

**CITY OF CLOVIS
PUBLIC WORKS COMMITTEE
AGENDA**

**8:30 a.m.
Wednesday, January 22, 2020**

**Assembly Room
321 N. Connelly
Clovis, NM 88101**

1. Call to Order
2. Roll Call
3. Approval of Minutes of October 23, 2019
4. Discussion and action regarding speed limit on 21st from MLK to Wheaton, Ken De Los Santos, John Sharp
5. Discussion and action regarding FY 20/21 Local Government Road Fund Program, Clint Bunch
6. Update regarding Roadbotics pavement monitoring system, Clint Bunch
7. Discussion and recommendations for the relocation of recycle containers at 21st and Williams, Clint Bunch
8. Update on current projects
 - City Update, Justin Howalt and Clint Bunch
 - Clovis Municipal Schools Update, John King
9. For the good of the order
 - Next meeting date and time – February 26, 2020
10. Adjournment

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the City Clerk at 321 Connelly at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk at 321 Connelly if a summary or other type of accessible format is needed.

STATE OF NEW MEXICO)
CITY OF CLOVIS) ss.

The City of Clovis Public Works Committee met in regular session at 8:30 a.m., Wednesday, January 23, 2020, in the Assembly Room of the Bert Cabiness City Government Center, 321 N. Connelly, in full conformity with the laws of the State of New Mexico and the ordinances and resolutions of said city with the following members present:

Commissioner Chris Bryant, District 4
Mr. Russ Backoff, District 2
Mr. Cliff Martin, District 3
Commissioner David Robinson, District 1
Commissioner Gary Elliott, District 2
Mr. George Jones, District 1
Commissioner Fidel Madrid, District 3

ABSENT: Mr. Randy Petty, District 4

EX-OFFICIO PRESENT: Mr. Justin Howalt, City Manager
Mr. Clint Bunch, Public Works Director
Sgt. Dagoberto Rodriguez, Police Department
Mr. John King, Clovis Municipal Schools

ALSO PRESENT: Ms. Vicki Reyes, Administration
Mr. Bill Kshir, Public Works
Mr. Louis Gordon, Planning & Zoning
Mr. Kevin Musick, Public Works
Mr. Ken De Los Santos, PRMC
Mr. John Sharp, PRMC
Mr. Kevin Wilson, ENM News

Commissioner Bryant called the meeting to order at 8:29 a.m. and established the presence of a quorum.

Agenda Item No. 3 – Approval of Minutes of October 23, 2019

Mr. Martin made a motion to approve the minutes of October 23, 2019 as presented; Commissioner Elliott seconded the motion, which passed by acclamation.

Agenda Item No. 4 – Discussion and action regarding speed limit on 21st from MLK to Wheaton

Mr. Ken De Los Santos, PRMC, advised they have concerns about the traffic flow around their campus. On MLK the speed limit drops to 35 mph between 21st and Manana, but on 21st it is 45 mph to Wheaton. They have noticed between MLK and Wheaton it goes from two lanes to one lane so it is almost a race. They would like the speed limit lowered to 25 mph. Anything lower than 45 mph would help. Presently there is not a cross walk going from the hospital to the retail either. Commissioner Elliott asked if they wanted 25mph from MLK to Wheaton. Mr. De Los Santos advised they are only asking for it to be past the last building.

Commissioner Madrid advised they could lower to 35 mph but didn't think people would follow it. Mr. Musick advised a lot of the traffic on that roadway is people coming and going from the base and that is around 2,500 cars coming and going. They did a traffic study and on the outside lanes they are pushing around between 47 mph to 51 mph, on the inside line it is 41 mph to 43 mph. If they are going to stay with guidelines, they need to stay within that 85% rating. If they were going to have a pedestrian activated crossing, they could install a hawk system which would cost around \$60,000. They would need an engineer design to put in that type of system and they would have to add luminaire lighting. Most of the type 3 poles cost between \$11,000-\$22,000 apiece and they would need two of them. He recommended putting in sidewalks if they are going to put a crossing. They would need to go from the hospital to the crossing and then to the pharmacy. The traffic is only going to go up since they are doing the 7th and Grand project.

