

**CITY OF CLOVIS
PARKS, RECREATION & BEAUTIFICATION COMMITTEE
AGENDA**

**5:00 p.m.
Monday, February 4, 2019**

**Assembly Room
Bert Cabiness City Government Center
321 N. Connelly**

1. Call to Order
2. Roll Call
3. Approval of minutes of December 3, 2018
4. Discussion and action regarding new park rule signs, Justin Howalt, Mark Dayhoff
5. Discussion regarding grazing at Ned Houk Park, Justin Howalt
6. Update regarding shooting range, Claire Burroughes
7. Update regarding Parks Master Plan, Mark Dayhoff
8. For the good of the order
 - a. Update on projects, Mark Dayhoff
 - b. Next meeting date and time - 5:30 p.m., Monday, March 25, 2019
9. Adjournment

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the City Clerk at 321 Connelly at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk at 321 Connelly if a summary or other type of accessible format is needed.

COUNTY OF CURRY)
CITY OF CLOVIS) ss.

The Parks, Recreation & Beautification Committee met in regular session on Monday, February 4, 2019 in the Assembly Room, Bert Cabiness City Government Center, in full conformity with the laws of the State of New Mexico and the ordinances and resolutions of said city with the following members present:

Commissioner Fidel Madrid, Chairman
Commissioner Rube Render
Mayor Pro Tem Juan Garza
Commissioner Gary Elliott
Joyce Gates, County
Lisa Pellegrino-Spear, District 1
Jamaal Williams, District 2
Cliff Kuchta, District 4
Wilma Fulgham, District 3

EX-OFFICIO PRESENT:

Justin Howalt, City Manager
Mark Dayhoff, Parks Director

EX-OFFICIO ABSENT:

Lonnie Baca, CMS Athletic Director
David Lansford, Mayor

ALSO PRESENT:

Vicki Reyes, Administration
Ariana Terns, Boy Scouts of America
Kevin Wilson, ENM News

Commissioner Madrid called the meeting to order at 5:18 p.m. and established the presence of a quorum.

Agenda Item No. 3 - Approval of minutes of December 3, 2018

Mr. Williams advised the districts for him and Ms. Fuglham were reversed. He moved for approval of the minutes of December 3, 2018 as amended; Mr. Kuchta seconded the motion, which passed by acclamation.

Agenda Item No. 4 - Discussion and action regarding new park rule signs

Mr. Dayhoff stated he updated the park rules and has given a copy to the committee. Hillcrest Park is unique because it is the only one with a pond where fishing is not allowed. Goodwin Trails is also included, which wasn't discussed previously. They didn't come up with a determination on Colonial Park Golf Course. Commissioner Madrid thought they decided no animals at all while people are playing. Mr. Dayhoff stated the management group at the golf course has a large sign on number 10 and number 1 with all of their rules. The only sign the city has mainly pertains to pets. The rule stating "no pets allowed during golfing hours" is good, but what about after hours. Mr. Howalt stated they talked about allowing pets on the course after hours. They don't want any animals on the greens. Commissioner

Madrid stated dogs shouldn't be allowed loose on the course. Mr. Howalt stated they could take action regarding what has been presented this evening and then they could take a look at the rules that the management company has set up for the golf course.

Commissioner Render asked why the management wouldn't want to control pets on the golf course. Commissioner Elliott stated it was the same way with the Par 3. Mr. Dayhoff stated the management has no joggers or walkers on the course and they discussed changing that to "during golfing hours". He stated they may want to include that with the new management company when they come in. Ms. Fulgham asked when the new management group would start. Mr. Howalt stated they are still going through the RFP process so it would be at least a couple of months. Waiting on the golf course to work with the management company would be a good idea.

Mr. Howalt stated Mr. Dayhoff did a good job of consolidating what would be posted. Commissioner Elliott asked if the no alcohol pertained to the softball park. Mr. Howalt stated they have a sign in place at the softball fields stating no alcohol. Mayor Pro Tem Garza stated as long as they have signage then they are covered.

Mr. Williams made a motion to approve the proposed park rules; Mr. Kuchta seconded the motion, which passed by acclamation.

Agenda Item No. 5 - Discussion regarding grazing at Ned Houk Park

Mr. Howalt stated he was contacted regarding the City of Clovis putting out an RFP for grazing at Ned Houk Park. They did this years ago prior to the drought. The person would be responsible for maintaining the fencing and the cattle. If they are interested then purchasing will start working on an RFP. Mr. Dayhoff stated with the MADS new location and the shooting range the fencing will have to be reinstalled in several areas. Mr. Howalt stated they would be. Commissioner Madrid asked it would affect the four wheelers and motorcycles. They also gave more land to the archery group. Mr. Howalt stated they had it broken out into six different pastures. They would have to carve out the different sections and redevelop where they would be allowed to graze.

