

## **Senior Services Committee**

### **AGENDA**

**3:00 p.m.**  
**Thursday, January 10, 2019**

**City Hall Assembly Room**  
**321 Connelly, Clovis**

- 1. Call to Order**—Chairperson, Mr. Rube Render
- 2. Roll Call**—Barbara Riggan, Senior Services Director
- 3. Approval of minutes from October 10, 2018**—Chairperson, Mr. Rube Render
- 4. New Business**
  - a. Introduce new member Shelley Winn—Chairperson Rube Render
  - b. Transportation concerns—David Briseno, La Casa De Buena Salud
- 5. Old Business**
  - a. Senior Center Plan and Design update, Mr. Justin Howalt, City Manager
- 6. Reports**
  - a. Senior Services Department—Barbara Riggan
  - b. Baxter-Curren Senior Center—Eva McAfoos
  - c. Friendship Senior Center—Bernice Gutierrez
  - d. La Casa Senior Center—Darlene Gonzales
  - e. CRSMA—Cherisse Perez
  - f. 50+ Olympics—Melinda Coslett
  - g. RSVP—Suzanne Zamora
- 7. For good of the order**
- 8. Future meeting**
  - a. Next meeting scheduled Thursday, March 7, 2019 at 3:00 p.m.
- 9. Adjournment**

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STATE OF NEW MEXICO     )  
COUNTY OF CURRY   )     ss.

The City of Clovis Senior Services Committee met in regular session at 3:00 pm, Thursday, September 13, 2018, in the Assembly Room of the Bert Cabiness City Government Center, 321 Connelly, Clovis, New Mexico, in full conformity with the laws of the State of New Mexico and the ordinances and resolutions if said city with the following members present:

Members Present:

Commissioner Rube Render  
Ms. Donna Labatt  
Ms. Janice Martinez  
Ms. Melinda Coslett  
Kenneth Phipps  
Barbara Riggan  
Randy Chavez

Members Absent:

Ms. Constance Williams  
Ms. Bernice Gutierrez

Ex-Efficio Members:

Members of the Public

Commissioner Render called the meeting to order at 3:00 p.m. and established the presence of a quorum. Ms. Labatt has an appointment and asked that agenda items 4 and 5 be rearranged. Chairperson Render approved change.

**Agenda Item No. 3-Approval of minutes July 12, 2018**

**Agenda Item 4- Old Business**

**Agenda Item 5- New Business**

**Reports**

- 1. Senior Services Ms. Barbara Riggan**
- 2. Baxter- Curren Senior Center- Mr. Kenneth Phipps**
  - a. \_\_\_\_\_**
- 3. Friendship Senior Center –Barbara Riggan**
  - a. \_\_\_\_\_**
- 4. La Casa Senior Center-Ms. Darlene Gonzales**
  - a. \_\_\_\_\_**
- 5. 50 + Olympics-Melinda Coslett**
  - a. \_\_\_\_\_**
- 6. CRSMA-Ms. Cherisse Perez**
  - a. \_\_\_\_\_**
- 7. RSVP-Suzanne Zamora**
  - a. \_\_\_\_\_**

The next meeting will be held Thursday November 8, 2018 at 3:00 p.m.

There being no further business to discuss before the committee the meeting was adjourned at 3:43 p.m.

\_\_\_\_\_  
Chairman

SEAL  
(ATTEST)

\_\_\_\_\_  
City Clerk

DRAFT

## **Senior Services Committee**

### **AGENDA**

**3:00 p.m.**  
**Thursday, March 7, 2019**

**City Hall Assembly Room**  
**321 Connelly, Clovis**

- 1. Call to Order**-Chairperson, Mr. Rube Render
- 2. Roll Call**-
- 3. Approval of minutes from January 10, 2019**-Chairperson, Mr. Rube Render
- 4. New Business**
- 5. Old Business**
  - a. Senior Center Plan and Design update- Donna Labatt, Plan and Design Chairperson
- 6. Reports**
  - a. Senior Services Department-Ruthann Kelly
  - b. Baxter-Curren Senior Center-Eva McAfoos
  - c. Friendship Senior Center-Bernice Gutierrez
  - d. La Casa Senior Center-Darlene Gonzales
  - e. CRSMA-Virginia Shonkwiler
  - f. 50+ Olympics-Melinda Coslett
  - g. RSVP-Suzanne Zamora
- 7. For good of the order**
- 8. Future meeting**
  - a. Next meeting scheduled Thursday, May 9, 2019 at 3:00 p.m.
- 9. Adjournment**

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STATE OF NEW MEXICO                    )  
COUNTY OF CURRY                    )     ss.

