

STATE OF NEW MEXICO )  
CITY OF CLOVIS ) ss.

The City of Clovis Public Works Committee met in regular session at 8:30 a.m., Wednesday, July 27<sup>th</sup>, 2022 in the North Annex, Clovis-Carver Library, 701 N. Main in full conformity with the laws of the State of New Mexico and the ordinances and resolutions of said city with the following members present:

Mayor Pro Tem Chris Bryant, District 4, Chairman  
Commissioner David Bryant, District 3  
Commissioner George Jones, District 1  
Mr. Izik Crispin, District 1  
Commissioner Gene Porter, District 2

ABSENT:

Mr. Randy Petty, District 4  
Mr. Cliff Martin, District 3

EX-OFFICIO PRESENT:

Mr. Justin Howalt, City Manager  
Mr. Clint Bunch, Public Works Director  
Mr. Jay Brady, Clovis Municipal Schools

ALSO PRESENT:

Ms. Vicki Reyes, Assistant City Clerk  
Mr. Bill Kshir, Assistant Public Works Director

Mayor Pro Tem Bryant called the meeting to order at 8:30 a.m. and established the presence of a quorum.

### **Agenda Item No. 3 – Approval of minutes of May 25, 2022**

Commissioner Jones made a motion to approve the minutes of May 25, 2022; Commissioner Bryant seconded the motion, which passed by acclamation.

### **Agenda Item No. 4 – Discussion regarding roadway prioritization list traffic studies**

Mr. Bunch advised they discussed in the prior two meetings updating the roadway prioritization list. He gave a list of average daily traffic counts on the recommended list. They left the traffic counters up for 7 days. Mr. Howalt advised they can add some of the roadways to the ICIP. Mr. Bunch advised it doesn't mean they will be constructed in the order they decide on, but it will give them an idea of what is on the radar.

<b>Project</b>	<b>Ranking</b>	<b>AADT*</b>
21 <sup>st</sup> (Wheaton to MLK) – 1 mile – Reconstruct (2 lane rural), drainage	1	3720
Llano (Norris to Humphrey) - 1 mile – Reconstruct, widen (4 lane urban), sidewalks, drainage	2	1958
Wheaton (60/84 to 21 <sup>st</sup> ) – 1 mile – Reconstruct (2 lane rural), drainage	3	3099
Prince (Mabry to 10 <sup>th</sup> ) – 0.6 miles – Reconstruct, widen, sidewalks, drainage	4	13508
Humphrey and 21 <sup>st</sup> intersection – Align intersection, drainage	5	3729

Humphrey - Llano to 21 <sup>st</sup>	6	1133
Humphrey – 21 <sup>st</sup> to Mabry	7	1018
Brady Ave. – Prince to Norris	8	4453
21 <sup>st</sup> Street – Prince to Norris	9	9879
21 <sup>st</sup> Street – Norris to Humphrey	10	3174
Brady Ave. – Prince to Hull	11	3618
Commerce – Main to Prince	12	6016

\*AADT = Annual Average Daily Traffic

Mayor Pro Tem Bryant advised he would like to add MLK from 7<sup>th</sup> to 21<sup>st</sup> and list it as number 1. Commissioner Bryant advised he would like to rank them by traffic count. Commissioner Jones advised they have some roads that are worse than others. Llano from Norris to Humphrey is pretty bad. He advised highly traveled roads aren't necessarily the worst. Mr. Crispin suggested leaving the first two on the list where they are. He advised he was more concerned with Humphrey and 21<sup>st</sup>. He asked if they had funding for that. Mr. Howalt advised that was technically a state highway. 21<sup>st</sup> and CR 523 are state highway so they have maintenance responsibility from Norris going east.

Mr. Howalt advised the Llano project has the storm drain design completed. The last cost estimate to install the storm drain was \$3.2 million.

Mr. Crispin advised he would like to keep Humphrey from 21<sup>st</sup> to Mabry where it is currently. Mr. Howalt advised there was currently no funding available for any of the projects. This will prioritize their list as they go out to look for funding.

Commissioner Jones asked if any of them should be moved up on the list. Commissioner Bryant asked if the ranking numbers were the order staff wanted them in. Mr. Bunch advised they weren't. Mr. Crispin suggested leaving the top five and then reviewing the bottom part according to traffic counts. Commissioner Bryant agreed that would be the best thing to do. Mr. Howalt advised the first five were on the original list.

Commissioner Jones made a motion to add MLK from 7<sup>th</sup> to 21<sup>st</sup> as the #1 priority, leave the top 5 already listed as 2-6 and re-rank the remaining 7 by traffic count; Mr. Crispin seconded the motion, which passed by acclamation.

#### **Agenda Item No. 5 – Discussion regarding jake brake signage in the City of Clovis**

Commissioner Bryant advised he has had several complaints about the use of jake brakes in the city. Signage has been put up at the four entrances to the city, but he is still getting several complaints about the intersection of Brady and Prince. He suggested installing signs on Norris to Prince and Hull to Prince.