Mayor Pro Tem Garza stated he would like for Mr. Howalt to define where it would be located. He didn't have a problem with leasing for grazing. He asked how much they were getting from the other. Mr. Dayhoff thought they were getting \$16,000 for the season.

Commissioner Render asked if someone was going to want to run cattle with everything that will be at the park. Mayor Pro Tem Garza stated that's why he wanted to know where they would be located. Mr. Howalt stated he just wanted to see if there was an interest and then can provide better information. Mayor Pro Tem Garza stated it wouldn't be bad to have extra income coming into the parks.

Ms. Fulgham stated it does bring in additional income. She has known several people in the past that have leased it and Matthew Lansford would be a good resource. Commissioner Elliott stated they also need to look at the prairie dogs too and if grazing would be a reason to control some of that population. He asked if there was water there or if they would have to haul it. Mr. Howalt stated he wasn't sure how they watered previously. He stated they would bring this back after more research.

Agenda Item No. 6 - Update regarding shooting range

Mr. Howalt stated they are at 90% plans and Bohannon Huston are finalizing them. The city is working on contracting documents as well. They spoke with Jessica Fisher, NM Game and Fish, and she let them know that the grant for the planning and design had been approved by the Fish and Wildlife Service. They are finalizing the environmental documents as well as developing the range management plan. Fish and Wildlife had some comments regarding the bylaws for the management group. They don't want it called a club so they are changing some minor things in the bylaws. They hope to go out to bid in the next couple of months.

Agenda Item No. 7 - Update regarding Parks Master Plan

Mr. Dayhoff stated the master plan was adopted in 2015. He passed out an updated recommendation list with the completed projects. They were able to complete quite a few of the recommendations. He would like to re-prioritize, eliminate and there may be some they need to add. Ms. Pellegrino-Spear asked how much money was remaining. Mr. Dayhoff stated the nonrecurring funds had been exhausted.

Mayor Pro Tem Garza stated the Goodwin Lake Trails Nature Center and Education Building didn't necessarily need to be on the list because they don't have many classes going on. Mr. Dayhoff stated it had been a couple years since they have taken classes out there. Mr. Howalt stated they could move that to a long-term improvement. Mr. Dayhoff stated disc golf is listed at Hillcrest Park and they have completed an 18-hole course at Ned Houk Park so there is no need to do one at Hillcrest Park. Mayor Pro Tem Garza stated there aren't many events at Potter Park, but they could add a pad and a structure. Mr. Dayhoff stated that was inside the pool area. Mayor Pro Tem Garza stated they could put the structure on one side so there is something for the neighborhood to utilize. Mr. Williams stated maybe they could add something to the southside since there are already shade trees.

Mr. Dayhoff stated he would like to see the playgrounds moved up. He is working on making a list of all of the different ones with the dates they were installed. Mayor Pro Tem Garza asked if they could look for grant money for that. Mr. Howalt stated they would look for grant money on a lot of the projects. Ms. Pellegrino-Spear stated some of the playground structures have a warranty on them as well. Mr. Dayhoff stated they were all expired. Ms. Pellegrino-Spear asked if there was a way to partner with the schools. Mr. Howalt stated the schools bid theirs out as well.

Mayor Pro Tem Garza stated he would rather focus on tennis courts at Hillcrest Park than at the golf course. Mr. Dayhoff stated the school just constructed some nice courts so he wasn't sure if there was a need for them at Hillcrest Park. Mayor Pro Tem Garza stated CCC has courts as well, but there is nothing at the center of town. Ms. Pellegrino-Spear asked where the courts would go. Mr. Howalt stated where the old ones were located.

Commissioner Madrid suggested taking this list home and coming back with recommendations. Mr. Howalt stated they could put together a list as well.

Agenda Item No. 8 - For the good of the order

Mr. Williams stated Zia Little League will have opening ceremonies on April 6th. They would like a proclamation for Margaret Beachum. The field is named after her husband and she has been critical in the league. They would like to do something to honor her. Mr. Howalt stated they could work on something if Mr. Williams could get them some background information.

Mr. Howalt stated they have fence installed on the north side of the Hillcrest Park, the trees have been trimmed at Hillcrest Park and they have a bid out to complete the trees within the zoo area as well as taking bids on the front and back nine at Colonial Park Golf Course. Mr. Dayhoff has it in the plans to replace some of the fencing in the zoo area. Mayor Pro Tem Garza thanked Mr. Dayhoff for his leadership on all of that.