Commissioner Bryant didn't think there was much foot traffic after around 5:00 p.m. Mr. De Los Santos advised the pharmacy closes at 4:00 p.m. so there isn't. Commissioner Madrid asked about how many people cross that street. Mr. De Los Santos advised they urge their employees not to cross there. Ideally, they would like the crosswalk but are just focused on the speed limit.

Mr. Jones advised if they post it at 25 mph he didn't know if that would change how people travel that road. He has never seen a pedestrian cross that road. Commissioner Madrid advised the speed limit is 35 mph on 7th to the hospital and no one follows that speed limit. He asked if they slow down in front of the hospital on MLK. They may want to do a traffic study there. Mr. Musick advised when they put the counters, they can't have any turn movements otherwise it will give a fictitious count because of all of the entrances.

Commissioner Bryant agreed that people feel comfortable going the speed they're going. He did not think changing the speed limit would resolve anything. Mr. Howalt advised he could ask the police department to monitor the area. Mr. De Los Santos advised it almost sounds like they put the laws aside and are going with what people want. His concern is the safety of the area.

Commissioner Madrid asked how many accidents there have been in that area. Mr. Musick advised the accidents in that area are very low. Mr. De Los Santos advised there was an accident a couple of months ago, but didn't know if anything was reported. Commissioner Bryant asked if the committee was agreeable to the pd monitoring the area.

Mr. Jones made a motion to ask the police department to step up monitoring the area and leave the speed limit at 45 mph; Mr. Martin seconded the motion, which passed by acclamation.

Agenda Item No. 5 – Discussion and action regarding FY 20/21 Local Government Road Fund Program

Mr. Bunch advised the first one, 14th Street between Sycamore and Prince Street, is in very bad shape. Cost is approximately \$525,000 for mill fill and ADA requirements. Next is Manana from Prince Street to Main Street and approximate cost is \$650,000. Lastly the area he is recommending is Thornton between Grand and 7th Street. They applied for MAP funding and the application was accepted but there was no money available. This project will be from Grand to 7th on Thornton Street. They would like to repave the concrete at the intersection and repave the area from 7th to Grand. They would like to redo the whole intersection. Estimated cost is around \$425,000. Mr. Howalt advised the applications are due in March, but they wanted feedback from the committee.

Commissioner Madrid asked if they don't get any money from the state for Thornton could they still do something about the area. Mr. Gordon asked if there would be any drainage improvements done. Mr. Bunch advised they do not have a drainage problem on the other side on Thornton.

Commissioner Madrid made a motion to apply for Thornton & Grand, 14th and then Manana; Mr. Jones seconded the motion, which passed by acclamation.

Agenda Item No. 6 – Update regarding Roadbotics pavement monitoring system

Mr. Bunch advised they have purchased the system and Steven Hewitt, IT, has started the process. There are 250 miles to work on. They are in the process and should have some numbers in the next couple of months. Mr. Howalt advised that would allow them to help ranking the roadways and with planning in the future.

Agenda Item No. 7 – Discussion and recommendations for the relocation of recycle containers at 21st and Williams

Mr. Bunch advised the recycle containers have been there for the last 12 years. Mayor Lansford owned that property so he gave permission to place those there. Mayor Lansford has sold the property so the new owners would like them removed or for the City of Clovis to pay them a fee to leave the containers there. The containers have been removed but they are looking for another area in town that those containers could be placed. Mr. Howalt suggested Bob Spencer Park. Mr. Musick asked about Purdue and Mitchell on the back side of James Bickley. Mr. Howalt advised the city owns the baseball field there.

Commissioner Bryant asked how much it was utilized on Williams. Mr. Bunch advised quite a bit and they emptied it twice a week. Commissioner Bryant advised they would like to get one as close as possible to that area. He asked the committee to bring recommendations to the next meeting.

Agenda Item No. 8 – Update on current projects

City Update

MLK

They have issued a PO to Molzen Corbin and will start a kick off meeting.

MainStreet sidewalks

This item is completed

Reuse phase 1D

This has been awarded to K Barnett

Sewer line replacement

They have started the process. The water company has a 24-inch water line that is in the city's path so they are looking into that.

They have installed two of the blowers at the WWTP. They have tried to have that replaced for 8 years and is finally underway.