The City of Clovis Senior Services Committee met in regular session at 3:00 pm, Thursday, March 7, 2019, in the Assembly Room of the Bert Cabiness City Government Center, 321 Connelly, Clovis, New Mexico, in full conformity with the laws of the State of New Mexico and the ordinances and resolutions of said city with the following members present:

Members Present:	Commissioner Rube Render Ms. Donna Labatt Ms. Melinda Coslett Mr. Kenneth Phipps Ms. Constance Williams Ms. Shelley Winn
Members Absent:	Ms. Bernice Gutierrez Mr. Randy Chavez Ms. Barbara Riggan
Ex-Efficio Members:	Ms. Virginia Shonkwiler, CRMSA Ms. Irene Harlow, CRSMA Members of the Public

**Agenda Item 1 – Call to Order**

Commissioner Render called the meeting to order at 3:01 pm.

**Agenda Item 2 – Roll Call**

Ms. Ruthann Kelly called roll. A quorum was established.

**Agenda Item 3 – Approval of minutes – January 10, 2019**

There were no minutes to approve from January. Ruthann Kelly stated that she was unable to listen to the audio from the meeting and is working on getting it converted to a usable format.

**Agenda Item 4 – New Business**

There was no new business to discuss.

**Agenda Item 5 – Old Business**

Donna Labatt stated that there was a meeting of the task force prior to today's meeting. During the meeting, the kitchen design was approved. Therefore, the floorplan is complete. Other meetings will include the choosing of finishings.

**Agenda Item 6 – Reports**

**1. Senior Services – Ms. Ruthann Kelly**

- My Senior Center program was implemented in January at Friendship.
- A new audio system was installed, allowing announcements to be made throughout the entire building.
- Barbara and Ruthann are currently working on a grant for capital outlay money to fund the new senior center.
- There is still a custodian position open in Senior Services if anyone knows of someone who is seeking employment.

**2. Baxter- Curren Senior Center- Mr. Kenneth Phipps**

- Mr. Phipps stated that they have had a good month with 180 people attending the dances and 4 new members.

**3. Friendship Senior Center – Ms. Bernice Gutierrez**

- Ms. Gutierrez was not in attendance.

**4. La Casa Senior Center – Ms. Darlene Gonzales**

- a. Darlene stated that they are running a couple of contests this month at La Casa.
- b. Darlene stated that numbers have been up at the center.
- c. They took some seniors to senior day in Santa Fe and met with representatives there. She mentioned that they said that funding for seniors is looking good.

**5. 50 + Olympics – Ms. Melinda Coslett**

- a. Registration for this year's 50+ Olympics is getting ready to start on March 15<sup>th</sup>.
- b. There are no state games this year, just nationals in June.
- c. Games will run from the end of March until May this year. Events were scheduled more on Saturdays in hopes of getting more people involved.
- d. The banquet and next meeting will be June 1. Voting will take place for new officers.
- e. There will be a Bocce exhibition this year. There is the hope of adding darts to the event line-up next year.
- f. Radio spots are ongoing.
- g. Melinda talked about using the My Senior Center to place calls to remind people about meetings. There was talk about some people not wanting "robo-calls". Donna Labatt asked what number came up on caller ID and it was unknown what number is shown.

**6. CRSMA – Ms. Virginia Shonkwiler**

- a. Home deliveries for meals are up. For the month of February, there were 4000 meals were served.
- b. Congregant meals were down but still over what was projected for the year.
- c. They are still looking for a permanent director.

**7. RSVP – Ms. Suzanne Zamora**

- a. Suzanne stated that there are 105 senior volunteers. They are growing every day.
- b. The Baxter-Curren group crocheted 463 items for donation. There have been some quilts as well. They are hoping to help Meca Therapies with items as well.
- c. Foster grandparents are up and hoping to increase next year. The minimum number of hours required each week has decreased so they are hoping this will bring in more volunteers.
- d. RSVP in service day is March 23 at the County Administration building.
- e. The annual volunteer recognition event will be April 2 from 3 to 4. Invites will be going out for this event but it is open to the public.

**Agenda Item 7 – For the Good of the Order**

Nothing was discussed.

**Agenda Item 8 – Future Meeting**

The next meeting will be held Thursday, May 9, 2019 at 3:00 p.m.

**Agenda Item 9 – Adjournment**

There being no further business to discuss before the committee, the meeting was adjourned at 3:29 p.m.