Update on projects

Mr. Dayhoff stated all of the dead trees were removed from Hillcrest Park and they will begin removing stumps tomorrow. The HVAC system at Roy Walker was completed last month. They began an ADA area the dog park.

Commissioner Madrid advised the next meeting would be at 5:30 p.m., Monday, March 25th.

Agenda Item No. 9 - Adjournment

There being no further business to come before the committee the meeting adjourned at 5:59 p.m.

**CITY OF CLOVIS
PARKS, RECREATION & BEAUTIFICATION COMMITTEE
AGENDA**

**5:30 p.m.
Monday, April 1, 2019**

**Assembly Room
Bert Cabiness City Government Center
321 N. Connelly**

1. Call to Order
2. Roll Call
3. Approval of minutes of October 22, 2018 and February 4, 2018
4. Discussion and recommendation regarding construction of an orienteering course at Ned Houk Park as an Eagle Scout project, Ramon Cruz
5. Recommendation regarding leash laws, Linda Cross
6. Discussion and action regarding grazing at Ned Houk Park, Justin Howalt
7. Discussion and action regarding Parks Master Plan, Mark Dayhoff
8. For the good of the order
 - a. Great American Cleanup, April 13, 2019, 500 Sycamore
 - b. Community Easter Egg Hunt, April 20, 2019, Guy Leeder Softball Complex
 - c. Update on projects, Mark Dayhoff
 - d. Next meeting date and time - April 22, 2019
9. Adjournment

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the City Clerk at 321 Connelly at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk at 321 Connelly if a summary or other type of accessible format is needed.

COUNTY OF CURRY)
CITY OF CLOVIS) ss.

The Parks, Recreation & Beautification committee met in regular session at 5:30 p.m., Monday, April 1, 2019 in the Assembly Room, Bert Cabiness City Government Center, 321 N. Connelly , in full conformity with the laws of the State of New Mexico and the ordinances and resolutions of said city with the following members present:

Commissioner Fidel Madrid, Chairman
Commissioner Rube Render
Mayor Pro Tem Juan Garza
Commissioner Gary Elliott
Joyce Gates, County
Lisa Pellegrino-Spear, District 1
Jamaal Williams, District 2
Wilma Fulgham, District 3
Cliff Kuchta, District 4
Ariana Terns, Boy Scouts of America

EX-OFFICIO PRESENT:

Justin Howalt, City Manager
Mark Dayhoff, Parks Director
Lonnie Baca, CMS Athletic Director

EX-OFFICIO ABSENT:

David Lansford, Mayor

ALSO PRESENT:

Claire Burroughes, Administration
Vicki Reyes, Administration
Commissioner Chris Bryant
Kevin Wilson, ENM News

Commissioner Madrid called the meeting to order at 5:30 p.m. and established the presence of a quorum.

Agenda Item No. 3 - Approval of minutes of October 22, 2018 and February 4, 2018

Commissioner Elliott made a motion to approve the minutes of October 22, 2018 and February 4, 2018 as presented; Commissioner Render seconded the motion, which passed by acclamation.

Agenda Item No. 4 - Discussion and recommendation regarding construction of an orienteering course at Ned Houk Park an Eagle Scout project

Mr. Ramon Cruz advised this is for an Eagle Scout proposal. This is an orienteering course at Ned Houk and they make temporary courses for the cub scouts. This would be permanent so other organizations could use it as well. JROTC, Civil Air Patrol, Boy Scouts, Girl Scouts and Cub Scouts will be able to use it. This is using a map and compass and trying to get to the end of the trail by following the checkpoints. The map and control sheets will be needed and he will make the control sheets. He would like to post them at the starting point or on a website. The pros with putting them at the start is that they won't

have to do anything beforehand to get to them. The cons with putting them at the site is that they would have to be in a locked box.

The checkpoints are flexible and can be changed due to any other events or groups that are located there. He would like to have everything done by late May. As for materials the checkpoints will have 4x4 wooden posts that will be cemented into the ground. He would like to rent or borrow tools from the adults in his troop or speak to Mr. Burns at Burns Do-It-Center to see if he could borrow some.

Ms. Burroughes asked how much he was trying to raise. Mr. Cruz advised \$160 as long as he can borrow tools. He asked if there were any permits. Mr. Howalt advised no permits just permission.

Mr. Cruz advised the biggest safety issue will be the weather or any natural life around the park. He advised the only ones using the power tools will be the adults. That is a Boy Scouts guideline. There is an easy level with five points and two other courses that use ten points. He can rearrange them for people that have completed the courses.