HDR

Working on contracts to redo drainage east of Llano Estacado

7th Street

They are scheduled to have the control cabinet installed on January 27th and the plan is to have that activated on Monday. The first of February they will turn the section on and open the intersection. A month later they will have to reclose the intersection due to some design deficiency's. The contractor will remove 36 panels of the concrete. There is no tax payer dollars going towards rebuilding and that will take 3-4 weeks.

Mr. Jones asked why they couldn't just leave it closed until it's done. Mr. Howalt advised that was something they had considered. The thought process was they don't know when they are able to get back in there. Mr. Jones advised he did not know if they would gain anything from opening and closing it again. It is only going to cause more confusion.

Commissioner Robinson agreed with Mr. Jones. He asked if Hamilton's has had any complaints. Mr. Howalt advised he met with Mike Hamilton and explained the opening and closing and he is more concerned with the full opening. Commissioner Bryant asked if they leave it closed is there any chance they could start construction sooner. Mr. Howalt advised if things start to warm up they potentially could but they have to wait for weather.

Commissioner Bryant advised if they leave it closed they need to get plenty of information out as to what they are doing and when it will fully open. Mr. Bunch recommended to get the flasher system in and leave the west bound lane closed. Committee agreed to leave it closed.

Clovis Municipal Schools Update

They are behind schedule on Parkview. Ran into a snag on the RFP so he is working with the state to finalize. Instead of starting in January they are looking to start in mid-February.

Finishing design for Barry which is the roof and HVAC replacement and classroom addition.

CHS building G roofing

This is in final phase design. They are trying to coordinate over summer break

Central office

Roof and HVAC is in final design.

They are looking at Cameo and Mesa floor polishing and carpet removal. Funding for systems based awards and security awards through the state for the high school. Will complete the fencing and gates. Adding cameras to the exterior of the high school and replacing the fire alarms completely. Also getting an RFP out for design for the Ag Farm. They would like to make some major improvements on that.

Agenda Item No. 9 – For the good of the order

Commissioner Robinson read an email regarding Remuda. After several emails he has come to the conclusion that lowering the speed limit would do no good so he asked if they could put up a speed trailer. He also mentioned that there was no public lighting. Mr. Howalt advised Remuda was annexed and was originally a county subdivision. They have the right of way along Wrangler so that would be the most convenient place to put in lighting. They would have to work with whoever the electric company is in that area to get pricing. They can get a price and bring it back to the committee. Mr. Bunch advised they only put lighting at intersections so if a citizen wants one it would come out of their pocket. Mr. Bunch advised they would get the traffic trailer on their schedule. Mr. Musick advised they would get it moved there within 6 weeks.

Agenda Item No. 10 – Adjournment

There being no further business to come before the committee, the meeting adjourned at 9:26 a.m.

**CITY OF CLOVIS
PUBLIC WORKS COMMITTEE
AGENDA**

**8:30 a.m.
Wednesday, June 24, 2020**

**North Annex
701 N. Main
Clovis-Carver Library**

1. Call to Order
2. Roll Call
3. Election of Chair and Vice Chair
4. Approval of Minutes of January 22, 2020
5. Discussion and recommendation regarding vacating alley right-of-way at 2716 Echols for EPCOR, Louis Gordon
6. Discussion and recommendation of residential paving projects, Clint Bunch
7. Discussion regarding the Walgreens parking lot, Justin Howalt
8. Discussion and recommendation regarding relocation of recycle container at 21st & Williams, Clint Bunch
9. Update regarding Municipal Arterial Program funding, Justin Howalt
10. Update on current projects
 - City Update, Justin Howalt and Clint Bunch
 - Clovis Municipal Schools Update, John King
11. For the good of the order
 - Next meeting date and time – July 22, 2020
12. Adjournment

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the City Clerk at 321 Connelly at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk at 321 Connelly if a summary or other type of accessible format is needed.

STATE OF NEW MEXICO)
CITY OF CLOVIS) ss.

