

# SUMMER YOUTH PROGRAM

June 5-July 28, 2023  
Roy Walker Recreation Center

## 2023 APPLICATION PACKET

---

Completed applications should be returned to Parks & Recreation Administration via email at **[rec@cityofclovis.org](mailto:rec@cityofclovis.org)** or in person at the

**Roy Walker Recreation Center.**

316 W 2nd Street Clovis, NM 88101

**Applications are due no later than Friday, June 2, 2023**

# PROGRAM GUIDELINES

## What is the City of Clovis Summer Youth Program?

The City of Clovis Summer Youth Program is designed to provide local youth from ages 5-11 with opportunities to engage with the outdoors and learn about the environment. The program is held for eight weeks throughout the months of June and July. This is the second year of the City of Clovis Summer Youth Program and is funded by the New Mexico Outdoor Equity Fund and the City of Clovis.

The 2023 Summer Youth Program will be held from June 5 - July 28, 2023, at Roy Walker Recreation Center, located at 316 W 2nd Street in Clovis. The hours of the program will be 8:00 a.m. to 5:00 p.m. with a 30 minute drop off/pick up period before and after the program each day. Breakfast, lunch and snacks will be provided each day, and field trips will also be organized throughout the summer.

The program is organized by the City of Clovis and the Parks & Recreation Department to provide local youth with affordable summer programming centered around environmental education. A seasonal Program Coordinator will be responsible for the overall planning and implementation of the program, with the help of ten program assistants and other staff from the City of Clovis.

## Who is eligible for the Summer Youth Program?

**Participants must live in Clovis and must be between the ages of 5 and 11 by the start of the program in June.** At least 40% of recruited participants will come from low-income households, which will be verified with the application. Multiple students from one household may apply for the program as long as they meet the age requirements.

The Summer Youth Program is available to all children, including participants with disabilities. Programming and activities will be organized in a way that can accommodate participants with special needs, and should a participant require an aid or additional support to undergo the program, no additional fees will be collected for this accommodation.

## What is the cost of the Summer Youth Program, and how will payments be due?

**Tuition for the program is a total of \$250.00, which is comprised of \$30.00 per week per child with a one-time \$10.00 registration fee per child.** During the first day of the program on Monday, June 5, 2023, a total of \$40.00 (\$30.00 weekly fee plus \$10.00 registration fee) will be due. Thereafter, \$30.00 will be due every Friday to pay for the week ahead.

Parents will receive further insight into how payments will be collected once their child is selected for the program.

## How can you apply for the Summer Youth Program?

Participants will be recruited via an application process, which will be available in multiple formats:

- To access the application **ONLINE**, please visit **<https://www.cityofclovis.org/summer-youth-program/>** to download the application to complete or print
- **PRINTED** applications will be available at the **Roy Walker Recreation Center**, located at 316 W. 2nd Street in Clovis
- **SPANISH** versions are also available

**Applicants should attach a copy of their most recent tax return with their application to verify their income and dependents. You may remove any sensitive information that you would not like to share.**

## QUESTIONS?

Any questions regarding the program should also be directed to Parks and Recreation Administration at (575) 769-7870 or [rec@cityofclovis.org](mailto:rec@cityofclovis.org).

**Applications are due no later than Friday, June 2, 2023.**

Completed applications should be returned to the City of Clovis Parks and Recreation Administration, via email at [rec@cityofclovis.org](mailto:rec@cityofclovis.org) or in person at the Roy Walker Recreation Center.



## SUMMER YOUTH PROGRAM REGISTRATION FORM

*Please complete the following information for each child you would like to register for the program.  
All completed applications should be returned to Parks & Recreation administration at  
[rec@cityofclovis.org](mailto:rec@cityofclovis.org) or in person at the Roy Walker Recreation Center.*

Today's Date: \_\_\_\_\_

Child's Name: \_\_\_\_\_

Parent/Guardian's Name: \_\_\_\_\_

Address: \_\_\_\_\_ Apt #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email Address: \_\_\_\_\_

Activity/Sport: \_\_\_\_\_

Date of Birth: (mm/dd/yy) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Gender: Male Female

School Name: \_\_\_\_\_

Programing Site: \_\_\_\_\_

Doctor's name and phone#: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

I give my child permission to go on field trips? Yes No

T-Shirt size(circle one): Adult: XS S M L XL Youth: XS S M L XL

***Application continues on the next page...***

MEDICAL INFORMATION DISABILITY? Yes No

If yes, please specify:

---

Are there any concerns (physical/social etc.) of which we should be aware in order that we may assist in your adjustment in this Activity/Sport? Yes No

If yes, please specify: \_\_\_\_\_

Allergies? (food, drug, other)

---

Medication? Yes No If yes, please specify

---

Full Names & Phone Numbers of Adults Permitted to Pick Child up From the Summer Youth Program:

---

Parent/Guardian's Name (Please print): \_\_\_\_\_

Parent/Guardian's Name (Signature): \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**ALONG WITH YOUR APPLICATION, PLEASE ATTACH A COPY OF YOUR MOST RECENT TAX RETURN TO VERIFY YOUR INCOME AND DEPENDENTS. YOU MAY OMIT OTHER INFORMATION THAT YOU WOULD NOT LIKE TO SHARE.**

*All completed applications should be returned to Parks & Recreation Administration at [rec@cityofclovis.org](mailto:rec@cityofclovis.org) or in person at the Roy Walker Recreation Center.*

*For questions, please contact Parks and Recreation Administration at (575) 769-7870*