Mayor Pro Tem Garza asked if there were any problems with the permanent posts. Mr. Dayhoff stated he spoke with the Ned Houk Park superintendent and he had no issues with anything just that he work with Mr. Cruz to be sure they don't hit any major lines. Mayor Pro Tem Garza advised this was a good idea and he applauded him for this project.

Ms. Spear suggested a downloadable site or an app. She also suggested posting a permanent map for people to take pictures of. She asked if he had reached out to any of the sign companies to see if they would give any donations. Mr. Cruz advised he was still working on his options. Ms. Spear advised she would share some of her contacts.

Mayor Pro tem Garza moved for approval; Commissioner Elliott seconded the motion, which passed by acclamation.

Agenda Item No. 5 - Recommendation regarding leash laws

Ms. Burroughes passed out the draft ordinance to the committee. The Animal Control Task Force made some changes with how to deal with animals. One of the things that was brought up was a concern about the existing leash laws. Section 6.04.140 of the city code says "A dog or cat shall not be considered to be running at large if it is on a leash or under the control of a person physically able to control it". The task force has asked for more clarification and some changes. The ordinance had been visited by the commission last July, but included the provision that cats would be on a leash. The revised ordinance does require that all dogs shall be on a leash, but not cats and dogs should be on a leash no longer than eight feet in length. This is before the Parks Board because they have been working changes to signage and they are not up yet because it will need to go before the commission at their second meeting in April. The dog park will not require leashes.

The reason they are discussing this is because dogs behave differently when they are around other dogs and it could be problematic. Linda Cross, chairman of the Animal Control task Force, will make a presentation to the commission.

Ms. Burroughes advised the challenge for the judge was what constitutes under the physical control. The judge was also asking for clarification.

Agenda Item No 6 - Discussion and action regarding grazing at Ned Houk Park

Mr. Howalt advised they discussed putting out an RFP for a grazing lease. One of them went over the trail system and it adds up to about 2200 acres of land. The second would require fencing which would be put in the contract that the awardee would be responsible for. This is about 1800 acres of land. They last leased it in 2011 receiving around \$2,000 -\$3,000 a month. Typically they lease the property for 3-5 months. If this committee decides to move forward funds will go into the Ned Houk Park designated account.

Commissioner Elliott asked what they charged per acre. Mr. Howalt advised it was about the same acreage in the past but he doesn't have the exact acreage. Commissioner Madrid asked how much it would affect the trails. Mr. Howalt advised they would have to work with the awardee to make sure they fence off the trails so they are still available to the public. Commissioner Elliott asked if there was fencing. Mr. Howalt advised there was but the lessee would have to work on the upkeep and maintaining. Mayor Pro Tem Garza asked if there would be a memorandum of agreement. Mr. Howalt advised they would outline it in the RFP.

Ms. Spear asked if that was a fair cost for grazing in other areas. Mr. Howalt advised it would be an open bid process. How that compares to other grazing leases he wasn't sure. Ms. Spear asked Mr. Dayhoff if there were any challenges to the neighboring groups. Mr. Dayhoff advised he wasn't here, but he hasn't heard of any major issues. Mr. Howalt advised whoever responds would know where all of the groups are and if it is going to be a problem. Commissioner Madrid asked if there was water available. Mr. Howalt advised they would have to supply their own.

Ms. Spear asked what the current use of the land was and what the future use of the land would be. Mr. Howalt advised it was range land and there are no future plans for the park.

Commissioner Madrid asked which plan he recommended. Mr. Howalt advised the 1800 to keep them out of the trail system.

Commissioner Render asked if Ned Houk Motorsports cuts the fence than the person leasing would have to repair it. Mayor Pro Tem Garza advised they need to have signage stating "Any violators will be prosecuted for cutting fences."

Mayor Pro Tem Garza made a motion to move forward with plan A, the 1800 acres; Commissioner Elliott seconded the motion, which passed by acclamation.

Agenda Item No. 7 - Discussion regarding Parks Master Plan

Mr. Dayhoff advised he passed out a list at the last meeting of master plan items that were completed. They discussed moving some of the recommendations around. He created short term and long term lists for the remaining items.

Commissioner Elliott asked if the Goodwin Lake trails education center was still something they needed to be looking at. Mr. Dayhoff advised they had interest in previous years from different schools on bringing classes out there. There was an individual who was active in doing that but he has moved and they haven't had interest since then. He moved it to midterm but they can move it. Mr. Howalt advised he has been contacted by Clovis Christian School and they have visited different playas. The philosophy was that there was a playa near Nazareth and they set up a playa education at the playa itself. That was

the thought process behind that nature center. Mr. Dayhoff advised it was not an enclosed building. Ms. Burroughes advised it has three sides with various posters of information and a blackboard. Xcel Energy helped fund the one at Nazareth.