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Chairman

SEAL  
(ATTEST)

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City Clerk

## **Senior Services Committee**

### **AGENDA**

**3:00 p.m.**  
**Thursday, May 9, 2019**

**City Hall Assembly Room**  
**321 Connelly, Clovis**

- 1. Call to Order**-Chairperson, Mr. Rube Render
- 2. Roll Call**-Barbara Riggan, Senior Services Director
- 3. Approval of minutes from March 7, 2019**-Chairperson, Mr. Rube Render
- 4. New Business**
  - a. Introduction-Chairperson, Rube Render
    - i. District 4--Terry Potter
    - ii. Curry Resident Senior Meal Association Director, Ashley White
  - b. Public Hearing Notice-Ashley White
- 5. Old Business**
  - a. 2020 GOB Application status-Barbara Riggan, Senior Services Director
- 6. Reports**
  - a. Senior Services Department-Barbara Riggan
  - b. Baxter-Curren Senior Center-Eva McAfoos
  - c. Friendship Senior Center-
  - d. La Casa Senior Center-Darlene Gonzales
  - e. CRSMA-Ashley White
  - f. 50+ Olympics-Melinda Coslett
  - g. RSVP-Suzanne Zamora
- 7. For good of the order**
- 8. Future meeting**
  - a. Next meeting scheduled Thursday, July 11, 2019 at 3:00 p.m.

**9. Adjournment**

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hearing or meeting, please contact the City Clerk at 321 Connelly at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk at 321 Connelly if a summary or other type of accessible format is needed.

The City of Clovis Senior Services Committee met in regular session at 3:00 pm, Thursday, May 9, 2019, in the Assembly Room of the Bert Cabiness City Government Center, 321 Connelly, Clovis, New Mexico, in full conformity with the laws of the State of New Mexico and the ordinances and resolutions if said city with the following members present:

Ex-Efficio Members:

Mr. Justin Howalt
Ms. Barbara Riggan
Members of the Public

- ## 2. Senior Services – Ms. Barbara Riggan

- a. Friendship Senior Center has been given capital outlay money in the amount of \$115,000 for a new HVAC system. The plan is to go out for to bid once the state contracts have been received and signed.

**3. Friendship Senior Center – Ms. Barbara Riggan**

- a. There are several events coming up, to include:
  - i. Toodle 'N Around Town on the 15<sup>th</sup> to Portales
  - ii. All day movies and bingo t-shirt craft on the 22<sup>nd</sup>
  - iii. Tailgate bingo on the 24<sup>th</sup>
  - iv. Domino Tournament on the 30<sup>th</sup>
  - v. The center will be closed on the 27<sup>th</sup> for Memorial Day
- b. Friendship Next Generation
  - i. Friendship will be starting a new program this year to encourage interaction between grandparents and grandchildren during the summer. The program is for those students in 1<sup>st</sup> through 8<sup>th</sup> grade. Registration is \$20 to cover the cost of a t-shirt and other activities.

**4. Baxter- Curren Senior Center- Mr. Eva McAfoos**

- a. Baxter-Curren has over 1500 in attendance during April.
- b. The line dancers recently went to Las Cruces for an event.
- c. This year's Nonagenarian Tea will be at Baxter-Curren on May 14<sup>th</sup> at 2 pm.

**5. La Casa Senior Center – Ms. Darlene Gonzales**

- a. Ms. Gonzales was not present at this meeting.

**6. CRSMA – Ms. Ashley White**

- a. For March through April the meal site served 6,406 meals in a congregate setting and 9,267 meals through home delivery. They are currently under for the year by 6,259 meals. They are not concerned with the numbers being low at this time.
- b. The CRSMA board is currently searching for a new board member. The next meeting is May 16<sup>th</sup> at 1:30 pm.

**7. 50 + Olympics – Ms. Melinda Coslett**

- a. Events are currently winding down for the year.
- b. The banquet is June 1<sup>st</sup> at 5 pm. The cost is \$15 unless you were a participant in this year's Olympics.
- c. 100 people were involved in this year's events. There was positive feedback about the medals being handed out at the end of each event instead of at the banquet.
- d. The board is currently looking for officers for next year.

**8. RSVP – Ms. Susan Alman**

- a. Ms. Alman was attending the meeting for Ms. Suzanne Zamora would could not attend.
- b. Ms. Alman stated that they have 111 seniors working with RSVP and 12 with the Foster Grandparent Program. They are always recruiting more people to participate. Foster grandparents work in the schools and RSVP workers help at the Food Bank, Meals on Wheels and other places around town.
- c. Ms. Alman stated that the Curry County Health Council has a fall prevention grant that they can use to do education around the county. They will be having a Tai Chi class on May 13<sup>th</sup> at 10:30 pm at Wheatfields.
- d. Ms. Alman stated that there will be a community resource event on June 1<sup>st</sup> from 11 am to 2 pm at the Curry County Administration Building. This was former the baby expo but has been broadened to include other health interests.