The City of Clovis Public Works Committee met in regular session at 8:30 a.m., Wednesday, June 24, 2020 in the North Annex of the Clovis-Carver Library, 701 N. Main in full conformity with the laws of the State of New Mexico and the ordinances and resolutions of said city with the following members present:

Mayor Pro Tem Chris Bryant, District 4
Mr. Russ Backoff, District 2
Mr. Cliff Martin, District 3
Commissioner Leo Lovett, District 1
Commissioner Gary Elliott, District 2
Commissioner Fidel Madrid, District 3
Mr. Randy Petty, District 4

ABSENT:

Mr. George Jones, District 1

EX-OFFICIO PRESENT:

Mr. Justin Howalt, City Manager
Mr. Clint Bunch, Public Works Director
Mr. John King, Clovis Municipal Schools

EX-OFFICIO ABSENT:

Captain Roman Romero, Police Department

ALSO PRESENT:

Ms. Vicki Reyes, Assistant City Clerk
Mr. Bill Kshir, Assistant Public Works Director
Mr. Louis Gordon, Planning & Zoning
Mayor Mike Morris
Mr. Kevin Wilson, ENM News

Mayor Pro Tem Bryant called the meeting to order at 8:30 a.m. and established the presence of quorum

Agenda Item No. 3 – Election of Chair and Vice Chair

Commissioner Madrid made a motion to nominate Mayor Pro Tem Bryant as chairman; Commissioner Elliott seconded the motion, which passed by acclamation. Commissioner Lovett made a motion to appoint Commissioner Elliott as vice chair; Commissioner Madrid seconded the motion, which passed by acclamation.

Agenda Item No. 4 – Approval of minutes of January 22, 2020

Mr. Backoff made a motion to approve the minutes of January 22, 2020 as accepted; Mr. Martin seconded the motion. With the exception of Commissioner Lovett and Mr. Petty who abstained, the motion carried.

Agenda Item No. 5 – Discussion and recommendation regarding vacating alley right-of-way at 2716 Echols for EPCOR

Mr. Louis Gordon, Planning & Zoning Administrator, advised they received an inquiry in reference to vacating the alley right-of-way at 2716 Echols. Both of those properties belong to EPCOR water. Mr. Robert Fowley, CDM Smith, is acting on behalf of EPCOR water and they want to vacate the alley between the water tower on the east lot and the vacant EPCOR lot to the west. There are three vacant lots south of that alley. He sent notices to the local utilities and they have all responded. The only utility in that alley is a 12-inch water line and Xcel has a lift pole to the north of the alley, but the pole can remain there. The city services are to the east of that alley. Prior to taking this before the Planning & Zoning Commission he is asking for a recommendation from this committee.

Commissioner Madrid asked if EPCOR owned both lots. Mr. Gordon advised they did. Mr. Petty asked if there was any impact to private properties or the church property. Mr. Gordon advised there was not. Commissioner Lovett asked if the alley would be closed. Mr. Gordon advised there was already a fence there. Commissioner Lovett asked if it has been maintained at all. Mr. Bunch advised they chip sealed the area around 19 years ago so they have not had any need to be in the alley since then.

Mr. Petty made a motion to recommend that the Planning & Zoning Commission approve vacating the alley right of way at 2716 Echols; Commissioner Madrid seconded the motion which passed by acclamation.

Agenda Item No. 6 – Discussion and recommendation of residential paving projects

Mr. Bunch advised every year the city allocates around \$350,000 to public works for residential paving. Part of the area he would like to recommend paving is Fred Daugherty from Norris Street to just past Morse. That area was done around 20 years ago with an experimental road program and it is failing now. The cost would be around \$198,000, along with one block of Peacock between 14th Street and Fred Daugherty. With the other monies he recommended Thornton Street between 7th and Grand. They put in for MAP funding for that roadway but would like to combine those monies and do the paving of Thornton with this money and use the MAP money for the intersection and signal improvements. Both of those projects would cost around \$348,000 with GRT. Commissioner Lovett made a motion to move forward with the projects recommended by Mr. Bunch; Mr. Martin seconded the motion, which passed by acclamation. Mayor Pro Tem Bryant asked when they would start. Mr. Bunch advised in the next two weeks.

Agenda Item No. 7 – Discussion regarding the Walgreens parking lot

Mr. Howalt advised he has had conversations with the manager of Walgreens in regards to closing the driveway entrance on 21st Street and adding additional barricades along 21st Street. In those conversations Walgreens is set up to receive delivery trucks in that area so they discussed making it a right turn only to not allow vehicles to exit. This would still accomplish what they are trying to accomplish and allow Walgreens to continue with their deliveries. The manager will have to work their corporate office if this is something the committee wants to continue with. Mayor Pro Tem Bryant asked if this meant they could not make a left turn going into businesses on the south side. Mr. Howalt advised that was correct. They would have barricades similar to the east of Prince Street and the South of 21st Street. If someone was going west on 21st Street they could not turn south across traffic. They could form a left turn bay on to Ross Street.