Mr. Dayhoff advised he added some pricing to the list as well. Mayor Pro Tem Garza advised they could contact some businesses to see if there is any interest. Mr. Howalt advised they would like the committee to review the list and come back with any recommendations at the next meeting. Mr. Dayhoff advised they can also come back with any new recommendations. He would like to resurface the parking lots at most of the parks, ball fields and recreation facilities, widen the concrete walking trail at Greene Acres Park, and a new lighting system with metal poles at Guy Leeder.

Ms. Spear asked where the Johnson Playa property was located. She also asked if the lighting system was field lighting. Mr. Dayhoff advised it was. The Johnson Playa is behind 801 housing.

Mayor Pro Tem Garza made a motion to table until the next meeting; Commissioner Elliott seconded the meeting, which passed by acclamation.

Agenda Item No. 8 - For the good of the order

Great American Cleanup, April 13, 2019, 500 Sycamore

Mr. Dayhoff advised it starts at 8:00 a.m. and will go until noon. He advised it was being advertised.

Community Easter Egg Hunt, April 20, 2019, Guy Leeder Softball Complex

Ms. Reyes advised Library staff stuffed close to 10,000 Easter eggs for the Community Easter Egg Hunt. It will start at 9:00 a.m. and they will have Easter Egg baskets and bike giveaways. Mr. Dayhoff advised the zoo would be free from 9:00 a.m. - 12:00 p.m. the same day.

Update on projects

Mr. Dayhoff advised they completed the concrete pad at the dog park and added picnic tables. They also completed the exterior painting of Roy Walker. Cut It Right began pruning the back nine at the golf course, will work on the front nine and then will move to the zoo. Mr. Howalt advised the deadline is 30 days for the front nine, 30 days for the back nine and 75 days for the zoo. Mr. Dayhoff advised they had a 30x50 shelter donated to the city and they have arranged Joe Bennett trucking to move it and will be at Hillcrest Park west of the new bathroom. It will service the CYSA groups as well as any other groups that come in for field trips.

Mr. Dayhoff advised Touchstone Golf is currently hiring and are scheduled to take over at the golf course on May 1. They are working with Mr. Maciel to purchase his equipment.

Ms. Burroughes advised Ms. Leinberger, Parks Administrative Assitant, has been working on a grant to purchase tables and park benches for Greene Acres that are made out recycled products. They are also asking for \$13,200 for the NM Clean and Beautiful program for yard of the month and the cleanup programs.

Mr. Williams advised Zia Little League will have opening ceremonies at 10:00 a.m. on Saturday.

Commissioner Madrid advised the next meeting would be April 22 at 5:30 p.m.

Agenda Item No. 9 - Adjournment

There being no further business to come before the committee the meeting adjourned at 6:23 p.m.

**CITY OF CLOVIS
PARKS, RECREATION & BEAUTIFICATION COMMITTEE
AGENDA**

**5:30 p.m.
Monday, September 23, 2019**

**Assembly Room
Bert Cabiness City Government Center
321 N. Connelly**

1. Call to Order
2. Roll Call
3. Approval of minutes of April 1, 2019
4. Discussion and recommendation regarding Colonial Golf Course rules, Keaton Aucutt
5. Discussion and recommendation regarding locating service dog statues in various locations in City of Clovis parks, Patsy Delk
6. Discussion and recommendation regarding parks master plan, Mark Dayhoff
7. For the good of the order
 - a. Update on projects, Mark Dayhoff
 - b. Next meeting date and time - October 28, 2019
8. Adjournment

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the City Clerk at 321 Connelly at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk at 321 Connelly if a summary or other type of accessible format is needed.

COUNTY OF CURRY)
CITY OF CLOVIS) ss.

The Parks, Recreation & Beautification Committee met in regular session at 5:30 p.m., Monday, September 23, 2019 in the Assembly Room, Bert Cabiness City Government Center, 321 N. Connelly, in full conformity with the laws of the State of New Mexico and the ordinances and resolutions of said city with the following members present:

Commissioner Fidel Madrid, Chairman
Commissioner Rube Render
Mayor Pro Tem Juan Garza
Commissioner Gary Elliott
Joyce Gates, County
Wilma Fulgham, District 3

ABSENT:

Lisa Pellegrino-Spear, District 1
Jamaal Williams, District 3
Ariana Terns, Boy Scouts of America

EX-OFFICIO PRESENT:

Justin Howalt, City Manager
Mark Dayohff, Parks Director
Lonnie Baca, CMS Athletic Director

EX-OFFICIO ABSENT:

David Lansford, Mayor

ALSO PRESENT:

Claire Burroughes, Administration
Vicki Reyes, Administration
Barbara Riggan, Senior Services
Patsy Delk
Keaton Aucutt, Colonial Park Golf Course
Kevin Wilson, ENM News

Commissioner Madrid called the meeting to order at 5:31 p.m. and established the presence of a quorum.