**Agenda Item 7 – For the Good of the Order**

1. Shelly Winn stated that they have finished the tax season with 2,112 returns completed at 3 locations with refunds totaling \$1.1 million. Seniors accounted for 951 of the tax returns completed. The “scope” of who can be helped by the group is set by AARP with the guidance of the IRS.
2. Ms. Constance Williams
  - a. Ms. Williams expressed a concern about CRSMA and making sure that all of the dots are connected.
  - b. She also expressed a concern about having a board where only some are active, not all of them. She does not want to see CRSMA have issue in the future because they are an important part of the community.
  - c. Mr. Howalt stated that they are trying to find help with the accounting side of the organization. They are also receiving help from the local AAA.
  - d. Ms. Riggan stated that they have been attending AAA training and following guidelines and getting help from them.
  - e. Ms. Virginia Shonkwiler stated that they have been making sure that more than one person knows how each task is completed.
  - f. There is no age requirement for board members.

**Agenda Item 8 – Future Meeting**

The next meeting will be held Thursday, July 11, 2019 at 3:00 p.m.

**Agenda Item 9 – Adjournment**

There being no further business to discuss before the committee, the meeting was adjourned at 3:44 p.m.

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Chairman

SEAL  
(ATTEST)

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City Clerk

## **Senior Services Committee**

### **AGENDA**

**3:00 p.m.**  
**Thursday, July 11, 2019**

**City Hall Assembly Room**  
**321 Connelly, Clovis**

- 1. Call to Order**-Chairperson, Mr. Rube Render
- 2. Roll Call**-Barbara Riggan, Senior Services Director
- 3. Approval of minutes from May 9, 2019**-Chairperson, Mr. Rube Render
- 4. New Business**
  - a. Discussion/Action regarding Senior Services Survey-Barbara Riggan, Senior Services Director
- 5. Old Business**
  - a. Update on Public Hearing-Darlene Gonzales
- 6. Reports**
  - a. Senior Services Department-Barbara Riggan
  - b. Baxter-Curren Senior Center-Eva McAfoos
  - c. Friendship Senior Center-Bernice Gonzales
  - d. La Casa Senior Center-Darlene Gonzales
  - e. CRSMA-Ashley White
  - f. 50+ Olympics-Melinda Coslett
  - g. RSVP-Suzanne Zamora
- 7. For good of the order**
- 8. Future meeting**
  - a. Next meeting scheduled Thursday, September 12, 2019 at 3:00 p.m.
- 9. Adjournment**

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The City of Clovis Senior Services Committee met in regular session at 3:00 pm, Thursday, July 11, 2019, in the Assembly Room of the Bert Cabiness City Government Center, 321 Connelly, Clovis, New Mexico, in full conformity with the laws of the State of New Mexico and the ordinances and resolutions of said city with the following members present:

Members Present:

Commissioner Rube Render, Chairman
Ms. Constance Williams, District 2
Ms. Shelley Winn, District 3
Mr. Terry Potter, District 4
Ms. Melinda Coslett, Curry County & 50+ Olympics
Ms. Darlene Gonzales, La Casa Buena Salud
Mr. Kenneth Phipps, Baxter-Curren Senior Center
Ms. Bernice Gutierrez, Friendship Senior Center

Members Via Telephone: Ms. Donna Labatt, District 1

Ex-Efficio Members: Ms. Barbara Riggan, Senior Services Director  
Ms. Ashley White, CRSMA

**Agenda Item 1 – Call to Order**

## **Agenda Item 2 – Roll Call**

**Agenda Item 3 – Approval of minutes – May 9, 2019**

## **Agenda Item 4 – New Business**

- a. Ms. Riggan emailed out the survey to the committee before the meeting and handed out an edited version for approval. The purpose of the survey is to gather information to use in the creation of a 4-year plan (ICIP).
- b. Ms. Riggan stated that the survey would be available in paper form and to take electronically. The electronic version will be in Google Forms.
- c. Ms. Riggan stated that she would like to get the survey approved at this meeting so that the survey could be handed out at the Old Timers Celebration lunch during the Curry County Fair in August.
- d. Ms. Claire Burroughes asked about getting the survey on Survey Monkey through the chamber. Ms. Riggan stated that she would contact them after the meeting.
- e. Ms. Burroughes also asked if we needed to have the survey translated into Spanish. Ms. Darlene Gonzales stated that she would be willing to help with that process.
- f. Ms. Constance Williams suggested that we change number 12 to “do you eat daily” and then ask “how many meals do you eat”.
- g. A motion was made by Ms. Williams to approve the survey with the corrections and additions discussed. The motion was seconded by Ms. Gonzales and passed unanimously.