Commissioner Elliott asked if the barricades would alleviate west bound traffic turning in to the Walgreens parking lot. Mr. Howalt advised the west bound traffic would have a right turn only. Commissioner Elliott advised that had been a problem for a long time. Mr. Petty asked if there would be no exit at all. Mr. Howalt advised to exit Walgreens it would have to be done off of Ross Street. If they eliminate that then they would be able to open up Ross again. Mr. Wilson asked how far the barricade went. Mr. Howalt advised about a block. Commissioner Lovett asked if there would be any issues with going around A-Key. Mr. Howalt advised it wasn't a designated thru street and they couldn't stop people but theoretically they should exit on to Ross going south and come back to the intersection at the light.

Mayor Pro Tem Bryant asked Mr. Howalt to continue discussions with Walgreens and report back.

Agenda Item No. 8 – Discussion and recommendation regarding relocation of recycle container at 21st and Williams

Mr. Bunch advised the recycle program has roll off containers that recycle plastic, tin cans, and cardboard. The previous mayor owned the property at 21st and Williams and he gave them permission to place those containers there, but it has been sold and the new owners asked for them to be removed. One idea he had is the Raintree Center parking lot on Llano Estacado and Norris Street. He contacted Chad Lydick and he is in favor of placing them there, but if he ever sold the property it would be up to the new owner to decide to keep them. They also discussed putting containers at Roy Walker.

Mayor Pro Tem Bryant asked if the property across from the high school that used to be a medical center would be a good area. Mr. Bunch advised he would try to make contact with the owner.

Commissioner Lovett advised his concern is that they already have containers at Walmart. He asked if they find they have redundancy could they move the containers to a different location. He would like to have something on the north side of town. Mr. Bunch advised they could wait until the next meeting and he could do more research. This isn't a big rush because people are using the other containers and they can bring them to the landfill.

Commissioner Madrid asked about the church on 21st and Williams. Mr. Howalt advised that was Trinity Methodist. Mr. Bunch advised he would look into it. Commissioner Madrid made a motion to table until the next meeting; Mr. Martin seconded the motion which passed by acclamation.

Agenda Item No. 9 -Update regarding Municipal Arterial Program funding

Mr. Howalt advised they put in a MAP application for Thornton Street south of 7th Street for \$377,000 and they received \$146,000. Between the combination of residential funds and the funds they did receive they will be able to complete the entire project. \$110,000 is state dollars and the city has a match of \$36,000.

Agenda Item No. 10 – Update on current projects

City Update

7th Street

Construction is finished on 7th to Maple.

Storm water pond 7th and Maple

They have had some issues. It has been seeded and they put straw down to hold the moisture in and then there wasn't any moisture. They have continued to work with K. Barnett to clean up the properties since the wind blew the straw all over the place. Hopefully with the rains recently it will settle down.

Sewer line replacement for BNSF

This has been completed and is fully operational. They are working on abandoning the old line.

Reuse project Phase 1D

They will start pedestal construction of the elevated storage tank. The pipework has been completed to Bob Spencer Park. They extended the pipeline from Williams Street to Bob Spencer. The contractor had 550 days to complete so it will not be complete until October 2021.

Reuse project Phase 2

This will extend from the current phase north to Barry Elementary, Gattis Middle School and then to Colonial Park. They received Water Trust Board funding for that project and included in that was design work. Mr. Howalt is working with Bohannon Huston to put together a scope and fee. Since they have designed this they have constructed MLK so instead they will take the pipe north up Thornton Street and accomplish the same delivery points and will save them 1,000 feet of pipe.

Llano Estacado drainage

They will go from the roundabout east to Gauker Playa. HDR is under contract for that project and they started the survey work this week. They plan to have 60% drawings by the end of July and 90% by the end of August. They don't have construction funding identified to complete that project, however, they will have plans on the shelf for when they do identify funding.

Martin Luther King Blvd.