Agenda Item No. 3 - Approval of minutes of April 1, 2019

Commissioner Elliott made a motion to approve the minutes of April 1, 2019 as presented; Ms. Gates seconded the motion, which passed by acclamation.

Agenda Item No. 4 - Discussion and recommendation regarding Colonial Golf Course rules

1. No walking, Running or Dog Walking allowed on the golf course property.
2. No Outside Food or Beverage allowed. New Mexico Law _____.
3. All Golfers must check in at the golf shop prior to entering the golf course.
4. 90* Rule with Cards on Par 4's and 5's. Carts must stay on path only on all par 3's and around all greens and tees.

5. Keep up with the group in front of you. Pace of Play should be between 4 - 4 1/2 hours for 18 holes. Allow faster players to play through.
6. Repair Ball Marks and Repair Divots.
7. You are responsible for your own golf ball and what it hits... Not the golf course.
8. Each Player must have their own bag and clubs.
9. Dress Appropriately - Casual Wear (Men's tank tops and women's short shorts are prohibited).
10. Obey all ropes and signs.
11. Recycle bottles and cans - utilize the trash cans on the golf course.
12. Return Golf Carts to the cart return area immediately after you round. Maximum of 2 people per golf cart.
13. Maximum of 4 golfers per group.
14. Practice is not allowed on the golf course. The practice range and the practice putting greens should be used for all practice.
15. Players who stop after any hole for any reason may not delay the following foursome and are expected to give way in order to maintain continuity of play.
16. "Course Closed" and "Hole Closed" signs are to be adhered to without exception.

Mr. Keaton Aucutt advised currently there are rules that were drawn up by Charlie Maciel. Their thought was to put the rules on the score cards. Right now they are on huge signs. Dean Marney, Alcohol and Gaming, is going to give him the law regarding alcohol to add to the list as well. Mayor Pro Tem Garza advised they have big signs but no one reads them. He asked if they had a business currently making the score cards for advertisement. Mr. Aucutt advised there were advertisements on the score cards previously. If they were going to do something where merchants are involved he would rather use them at the tee markers. Mayor Pro Tem Garza advised if merchants want to advertise at the golf course they have done that before. Mr. Howalt advised that was something they could work on. They want to keep the score cards simple with the rules on them, but look at the markers in the future for advertisement.

Commissioner Elliott advised the signs are very important for those that don't play golf. Mr. Howalt advised they could put the rules that apply to non-golfers on the large signs.

Commissioner Madrid advised regarding dogs on the course they can't keep service dogs off the course, but anyone walking their dogs should not be allowed. Mr. Aucutt advised they can edit the wording regarding the dogs stating no walking or running dogs allowed on the golf course when the course is open. Mayor Pro Tem Garza advised a lot of people live on the golf course and they have pets. After hours it isn't a big deal but during the day it's not. He has a problem with the service dogs because a lot of people would abuse it. If it is a service dog it needs to be noted. Mr. Aucutt advised the owners should have certificates that they have to carry with them at all times. He advised he would like to be consistent with the rules. Commissioner Render advised they are opening up a can of worms with the service dogs because there are service animals. Mayor Pro Tem Garza advised they should not allow service animals on the course without a certificate.

Mr. Howalt would like to change rule 1 to say "no walking, running or animal walking during open hours". Mr. Dayhoff advised rule 9 should be changed to "men's sleeveless tops". Commissioner Render asked to add "if dogs are walking after hours they must be picked up after" to rule 1.

Mayor Pro Tem Garza made a motion to approve the rules with the corrections and reduce the signs on the course to the rules that only apply to non-golfers.

Mr. Aucutt advised Mr. Marney is going to go to their first big Christmas party to make sure everything they are doing is legal. They are also going to put out mountable signs regarding bringing in alcohol in their bags. They police the course on a daily basis and have Marshall's there on the weekends. It's getting better but is not going to fix itself. Mayor Pro Tem Garza advised if they put a stop to 80% of that it's a start.

Commissioner Elliott seconded the motion, which passed by acclamation.

