponsorship levels and if they were first come, first served. Ms. Reyes advised some of the sponsorships will be limited to one sponsorship and they will post which sponsorships are filled on social media.

Member Verdile moved for approval; Mayor Morris seconded the motion, which passed by acclamation.

Agenda Item No. 5 – For the good of the order

Member Verdile thanked the city for funding their trip to the State Aviation Conference.

Agenda Item No. 6 – Adjournment

There being no further business to come before the board the meeting adjourned at 6:10 p.m.