This is underway by Molzen Corbin and goes from 21st Street south to 7th Street. They have completed their field work and are in the process of designing. They are about 15% complete on the design work.

Asset Management Plans

This is for the Reuse Project as well as the wastewater collection system. CDM is doing the wastewater collection system and they plan to have a draft report by the end of the summer. The reuse project is being done by Bohannon Huston they have already submitted a draft asset management plan.

Mr. Bunch gave an overview of the public works department.

Street Department

The street department is doing residential chip seal. Cost is \$2.00 - \$2.50 per square yard of chip seal. They've done 3,000 tons of rock and put down 42,000 gallons of oil. They are also doing a crack seal project at the airport.

Traffic Department

They put in radar solar speed signs on Manana, Wallace and on Colonial west of the golf course. These were put up due to accidents in the areas.

WWTP

They are watering several city parks. They fill up from the pond at Hillcrest Park for irrigation in that area.

Landfill and Sanitation

The landfill is taking a lot of special waste and have an asbestos landfill at the site. Both have been very busy with people working from home and doing more home projects.

Commissioner Lovett asked about the fence at Colonial Park Golf Course going around the green on hole 1. Mr. Howalt advised they received a quote to get it fixed. It was hit by a vehicle so they are going after their insurance company to get it fixed.

Commissioner Elliott thanked Mr. Bunch and the public works department for their hard work.

Mr. Bunch advised the Roadbotics project is software program that they purchased. Steve Hewitt, IT, drove all of the streets in Clovis and sent the information to Roadbotics. That will show them the condition of the roadways. Mr. Howalt advised this would allow them to put together a plan for the future and they will be able to rank the roadways. Mr. Hewitt showed a map of 1/3 of the area they have covered. By the end of this week they will get the 2nd and 3rd areas. The map shows brand new streets and what sections of the street will need to be redone.

Clovis Municipal Schools Update

Arts Academy at Bella Vista

Their playgrounds were set on fire and have been replaced.

Parkview abatement project

This is completed and they approved the low bid for demolition which will start mid to late July and should be completed around September.

Cameo and Mesa

The flooring is being remodeled.

Clovis High School

The fire alarm system had become obsolete so the only option was to replace.

They have an application in for G roofing, which is one of the projects identified in the bond. They should receive word on funding by August.

Central Office

The roof and HVAC replacement should begin July 6.

Barry Elementary

The roof and HVAC replacement are still sitting with the state.

Mr. Petty asked what the future use of the Parkview property would be. Mr. King advised he wasn't certain but the school board may opt to sell the property.

Agenda Item No. 11 – For the good of the order

Mayor Pro Tem Bryant advised the next meeting would be at 8:30 a.m., July 22 in the North Annex.

Agenda Item No. 12 – Adjournment

There being no further business to come before the committee the meeting adjourned at 9:23 a.m.

**CITY OF CLOVIS
PUBLIC WORKS COMMITTEE
AGENDA**

**8:30 a.m.
Wednesday, August 26, 2020**

**North Annex
701 N. Main
Clovis-Carver Library**

1. Call to Order
2. Roll Call
3. Approval of Minutes of June 24, 2020
4. Presentation regarding Roadbotics Roadway Management Program, Clint Bunch, Steven Hewitt
5. Discussion and action regarding Justin Street drainage channel, Clint Bunch
6. Discussion and action to flatten slopes of Sorgen Playa on the northside of Llano Estacado, Justin Howalt
7. Discussion and action to obtain quotes for access improvements to 21st and Prince, Justin Howalt
8. Update on current projects
 - City Update, Justin Howalt and Clint Bunch
 - Clovis Municipal Schools Update, John King
9. For the good of the order
 - Next meeting date and time – September 23, 2020
10. Adjournment

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Mayor Pro Tem Chris Bryant, District 4
Mr. Russ Backoff, District 2
Mr. George Jones, District 1
Mr. Cliff Martin, District 3
Commissioner Leo Lovett, District 1
Commissioner Fidel Madrid, District 3
Mr. Randy Petty, District 4

ABSENT: Commissioner Gary Elliott, District 2

EX-OFFICIO PRESENT: Mr. Justin Howalt, City Manager
Mr. Clint Bunch, Public Works Director
Mr. John King, Clovis Municipal Schools

EX-OFFICIO ABSENT: Captain Roman Romero, Police Department

ALSO PRESENT : Ms. Vicki Reyes, Assistant City Clerk
ENM News

Mayor Pro Tem Bryant called the meeting to order at 8:30 a.m. and established the presence of a quorum.