## Agenda Item 5 – Old Business

**1. Public Hearing – Ms. Darlene Gonzales**

- a. Ms. Gonzales stated that about 60 people attended the public hearing.
- b. Concerns that were voiced included:
  - i. Medicaid/Medicare
  - ii. Social Security Benefits
  - iii. Transportation
- c. Ms. Gonzales stated that it was a good hearing and that the hearing should happen again next year around the same time.

**Agenda Item 6 – Reports**

**1. Senior Services – Ms. Barbara Riggan**

- a. Ms. Riggan stated that during the last legislative session money was approved to replace the HVAC system at Friendship Senior Center. The money should be released soon. There are currently two units not working properly at the building.
- b. Ms. Riggan stated that the Conference on Aging will be in Albuquerque, NM August 13-14. Senior Services will be taking a bus if anyone is interested in attending and needs a ride. Ms. Riggan advised that the participant would be responsible for all costs involved except for transportation and that only those staying at the host hotel would be taken as it is not feasible to transport people to other hotels.
- c. Old Timers Luncheon
  - i. The Old Timers Luncheon will be on August 17<sup>th</sup> at the Curry County Events Center.
  - ii. Senior Services is planning on using My Senior Center to check in those who are signed up.
  - iii. The survey will be available for those attending the lunch.
  - iv. Senior Services is in the process of gathering information for goodie bags that will be handed out to attendees.
  - v. Door prizes and awards will be given out.
  - vi. Volunteers are always welcome.
  - vii. The Events Center will be preparing the food this year.
  - viii. Wheatfields is one of our main sponsors.

**2. Baxter-Curren Senior Center- Mr. Ken Phipps**

- a. Attendance at Baxter-Curren for May was 1259 and for June was 1346.
- b. Mr. Phipps stated that there was a silent auction in May that was successful.
- c. Starting in August, the last Thursday of the month will now have breakfast burritos instead of biscuits and gravy.

**3. Friendship Senior Center – Ms. Bernice Gutierrez**

- a. Ms. Gutierrez stated that the Friendship Next Generation program started June 5<sup>th</sup>. She passed around photos of some of the events. The program is aimed at getting grandparents and grandkids together without electronics. It will run until August 7<sup>th</sup>.
- b. Ms. Gutierrez also had some calendars on hand for the month of July.

**4. La Casa Senior Center – Ms. Darlene Gonzales**

- a. Ms. Gonzales stated that they are continuing their same activities and attendance.
- b. The center's current challenge is maintaining drivers. They have a position open for anyone over 55 to drive their bus part time.
- c. Both centers, Portales and Clovis, will be receiving new buses soon due to state money being allocated. They will also get a new roof in Clovis.
- d. The center has had several successful lunch fundraisers.
- e. La Casa will be taking a group to the lunch at the fair.

**5. CRSMA – Ms. Ashley White**

- a. Ms. White stated that for the months of April to June the meal site made their contract goals with 13,760 home delivery meals and 9,785 congregate meals served.
- b. The meal site is currently in need of a part time worker who is over 55 and low income.
- c. The board is also in need of a new member. Their next meeting is on July 19<sup>th</sup> at 2:30 pm.

**6. 50 + Olympics – Ms. Melinda Coslett**

- a. Ms. Coslett stated that Nationals just completed with several medaling in different events.
- b. The current plan is to host workshops during the year to teach people how to play the games that are played during the Olympics. The hope is to increase players and volunteers.
- c. The board currently has several new members and new members bring new ideas.

**7. RSVP/FGP**

- a. No one from the RSVP or Foster Grandparent programs were in attendance.

**Agenda Item 7 – For the Good of the Order**

**1. Open Positions**

- a. CRSMA is needing a new board member as someone has just left. They also have a position for someone who is 55 or older. The position is part time in the kitchen.
- b. La Casa Senior Center also has a position open for someone who is 55 or older to help drive the bus. Ms. Gonzales stated that these positions are funded by the state and if not filled the state will withdraw funding. Getting the position re-instated is a hard process.
- c. Starting July 12, 2019 there will be a baseball tournament in town. Games will be played all weekend and night games next week as the tournament gets into the finals.