Agenda Item No. 5 - Discussion and recommendation regarding locating service dog statues in various locations in City of Clovis parks

Ms. Patsy Delk advised she visited a park that had a designated area for war dogs and veteran dogs. She thought citizens would appreciate this in one of the city parks. She would like to put a dog in the large dog park. She has four dogs sold and the sponsors are business people and organizations in the community. One will go to the dog park and will have a custom granite stone that will go in front of them. Dr. Hudson has two dogs he wants to place. She would like to donate a park bench that has a little girl reading to her dog at the small dog park. In addition she would like to place a metal sign on the chainlink fence close to the dog to talk about what the dogs do. She is also a board member of noon day Kiwanis and they want to donate a park bench to the dog area with an awning and a basset hound next to it. They will come to this board personally to discuss that.

C.A.R.E.S. wants a German shepherd placed at the rose garden in front of the flags at the zoo. Post 3280 will place a dog at the Veterans Memorial at Lawn Haven Cemetery. She has a meeting with the library to place one in their Veterans memorial. She would like to place one at Veterans Park from the Lions Club and one at Greene Acres Park. She will be going to the schools to see if there is a sponsor that would like to place one at one of the schools as well.

There is a weeklong recognition for raising awareness for these dogs. She is going to ask the city to do a proclamation for war and service dogs the first Sunday in August.

Ms. Burroughes asked who was paying for the statue at Greene Acres. Ms. Delk advised no one yet. The zoo, dog park, Veterans park and the library statues are ready to go. Ms. Burroughes asked if there was a problem with mowing around these. Mr. Dayhoff advised there wouldn't be and it sounds like a great idea. He's concerned about the one at Greene Acres though because it is exposed. Ms. Delk advised it has been 10 years since she did the centennial cows and horses and she has not had any vandalism on those.

Ms. Burroughes advised they have been talking about this for several months. She thanked Ms. Delk for this project.

Commissioner Elliott made a motion to place the statues at the various location and pending approval from the Harpolds to place one at the zoo; Ms. Gates seconded the motion, which passed by acclamation.

Agenda Item No. 6 - Discussion and recommendation regarding parks master plan

Short Term (1-3 years)

Playgrounds – Replace/rehabilitate existing playgrounds at a rate of two playgrounds per year.

Potter Park – Add a concrete pad and a shade structure to the north of the pool.

Tree Replacement – Develop and implement a tree replacement program on an on-going basis.

Goodwin Lake Trails – Improve the trail system, and add benches and picnic areas.

Hillcrest Park – Add shelters around the lake.

Roy Walker Recreation Center – Install automatic bleachers in Gym 2.

Clovis Zoo – Continue to replace the chain link fencing with metal panel fencing.

Clovis Zoo – Upgrade the exhibits on an on-going basis.

Senior Services – Develop a centralized senior meal site and adult day care program.

Medium Term (1-5 years)

Clovis Zoo – Develop a children’s playground adjacent to the main picnic shelter.

Hillcrest Park – Add a concrete / modular skatepark adjacent to the existing dog park (skateparks could also be developed at Potter Park or Dennis Chavez Park).

Hillcrest Park – Develop an amphitheater adjacent to the splash park.

Hillcrest Park – Add restroom facility at the active recreation area at the southwest corner of the Park (location near YRB where proposed tennis and pickleball courts would be located).

Hillcrest Park – Create an active recreation area in the southwest quadrant of the Park, including tennis courts, basketball courts, bocce courts, horseshoes, expanded play and picnic areas, restroom building and parking.

Goodwin Lake Trails – Add an outdoor nature center and education building.

Long Term (1-10 years)

Hillcrest Park – Construct a therapy pool per the Wellness Center Master Plan.

Hillcrest Park – Construct an indoor Olympic pool at the Wellness Center (should be coordinated with Clovis Municipal Schools).

Hillcrest Park – In conjunction with relocating the AYSO soccer complex, construct restroom facility, parking, and concession building for AYSO, and construct two additional softball fields (lighted) and parking at the Guy Leeder Softball Complex. The City and Clovis Softball Association (CBA) should coordinate on the funding and development of the fields as CSA has

indicated that it will pay for the development of the fields, but not the field lighting or irrigation.

Hillcrest Park – Construct a minimum of four new tennis and with striping for 4 pickleball courts at Hillcrest Park (two pickleball courts fit in one tennis court).

Football – Develop a second football field and determine the permanent location for both fields. (Lockwood Park is a potential location).

8th and Ash – Make drainage improvements and install pipe rail fencing, ADA trail and playground equipment.

New Park Acquisition and/or Development – Design and construct a new gymnasium on the northeast side of Clovis (the City should coordinate this effort with Clovis Municipal Schools).

New Park Acquisition and/or Development – Based on the Johnson Playa master plan, develop trails and picnic areas, play areas, skatepark, football field(s) and parking lot.