Agenda Item No. 3 – Approval of minutes of June 24, 2020

Mr. Petty made a motion to approve the minutes of June 24, 2020 as presented; Mr. Martin seconded the motion, which passed by acclamation.

Agenda Item No. 4 – Presentation regarding Roadbotics Roadway Management Program

Mr. Bunch advised Mr. Hewitt has drove all the roads in town. Mr. Hewitt showed a map of the road analysis. Mr. Bunch advised 1 is good and 5 is bad on the scale. They have started using this program for chip seal projects. They tested the system after the numbers came out and he's very impressed with the numbers they've received. Mr. Howalt advised they know the areas they need to chip seal and how much each area will be so they can budget correctly. They will be able to track what year they chip sealed so they will have historical data on maintenance. Mr. Bunch advised it was a livable document so now in the future Mr. Hewitt can drive the areas that are chip sealed and it will update in the system. Mr. Petty asked if there is ever a point that a road will need to be replaced. Mr. Bunch advised certain roadways will have to be repaved.

Mayor Pro Tem Bryant asked if they could get an idea of cost before it is bid. Mr. Bunch advised that was correct. In the past he would have to drive each road and now he can pull it up in this program and get the measurements.

Mayor Pro Tem Bryant asked what the cost was. Mr. Bunch advised it was right under \$20,000. They were able to save money since Mr. Hewitt drove all the roads himself.

Agenda Item No. 5 – Discussion and action regarding Justin Street drainage channel

Mr. Bunch advised they have had problems with the Justin Street channel that comes off of Dawn Loop. It has always been a dirt channel and they have to excavate the sediment. They also mow and maintain the channel. They need to make this a concrete channel and will cut down on the maintenance. Mr. Howalt advised it backs up and it floods the properties on Dawn Loop. Mr. Jones asked what the cost was. Mr. Bunch advised the estimate he has is from a couple of years ago but it was \$80,000 for an 8-foot channel. He is going to get an updated estimate from Nick Griego & Sons.

Commissioner Lovett asked if they would maintain what comes between the two homes. Mr. Bunch advised it would all be concrete. Mr. Howalt advised that would come out of the drainage fund.

Mr. Jones moved for approval; Mr. Petty seconded the motion, which passed by acclamation.

Agenda Item No. 6 – Discussion and action to flatten slopes of Sorgen Playa on the northside of Llano Estacado

Mr. Howalt advised they have flattened the slopes on the south side. The DOT has removed the fence and he has a quote to flatten the slopes on the north side. It is approximately \$27,000. Once the DOT finishes fencing then the city will go in. Commissioner Lovett moved for approval; Mr. Jones seconded the motion, which passed by acclamation.

Agenda Item No. 7 – Discussion and action to obtain quotes for access improvements to 21st and Prince

Mr. Howalt spoke with the manager of Walgreens and told him the proposed concept of a right turn only into their driveway on Prince Street. He would like to obtain quotes to make improvements to that driveway and adding a concrete barrier on 21st Street west of Prince Street. They will also obtain quote to replace the barrier that is south of 21st Street on Prince Street. Mr. Jones made a motion to approve obtaining quotes; Commissioner Madrid seconded the motion, which passed by acclamation.

Agenda Item No. 8 – Update on current projects

City Update

Phase 1D effluent reuse

This is under construction. The elevated storage tank is going up at Bob Spencer Field. They are finishing the pedestal and then will work on the dome portion. The steel for the tank is

scheduled to arrive in September. They have completed the pipeline work and are waiting on the meters that need to be connected.

Phase 2

They are working on closing documents with the Water Trust Board and plan to have it on the next commission agenda for them to start the closing process. He has received a quote from Bohannon Huston which has been approved by the NMED.

Llano Estacado drainage

They will submit 60% design drawings by the end of this week. It is a 60-inch pipe that will go into Gauker Playa. It is estimated to cost \$2.3 million.