**Agenda Item 8 – Future Meeting**

The next meeting will be held Thursday, September 12, 2019 at 3:00 p.m.

**Agenda Item 9 – Adjournment**

There being no further business to discuss before the committee, the meeting was adjourned at 3:46 p.m.

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Chairman

SEAL  
(ATTEST)

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City Clerk

## **Senior Services Committee**

### **AGENDA**

**3:00 p.m.**

**Thursday, September 12, 2019**

**City Hall Assembly Room**

**321 Connelly, Clovis**

- 1. Call to Order**-Chairperson, Mr. Rube Render
- 2. Roll Call**-Barbara Riggan, Senior Services Director
- 3. Approval of minutes from July 11, 2019**-Chairperson, Mr. Rube Render
- 4. New Business**
- 5. Old Business**
  - a. Update regarding Senior Services Survey-Barbara Riggan, Senior Services Director
- 6. Reports**
  - a. Senior Services Department-Barbara Riggan
  - b. Baxter-Curren Senior Center-Eva McAfoos
  - c. Friendship Senior Center-Bernice Gonzales
  - d. La Casa Senior Center-Darlene Gonzales
  - e. CRSMA-Ashley White
  - f. 50+ Olympics-Melinda Coslett
  - g. RSVP-Suzanne Zamora
- 7. For good of the order**
- 8. Future meeting**
  - a. Next meeting scheduled Thursday, November 14, 2019 at 3:00 p.m.
- 9. Adjournment**

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Members Absent:

- Ms. Constance Williams, District 2
- Ms. Shelley Winn, District 3
- Mr. Terry Potter, District 4
- Ms. Bernice Gutierrez, Friendship Senior Center

Members of the Public also present

Commissioner Render called the meeting to order at 3:06 pm.

Ms. Barbara Riggan called roll. A quorum was established.

A motion was made by Ms. Melinda Coslett to approve the minutes from July 11, 2019 with the correction of the word “if” to “of” in the first paragraph. The motion was seconded by Kenneth Phipps and passed unanimously.

**1. No new business.**

### 1. Senior Services Survey – Ms. Barbara Riggan

- a. Ms. Riggan went over responses to the Senior Services Survey. There were 391 surveys filled out.
- b. The results showed a definite need for transportation for seniors. CATS was brought up in the conversation but since they need to be called in advance they don't always fill the need. Ms. Riggan stated that Senior Services is working on a resource brochure that would include CATS and La Casa.
- c. There were suggestions made on how the sports areas near Friendship could be cleaned up. It was suggested to contact Teen Court and see if there are any teens that need community service hours. It was also suggested that maybe a group from 50+ Olympics could help with the project as well.
- d. There was some talk about food sources. One suggestion was made on a survey to get food from local farmers. The food bank produce to people program was mentioned but then Ms. Coslett stated that the program has been stopped.
- e. A suggestion was made for breakfast to be offered at the meal site. Ms. Virginia Shonkwiler stated that they would have to get permission from AAA to provide breakfast and that it would be complicated with also offering lunch.

- f. More funding was requested for more activities, transportation, full-time employees and building improvements.
- g. There were five people that requested an indoor track and swimming pool.
- h. Some of the general comments included consider the seniors that really need help, desire for a new facility, desire for centers to remain as they are, more handicap parking, and everyone should have a place to go.
- i. There were a couple of comments about getting help with pet food cost and spay and neuter costs.
- j. Mr. David Briseno from La Casa was present and stated that they got approval from management to hire another bus driver for the Clovis site, 7 hours a day, 5 days a week for local transportation for seniors 60+. There is no fixed route, just call in and schedule. Same day service is accepted.
- k. Ms. Riggan talked about a program in Ruidoso, NM called Care Bears. The program is a volunteer service that pairs people needing a ride to appointments with people who are willing to drive them.

## **Agenda Item 6 – Reports**

### **1. Senior Services – Ms. Barbara Riggan**

- a. Ms. Riggan stated that there will be a health expo at Friendship Senior Center on October 23, 2019 from 10 am to 3 pm. There will be lots of information to pick up and flu shots.

### **2. Baxter-Curren Senior Center- Mr. Kenneth Phipps**

- a. Mr. Phipps stated there were 1509 in attendance at different events at the center, with 6 new members since the last meeting.
- b. Breakfast burritos did not happen during August but they are going to try for the last Thursday in September.
- c. The Veteran's Day breakfast will be on November 7<sup>th</sup>.

