

State of New Mexico)
City of Clovis) SS.

The Clovis-Carver Library Board met in regular session at 5:30 p.m., Monday, April 24th, 2023 in the North Annex, Clovis-Carver Library, 701 N. Main, in full conformity with the laws of the State of New Mexico and the ordinances and resolutions of said city with the following members present:

Mayor Pro Tem Chris Bryant, Chairman
County Commissioner Brad Bender
Leigh Willmon
Jennifer Duke
Shelley Winn
Ann Shuckman
Kathy Ollom

ABSENT:

Katy Archey
Laura Wight
Iris Greene

ALSO PRESENT:

Margaret Hinchee, Library Director
Vicki Reyes, Assistant City Clerk

Mayor Pro Tem Bryant called the meeting to order at 5:30 p.m. and established the presence of a quorum.

Agenda Item No. 3 – Approval of minutes of February 6, 2023

Ms. Ollom made a motion to approve the minutes of February 6, 2023; Commissioner Bender seconded the motion, which passed by acclamation.

Agenda Item No. 4 – Update regarding the GO Bond 2020 monies

Ms. Hinchee advised the GO Bond was for \$65,556.70 and currently there is \$29,083. These funds must be spent by June 2024. The bond has to be used directly for patron use.

Agenda Item No. 5 – Reports

Community report

Ms. Winn advised they made \$710 at the Friends of the Library book sale. Mayor Pro Tem Bryant asked how often they have sales. Ms. Winn advised they have them at least twice a year. She advised they finished income tax season. They only served 49 people at the library, but in total between Roy Walker, Baxter Senior Center and ENMU they did 1,930 returns.

Librarian's report

Ms. Hinchee advised the board at Baxter-Curren gave them two couches and they received furniture from the airport as well. The library participated in a Point-in-Time homeless count which was initiated and developed by the New Mexico Coalition to End Homelessness. Curry County completed 27 surveys. All together 19 counties participated with a total of 662 individuals taking part.

The March display was Tournament of Authors and the winner was Jane Austen. They had over 250 participants. They used traditional women's authors and were told to extend the population next time. Curry County is coming the third Tuesday of each month to do pop up events. The first one was a "Getting your Garden Started", the one last week was crafting ideas for seniors.

The summer reading program's theme this year is "All together now" and they have movies, visitors from the zoo, etc. planned. The reference desk is being remodeled to better assist notaries.

She is planning to update the collection and is working on medical and health books currently. April 23-29 is "National Library Week".

Mayor Pro Tem Bryant asked what happened to the books that are weeded out. Ms. Hinchee advised they were given to the Friends of the Library. Mayor Pro Tem Bryant asked if citizens donated books to the library. Ms. Hinchee advised they get 1,000-5,000 titles per month. Mayor Pro Tem Bryant asked what they do with leftover books. Ms. Hinchee advised they have taken paperbacks to the jail and juvenile detention center. They used to take them to the airport and retirement homes. Commissioner Bender asked if they have done giveaways with duplicate books. Ms. Hinchee advised they could do that again.

Mayor Pro Tem Bryant asked how the notaries were going. Ms. Hinchee advised it was going well and no one seems to be baulking at the fee.

Agenda Item No. 6 – For the good of the order

Mayor Pro Tem Bryant advised there have been discussion about moving the Veterans memorial to Veterans Park. Ms. Hinchee advised she was only involved in the memorial years ago when they carved a new name on it. In January she had two men whose father served in WW2 and they wanted his name added to the memorial. She couldn't find any information regarding how this would be done or paid for and no one has any documentation on how to add this.

Ms. Willmon asked for more information regarding the Ingram Room. She asked for an explanation on why the Ingram Room is in the library if it doesn't belong to the library. Mayor Pro Tem Bryant advised the Ingram Room is a part of the library, which is a public building. They do not prohibit anyone from renting it as long as it is available. Commissioner Bender asked if someone is renting the room is it for a private event or would it be open to the public.

Mayor Pro Tem Bryant advised they could use it for whatever they want, but the city and the library would not promote any event. Ms. Willmon asked how liability worked for this. Ms. Hinchee advised citizens have to fill out a form, pay a deposit and a fee. If the room is cleaned up after, they will have their deposit returned. Commissioner Bender asked what the cost was to rent. Ms. Hinchee advised there was a \$100 deposit and \$30 fee per hour. It's only available to rent during library hours.

Mayor Pro Tem Bryant advised the next meeting would be at 5:30 p.m., Monday, July 31, 2023.

Agenda Item No. 7 – Adjournment

There being no further business to come before the board the meeting adjourned at 5:59 p.m.