Commissioner Jones asked where the signs were currently. Commissioner Bryant advised coming in from CAFB, Texico, Portales and Grady. Mr. Bunch advised they were installed around a month ago. Commissioner Jones asked where one of the signs was installed in relation to Pilot. Mr. Bunch advised it was closer to Cooks Restaurant. Mr. Bunch advised if they put out signs but there is no enforcement then the signs do no good. Commissioner Bryant advised

he knew it wouldn't be enforceable, but the current signs have cut down some on the jake brakes. Mr. Bunch advised he was just going off of past history.

Commissioner Jones advised if they are using the backroads coming from Portales then they won't even see the signs. Mr. Howalt advised it would be two extra signs on Brady going east and west.

## **Agenda Item No. 6 – Update on current projects**

### City Update

#### Norris Street

This work has started and they want to get in front of Zia Elementary and then move east. They will also add sidewalks and concrete the roundabout. That traffic control is going to be tricky so they will ask the public to bear with them. They will probably have to close that intersection. This is expected to be completed around December.

#### 7<sup>th</sup> Street from Maple to Main

There is a preconstruction meeting today. They will add bike lanes, sidewalks and storm drainage. They are expected to start at the end of August and this will take a little over a year to complete.

#### Purdue and Echols drainage

Received 30% design plans and will do a walk through with the utility companies.

#### MLK

They have completed the design plans and are seeking construction funding. They ranked second through the Transportation Project Funds from the local region SERPTO. They have submitted the plans to the district, who will submit to the State Transportation Commission and they are scheduled to meet in August to discuss which projects will move forward. The total cost was around \$8 million and will be a full rebuild.

Commissioner Porter asked how thick the concrete on the roundabout would be. Mr. Howalt advised around 8 inches.

#### FEMA

They resubmitted to FEMA and received comments back. That extends FEMA's review period so the city will resubmit.

Mayor Pro Tem Bryant asked if Legacy Life Church was going to discontinue the maintenance of the roundabout. Mr. Howalt advised they were and the Parks Department has taken over the maintenance.

Mayor Pro Tem Bryant asked where they were with the left turn on Prince and 21<sup>st</sup> at Walgreens. Mr. Howalt advised they received prices to put that in but it wasn't in the budget. He can get updated pricing and bring it back at the next meeting.

Mr. Bunch asked if it was going to block the west turn in to Walgreens. Mr. Howalt advised the entrance at Walgreens that comes out on 21<sup>st</sup> Street would become right in only, where the delivery trucks come in. Cars would only be able to enter the property from 21<sup>st</sup>, but not exit. Traffic exiting out of Walgreens would have to utilize the back driveway onto Ross. They would install a center median on 21<sup>st</sup> Street from Prince Street going west to Ross Street. The access to the stores on the southside of 21<sup>st</sup> Street would be limited. They would also look at adding a median on the north side of Prince Street and replace the one that is the south side of 21<sup>st</sup> Street so that it matches.

Mr. Howalt asked the city attorney to look into the legality of red light cameras at that intersection. He didn't think it was legal on state roads. Mayor Pro Tem Bryant advised they spoke with Walgreens at the time and they were fine with it. He asked for new numbers at the next meeting.

Commissioner Bryant asked if the camera would stay on the roundabout. Mr. Kshir advised it was the city's camera, but Legacy Life allowed the city to use their internet and electricity. It has been down for years.

Mr. Crispin asked if the limitations to the businesses would be during construction or after the median was installed. Mr. Howalt advised it would be after the median was installed. Mr. Crispin asked at what point would they notify property owners about this. Mr. Howalt advised they would notify the business owners in the area, but they wouldn't have to follow the NEPA process, which is holding public meetings, getting public feedback, etc.

### Clovis Municipal Schools Update

#### Barry Elementary Phase 1

They are working on the certificate of occupancy which should be available the first week of August.

#### Barry Elementary Phase 2

They anticipate this to start late spring or early summer. Construction will be there for a while.

#### I Can Academy

Once Barry is complete, they have awarded a design for an alternative school that will be located at the student support center off of Purdue. The students that will be housed there require services for mental health and behavioral support.

#### Central Office

They will go out for RFP on design on the remodel of Raintree for the design phase of the future central office.

#### Windows & doors

Marshall Junior High and the Freshman Academy is complete. They will still be working at CHS when school starts.

#### Yucca parking lot

This will be complete minus the lighting when school starts.

#### Facility Master Plan

Mr. Brady advised he met with Mr. Howalt and they will begin the Facility Master Planning. They will put another 5-year plan together they and are looking forward to partnering with the city as they look at future opportunities to meet the needs of families in community.

August 11<sup>th</sup> will start with open houses and they are getting ready for school to start.

Commissioner Porter asked how teacher staffing was going. Mr. Brady advised they have less than 20 positions district wide to fill.

Mayor Pro Tem Bryant asked what would happen to the Main Street location. Mr. Brady advised the board room would remain at the Main Street location and the technology department will move into the building. They are currently housed at the transportation building. When they redesign Raintree and move out of the Main Street location that will become a professional development center that will house more than what they have right now.

Mayor Pro Tem Bryant asked if the construction on 7<sup>th</sup> Street included lighting. Mr. Howalt advised it did.

#### **Agenda Item No. 7 – For the good of the order**

Mayor Pro Tem Bryant advised the next meeting would be at 8:30 a.m., August 24<sup>th</sup>.

#### **Agenda Item No. 8 – Adjournment**

There being no further business to come before the committee the meeting adjourned at 9:07 a.m.