

STATE OF NEW MEXICO)
COUNTY OF CURRY) ss.

The City of Clovis Economic Incentive Board met in regular session at 7:30 a.m., Wednesday, August 17, 2022 in the North Annex, Clovis-Carver Library, in full conformity with the laws of the State of New Mexico and the ordinances and resolutions of said city with the following members present:

Brett Johnson, County resident, Chairman
Raymond Mondragon, District 4, Vice Chairman
Danny Jariwala, District 1
Gail Tarson, District 2
Kevin Cass, District 3
Alan Kinlund, Bank/Finance/Accountant
Matthew Glenn, Industry

ABSENT: David Robinson, Utility Service Provider
Joseph Blaschke, Bank/Finance/Accountant

EX-OFFICIO PRESENT: Tina Dziuk, CED
Justin Howalt, City Manager
Ernie Kos, Chamber Director

ALSO PRESENT: Vicki Reyes, Assistant City Clerk
Members of the public

Mr. Johnson called the meeting to order at 7:35 a.m. and established the presence of a quorum.

Agenda Item No. 3 – Approval of Minutes of April 12, 2022

Ms. Tarson made a motion to approve the minutes of April 12, 2022; Mr. Mondragon seconded the motion, which passed by acclamation.

Mr. Johnson introduced Danny Jariwala, District 1 representative.

Agenda Item No. 4 – Introduction of CED Executive Director

Mr. Johnson introduced Ms. Tina Dziuk who is the new Clovis Economic Development Executive Director. Ms. Dziuk thanked the board and advised she was excited to work with them.

Agenda Item No. 5 – Request for approval of GIS software for the Clovis Economic Development Site

Ms. Dziuk advised there was an invoice that should have been submitted last year by CED to EIB that never was, for \$10,445 to maintain the GIS interface with the CED website. She asked if there was more in the process to submit the invoice. Mr. Howalt advised this was in the budget, so upon approval she will need to get the invoice to the city manager's office to pay. This is an expense out of the EIB fund (Fund 64). Mr. Mondragon asked if they were going to pay last year's invoice.

Ms. Dziuk advised it was not submitted so CED will cover it. Ms. Tarson moved for approval; Mr. Mondragon seconded the motion, which passed by acclamation.

Agenda Item No. 6 – Economic Development Fund Financial Report

Mr. Howalt advised for the month ending July 31st the economic development fund took in \$96,810. Expenditures for the month were \$59,000. Total cash in was \$4.2 million, \$1 million invested and \$3.1 million cash in bank.

Mr. Mondragon asked if any of these funds were incumbered for future projects. Mr. Howalt advised they set aside some for legal fees, software, contractual obligations, buildings and grounds maintenance, land and buildings, etc., but the funds are not encumbered. These are line-item budgets.

Mr. Johnson asked what the cannabis tax rates meant to Clovis. Mr. Howalt advised they have been receiving excise tax at around \$25,000 a month. GRT is combined in retail business so from a reporting standpoint it is reported with that code. In October/November 2022, the City of Clovis is supposed to receive estimates from Tax & Rev. They have tried to back calculate and their best estimate is around \$700,000 annually. Mr. Mondragon advised there have been record number sales in New Mexico.

Agenda Item No. 7 – Update on CED Projects

Ms. Dziuk advised they had NM Economic Development at CED for a roundtable discussion. If they can get certification, they can get \$10,000 annually to promote Clovis. They have had Cannon Appreciation Day, the backpack giveaway with Pattern Energy and hosted a luncheon with Secretary Keyes.

CED signed a lease with a solar farm, optioned 90 acres to a green energy company and are currently working with a high tech hybrid clean energy startup on their LEDA application. There is also a truck stop project moving forward. This leaves them 37 acres at the Industrial Park that has not been optioned.

Agenda Item No. 8 – For the good of the order

Mr. Johnson asked if they could use retail funds to work on recruitment for the medical field. Mr. Howalt advised he has spoken with Ms. Dziuk about this. They are looking at local LEDA funds for medical facilities and working to see what would qualify. Mr. Mondragon advised PRMC Hospital Administrator Mr. Jorge Cruz does brief the Commission on recruitment. Ms. Tarson advised they need to ask why doctors are leaving.

Mr. Mondragon advised EPCOG has an opening for a program director for the Rural Communities Opioid Response Program. Curry County has applied for the Outdoor Recreation Grant in the amount of \$11 million to upgrade the fairgrounds. This is a no match grant. They met with Congresswoman Ledger-Fernandez who presented a \$250,000 to the county for fairground upgrades.

Mr. Kinlund asked how they can see the different grants and if it something they should be assisting with. Mr. Howalt advised they receive notice of funding opportunities through various departments. They push them out to each of the department directors and look for the ones that fit their needs. The federal level grants can be challenging.

Mr. Jariwala asked if there was a certain amount of funds allocated to the city would there be a public discussion on how to allocate those funds. Mr. Howalt advised there was no direct appropriation for the City of Clovis. Applicants have to apply for a specific project. They start looking at established infrastructure needs and work with the parks & recreation committee on various parks projects that need funding. They use existing planning documents that they already have in place and go after those grants specifically. Ms. Tarson advised when the city puts out surveys to the community that is what the city bases their plans on. Mr. Howalt advised the various boards and committee make recommendations to the city commission on any updates that are needed for various areas of the city.

Mr. Johnson asked how the remote work program was going. Ms. Kos advised they have hired someone to screen all of the applicants. The branding initiative and Clovis Remote are still moving forward. She advised there were grants specific for tourism that the chamber is also involved with.

Ms. Kos advised the Committee of 50 has initiated a “Five to Thrive” program involving five areas of need that the base has come up. They have reformatted and will focus on all medical fields and affordable housing.

Agenda Item No. 9 – Adjournment

There being no further business to come before the board the meeting adjourned at 8:05 a.m.