### **3. Friendship Senior Center – Ms. Ruthann Kelly**

- a. Ms. Kelly stated the Friendship Next Generation program wrapped up in August. There are tentative plans to continue the program on days when school is out during the school year.
- b. September 13<sup>th</sup> will be Fiesta Bingo with a salsa contest during the event.
- c. There will be a Google class on September 17<sup>th</sup> at 1:00 pm.
- d. Fitness classes have started up again Monday through Thursday. Power walking and Zumba start at 8:30 on Mondays and Wednesday and Dance 2 Fitness is at 9:00 on Tuesdays and Thursdays.

### **4. La Casa Senior Center – Ms. Darlene Gonzales**

- a. Ms. Gonzales stated that they are interviewing drivers next week for a new bus driver.
- b. She stated that they are still waiting to get funding from the state to get two new buses. She said the current hold up is the county.
- c. There is a train ride trip planned for a ride going from Chama, NM to Colorado for seniors from Portales and Clovis.

### **5. CRSMA – Ms. Ashley White**

- a. Ms. White gave the following stats for July and August:
  - i. Congregate:
    - 1. There are over 700 people registered for meals.
    - 2. There were 6,349 meals served in July. There were 3,506 in August.
  - ii. Home Deliveries
    - 1. On average 220 meals are delivered to 115 homes daily.
    - 2. In July there were 4,860 meals delivered and 4,973 in August.



3. They were able to add those that were on the waiting list to the delivery list because several were removed from the list for different reasons.

**6. 50 + Olympics – Ms. Melinda Coslett**

- a. Ms. Coslett stated that they are organizing a cornhole tournament for November 16<sup>th</sup>. They will have flyers for the tournament soon. This event will be a fundraiser for the organization.
- b. The group is also working on the shuffleboard workshop. There isn't a date set for it but there is a lot of interest in it. The workshop will be to teach people how to play and how to judge an event. If this workshop goes well, then more workshops will be organized.

**7. RSVP/FGP – Ms. Susan Alman**

- a. Ms. Alman stated that they currently have 95 RSVP volunteers at 11 stations. There are 12 foster grandparents in the schools with one being added soon.
- b. They will be having in service training on September 21<sup>st</sup> regarding elderly exploitation, the US Census and other topics. Training in November will be about dealing with memory issues.

**Agenda Item 7 – For the Good of the Order**

**1. Commissioner Render**

- a. Commissioner Render stated that he had received an email from Mr. Crowder regarding funding for the new center. Mr. Crowder did not know who was going to present the recommendations to the committee in October but is working finding out who and when.

**2. Donna Labatt**

- a. Ms. Labatt asked how My Senior Center was working at Friendship. Ms. Riggan stated that it has been working well. It was used during the Old Timers Luncheon to check in those who already had a tag. A database was created for those who attended and should speed up check in during next year's luncheon.
- b. Ms. White was asked if the CRSMA board was still looking for additional board members. Ms. White stated that they currently have no vacancies on the board.
- c. Ms. Labatt asked about the attendance numbers for Baxter-Curren. She was wondering if there were a handful of people attending each event or if the numbers given represented how many people attend daily. Ms. Labatt stated she would like to see how many individual people are actually attending the center.

**Agenda Item 8 – Future Meeting**

The next meeting will be held Thursday, November 14, 2019 at 3:00 p.m.

**Agenda Item 9 – Adjournment**

There being no further business to discuss before the committee, the meeting was adjourned at 4:11 p.m.

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Chairman

SEAL  
(ATTEST)

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City Clerk

## **Senior Services Committee**

### **AGENDA**

**3:00 p.m.**

**Thursday, November 14, 2019**

**City Hall Assembly Room**

**321 Connelly, Clovis**

- 1. Call to Order**-Chairperson, Mr. Rube Render
- 2. Roll Call**-Barbara Riggan, Senior Services Director
- 3. Approval of minutes from September 12, 2019**-Chairperson, Mr. Rube Render
- 4. New Business**
- 5. Old Business**
  - a. Status update regarding new senior center funding-Barbara Riggan, Senior Services Director
- 6. Reports**
  - a. Senior Services Department-Barbara Riggan
  - b. Baxter-Curren Senior Center-Eva McAfoos
  - c. Friendship Senior Center-Bernice Gonzales
  - d. La Casa Senior Center-Darlene Gonzales
  - e. CRSMA-Ashley White
  - f. 50+ Olympics-Melinda Coslett
  - g. RSVP-Suzanne Zamora
- 7. For good of the order**
- 8. Future meeting**
  - a. Next meeting scheduled Thursday, January 9, 2020 at 3:00 p.m.
- 9. Adjournment**

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the City Clerk at 321 Connelly at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk at 321 Connelly if a summary or other type of accessible format is needed.