MLK

This is under design and they will get 60% design drawings in the near future

FEMA study

Mr. Howalt met with Molzen Corbin regarding the FEMA study. A couple of years ago they received capital outlay dollars for the construction of the pond on 7th Street including a revised look at the FEMA flood plains. They have \$170,000 left from those capital outlay dollars and the fee for the project came in at \$329,000. Once he reviews the man hours to be sure they are in line with industry standard then he will recommend to the city commission approval of this with the remainder of the offset coming from drainage.

Thornton Street

They are waiting on final contracts.

Mayor Pro Tem Bryant asked Mr. Howalt to mention the power cat logo. Mr. Howalt advised they would be displaying the power cat on the elevated storage tank. The schools have been encouraging EPCOR to do this for years but it is a private asset.

Public Works

Mr. Bunch advised they have had problems with illegal dumping in the alleys. He pulled crews from other divisions and put them on alley cleanup. They are in the fourth week and have removed 400 tons of debris. They have had a lot of positive feedback and the call log has gone down tremendously. The only problem is that they clean up some places and the next day they are full again. They are working on educating the public by letting them know that dumping is free for city residents.

Clovis Municipal Schools

Mr. King advised they have been busy disinfecting and cleaning schools. They have been taping floors for social distancing, putting in directional arrows, installing bottle fillers, purchasing disinfecting foggers and shutting off water fountains.

Parkview Elementary

Finished abatement and can start demolition.

Cameo and Mesa

They both had their floors stripped, polished the concrete and replaced carpet.

Central office roof and HVAC replacement

That project is underway and expect completion by mid-September

CHS fire alarm

This is 85% underway. The old system was obsolete. To bring to current code they had to add infrastructure and speakers throughout the school.

The board approved the next bond sale of this current \$20 million bond. They will work on projects between now and next Summer. The majority will be done by next summer. Those projects are:

- Arts Academy, Bella Vista, and La Casita - playground upgrades
- Sandia, Zia, Yucca, CHS D & F buildings - flooring
- Marshall, Yucca and Freshman Academy - door and window placement
- Barry, Iacademy, Mesa, Sandia, Zia, Marshall and Yucca - furniture
- CHS - complete fencing and gates. They have three gates they want to put in, two on 21st, one on Purdue and complete the fence section on the northeast side. That will completely secure the campus.
- CHS cameras - expand the cameras by 68 and window and door replacement

They received funding from the state for building G roofing and HVAC replacement. A portion of that roof has almost completely failed. They hope to start on that in October.

Barry Elementary

They started with the kindergarten classroom award from the state, which led into a second award for the remaining portion of the addition. That includes two kindergarten classrooms, four ancillary classrooms, design dollars to design the complete renovation of the existing facility and construction dollars to replace the roof and HVAC of the existing building. The architect and PSFA is working on this because the project has to be drawn and put into bid lots.

Mr. Petty asked where they found the money to disinfect the schools. Mr. King advised they received a round of budget cuts and expect another one in January. They are using existing operational dollars. This has been a huge expense. There was CARES Act funding that they applied for but have not received those funds yet. They will help ease the burden for school districts.

Mayor Pro Tem Bryant asked if there were plans for the Parkview property. Mr. King advised he has been told they are going to leave it as is. He doesn't know what the boards plans are.

Agenda Item No. 9 – For the good of the order

Mr. Petty advised his business is at Grand and Mitchell and there are some new businesses there as well. There is more traffic in that area. North bound and south bound on Mitchell has visibility issues because of the on-street parking. The accidents don't seem to be minor. He didn't know if there was a way to address this. Mr. Howalt advised he would have PD pull crash history and then can brainstorm ideas. On Grand Street they changed the parking configuration and eliminated some parking to help with the site distance issue. They will see what they can potentially come up with. Mayor Pro Tem Bryant advised they would add this to the next agenda.

Mayor Pro Tem Bryant asked if they contacted the areas regarding placing the recycle containers. Mr. Bunch advised they haven't met with anyone physically. They want to study the areas and visit with the businesses in person. Chad Lydick is okay putting containers at the Raintree location if they decide to. That doesn't solve the problem with the west side of 21st Street where the original ones were.

Mayor Pro Tem Bryant advised the next meeting would be September 23.

Agenda Item No. 10 – Adjournment

There being no further business to come before the committee the meeting adjourned at 9:09 p.m.