New Park Acquisition and/or Development - Create a master plan for the Johnson Playa property.

New Park Acquisition and/or Development – Acquire land (3-5 acres) north of 21st Street and west of MLK Boulevard for future neighborhood park development.

New Park Acquisition and/or Development – Acquire land (3-5 acres) south of 21st Street and west of MLK Boulevard for future neighborhood park development.

Veterans' Park – Assess the availability of parking at the old gas station.

Veterans' Park – Develop more parking and expand amenities at the park.

Colonial Park Golf Course – Replace the existing tennis courts with four tennis courts.

Mr. Dayhoff advised last spring they discussed the completed recommendations from the master plan and fortunately they were able to complete some of those. They reprioritized the list after that. Mayor Pro Tem Garza advised he does not see much activity at Goodwin Lake Trails. He asked what else they could do. Ms. Burroughes asked if there was a way to find out how many people utilize it. Commissioner Elliott advised they could put a game camera there. Mr. Dayhoff advised that was something they could look into. Ms. Burroughes advised the High Plains Humane Society has asked if the city would consider constructing an animal shelter at the Goodwin Lake Trails. Mayor Pro Tem Garza advised that area also serves as drainage so they would not be able to do that.

Mr. Howalt advised the long term at 8th and Ash is going to become a retention pond. The committee agreed to remove this item.

Commissioner Madrid advised the old gas station across the street from Veterans Park is for sale so they may not be able to use it for parking. Ms. Burroughes advised they could apply for a Brownfields Grant to remediate that gas station. Commissioner Madrid asked if there was a park near Veterans Park. Mr.

Dayhoff advised there is around the corner. He advised there was enough grassy area on the west side of Veterans Park to cut a small 10 foot parking area. Commissioner Elliott asked how close that was to the property they acquired. Mr. Howalt advised they would do some research on that.

Mayor Pro Tem Garza advised he has been pushing for a bandstand at Greene Acres Park. They talked about it many times but never took action on it. A bandstand could serve as a shelter and he would like to see more arts being promoted. They could have more activities there as well. Ms. Burroughes advised the Ethnic Fair had a design about 15 years ago for a bandstand at Greene Acres. Commissioner Render asked where it would be located. Mayor Pro Tem Gaza advised it would be on the northwest side. Ms. Burroughes asked if that would be a long term goal. Mr. Dayhoff advised they could add Greene Acres to medium term along with the amphitheater at the Hillcrest Park.

Mr. Howalt asked if there were developed plans for all of the parks. He asked if they had plans for Greene Acres Park. Mr. Dayhoff advised they don't. They only have the one for Hillcrest. Mayor Pro Tem Garza advised he would like the bandstand to be on the medium term list.

Ms. Burroughes advised the stone wall behind the splash pad was going to be the backdrop of the amphitheater. There was a conversation to ask one of the companies in town to pay for it and then it would be named after them.

Ms. Gates advised she has always wanted something done with the museum at Ned Houk Park. She advised the High Plains Historical Foundation has the key to the building. Mr. Dayhoff advised occasionally they get calls to open it up. Ms. Gates advised she would like to have volunteers that would take groups through there. It could be very educational. Ms. Burroughes asked which priority this would be listed under. Ms. Delk advised she would like it in the medium term. Ms. Burroughes advised they could ask the Ag 50 Committee to help repair the old house. They could also speak to Dairy Farmers of America and Southwest Cheese.

Mayor Pro Tem Garza made a motion to approve the master plan list as amended and to seek funding for upgrades to the Pappy Thornton Museum at Ned Houk Park; Commissioner Elliott seconded the motion, which passed by acclamation.

Agenda Item No. 7 - For the good of the order

Update on Projects

Mr. Dayhoff advised they have plans to paint the Potter Pool building and the new shelter at Hillcrest Park. They are also going to trim some of the trees at Potter Park. Ms. Burroughes advised Veterans Park has new stonework.

Ms. Burroughes advised Trek for Trash is going to be November 2. The last yard of the month for the year will be presented at the second meeting in October. Commissioner Render advised not many people show up for the yard of the month presentations. Ms. Burroughes advised at one point the Clovis pride committee designated people from the committee to make those recommendations and then it was passed on to the commission. Mayor Pro Tem Garza advised himself and Commissioner Robinson take turns driving around and it is a challenge. Mr. Howalt advised they can evaluate their options after this cycle.

Commissioner Elliott asked what the update was on the shooting range. Mr. Howalt advised the environmental documents have been submitted and they are waiting on the final clearance.

Agenda Item No. 8 - Adjournment

There being no further business to come before the committee the meeting adjourned at 6:35 p.m.