The City of Clovis Senior Services Committee met in regular session at 3:00 pm, Thursday, November 14, 2019, in the Assembly Room of the Bert Cabiness City Government Center, 321 Connelly, Clovis, New Mexico, in full conformity with the laws of the State of New Mexico and the ordinances and resolutions of said city with the following members present:

Members of the Public also present

- a. Ms. Riggan stated that Friendship is currently having a new HVAC system installed. The southeast door into Friendship will be closed starting on November 15. They will then do the IT area in the building.
- b. Starting on December 13<sup>th</sup> they will start work in the dining room. The entire dining room will be blocked off. CRSMA will still be serving meals. Sign-in will be in the hallway. Meals will be given in a to-go container with the option to eat their meal in Friendship or take the meal home.
- c. The current plan is to be done by December 31<sup>st</sup>, with the possibility of work being continued into January 1<sup>st</sup> or 2<sup>nd</sup>.

- d. Currently half of Friendship and the administrative offices are completed. The project includes the removal of all old duct work and new duct work installation.

**3. Baxter-Curren Senior Center- Ms. Eva McAfoos**

- a. Ms. McAfoos stated during October they had 996 in attendance, 203 individual seniors. That does not include other events like the Pink Ladies luncheon, United Way luncheon, birthday party and others that have used Baxter.
- b. Thanksgiving dinner is November 18<sup>th</sup>. Christmas dinner will be December 16<sup>th</sup>. Everyone at the meeting is invited.
- c. There is a new breakfast menu in hopes of increasing attendance. The first Thursday is pancakes and bacon. The second is biscuits, sausage gravy & eggs. The third is bacon, eggs, & biscuits. The fourth is build your own breakfast burritos.
- d. Commissioner Render thanked Baxter-Curren for hosting the Veterans Breakfast celebration. Ms. McAfoos stated that there were 78 in attendance.

**4. Friendship Senior Center – Ms. Barbara Riggan and Ms. Ruthann Kelly**

- a. Ms. Riggan stated that Friendship would host a Thanksgiving meal on November 18, Christmas on December 17 and would have a New Year's Eve Party from 4 to 8 on December 31.
- b. Ms. Riggan stated the Health and Information Expo went well. Approximately 102 people attended the event. There is the possibility that there will be another expo in the spring.
- c. Ms. Kelly stated that they recently went to Lubbock, TX as part of the Toodle 'N Around town program. There were 15 seniors who went. There is potential for a spring trip as well.
- d. Friendship also had Salvage & Sparkle come and do a craft with the seniors. There are tentative plans for them to come back in the spring so pay attention to the calendar.

**5. La Casa Senior Center – Ms. Darlene Gonzales**

- a. Ms. Gonzales was not present at the meeting.

**6. CRSMA – Ms. Ashley White**

- a. Ms. White was not present at the meeting.
- b. Ms. Riggan stated that she knows numbers are up for CRSMA but had no specific numbers. for meals.

**7. 50 + Olympics – Ms. Melinda Coslett**

- a. Ms. Coslett stated the first workshop was held for shuffleboard. There were 3 new players in attendance and one scorekeeper.
- b. There will be a cornhole tournament on Saturday, November 16. It will take place at 800 Wood Street. This is a two-person team event and a fundraiser for the organization.

**8. RSVP/FGP – Ms. Susan Alman**

- a. Ms. Alman was not present at the meeting.

**Agenda Item 7 – For the Good of the Order**

**1. Ms. Claire Burroughes**

- a. Ms. Burroughes stated that the city is promoting the 2020 Census. For every person who is missed through the census that equals approximately \$3,000 not obtainable. Please contact City Hall if you have any questions. Ms. Riggan has been helping with senior outreach. There are computers at Friendship Senior Center that are available for people to enter in their information.

- b. Ms. Burroughes also talked about the change of airline at the Clovis Municipal Airport and what that means for the area. Commission Render also talked about the changes that are coming with the addition of TSA in Clovis.

**Agenda Item 8 – Future Meeting**

The next meeting will be held Thursday, January 9, 2020 at 3:00 p.m.

**Agenda Item 9 – Adjournment**

There being no further business to discuss before the committee, the meeting was adjourned at 3:32 p.m.

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Chairman

SEAL  
(ATTEST)

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City Clerk