

**CITY OF CLOVIS
PUBLIC WORKS COMMITTEE
AGENDA**

**8:30 a.m.
Wednesday, January 24, 2018**

**Assembly Room
321 N. Connelly
Clovis, NM 88101**

1. Call to Order
2. Roll Call
3. Approval of Minutes of December 20, 2017
4. Discussion and action regarding crosswalks at Cameo and 21st, Kevin Musick
5. Report regarding traffic counts at 14th and Sycamore, Kevin Musick
6. GO Bond Presentation, Justin Howalt
7. Update on current projects
 - City Update, Justin Howalt
 - Clovis Municipal Schools Update, John King
8. For the good of the order
 - Public Works Committee 8:30 a.m., February 28, 2018
9. Adjournment

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the City Clerk at 321 Connelly at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk at 321 Connelly if a summary or other type of accessible format is needed.

STATE OF NEW MEXICO)
CITY OF CLOVIS) ss.

The City of Clovis Public Works Committee met in regular session at 8:30 a.m., Wednesday, January 24, 2018, in the Assembly Room of the Bert Cabiness City Government Center, 321 N. Connelly, in full conformity with the laws of the State of New Mexico and the ordinances and resolutions of said city with the following members present:

Mayor David Lansford, Chairman
Commissioner Sandra Taylor-Sawyer
(Commissioner Elliott), District 2
Commissioner Fidel Madrid, District 3
Commissioner Chris Bryant, District 4
Mr. Clint Bunch, Public Works Director
Mr. Justin Howalt, City Manager
Mr. George Jones, District 1
Mr. Russ Backoff, District 2
Mr. Cliff Martin, District 3
Mr. Cliff Kuchta, District 4
Mr. John King, Clovis Schools

ALSO PRESENT:

Ms. Vicki Reyes, Administration
Mr. Bill Kshir, Public Works
Mr. Kevin Musick, Public Works
Mr. Louis Gordon, Planning & Zoning
Ms. Donna Labatt

Mayor Lansford called the meeting to order at 8:31 a.m. and established the presence of a quorum.

Agenda Item No. 3 - Approval of minutes of December 20, 2017

Commissioner Bryant made a motion to approve the minutes of December 20, 2017 as presented; Mr. Bunch seconded the motion, which passed by acclamation.

Agenda Item No. 4 - Discussion and action regarding crosswalks at Cameo and 21st

Mr. Musick stated from the last meeting he went over what it would cost for the different types of crossings. If they went with a crossing with a pedestrian island and used LED signs that don't come on until you press the button it would cost \$15,000. A regular crossing like the one in front of Mesa it would cost \$35,000. A hawk system, like the one in front of Marshall would cost \$60,000. This crossing is out of district. He had an individual in his department sit at the cross walk from January 9th – 12th in the morning and afternoon and no one crossed in the afternoon. In the morning from 7:30-8:30 there were 3 people that crossed. Mr. King stated north of 21st is Sandia and currently there is one student that is out of zone attending Cameo. The parents are given procedures that they have to fill out and it states that parents must provide transportation and the parents are required to provide that themselves.

Mr. Musick stated 10-12 years ago when that crosswalk was put in it was in district. There have been upgrades since then. If they are not going to do anything to it then they probably need to remove it. The city and the schools are looking at four new crosswalks in the next 18 - 24 months because of the new schools being built.

Mayor Lansford asked what his recommendation was. Mr. Musick recommended that they remove it. Mr. Jones made a motion to remove the crosswalk; Mr. Martin seconded the motion. Commissioner Taylor-Sawyer asked if they meant out of the school district. Mr. King stated it was. Upon a roll call vote, with all voting in the affirmative, the motion carried unanimously.

Agenda Item No. 5 - Report regarding traffic counts at 14th and Sycamore

Mr. Musick stated he did the traffic count from January 9-16 after their last meeting. The average car in a one hour period is around 200 from every direction. Peak count for the whole week would be about 1,500 cars. If they devalue the intersection by 30% they would still need at least 350 cars for 8 consecutive hours. Since the last meeting they have upgraded the stop signs to a 30 inch sign, refaced the stop bar from the east and west, put STOP in front of the stop bar and put a stop ahead sign. The traffic speed is 30 mph going north and the 85% is 35 mph. They are well within the scope of the speed.

Commissioner Madrid asked how that would affect the traffic when they open the new school. Mr. King stated it would impact. Mr. Howalt asked where the district would end for Parkview. Mr. King stated Parkview will keep the same zone. Mr. Howalt stated it would still go to Prince Street. Commissioner Taylor-Sawyer asked if there would be more people crossing Sycamore. Mr. King stated there would be more people crossing Sycamore and Norris. He didn't anticipate an increase in traffic, but they are moving the location. Mr. Musick stated they would have more east traffic but would basically be the same. Once the school is moved then they can recount it. Mr. King stated they wouldn't know anything until they open. Commissioner Bryant stated the increased signage should help a lot. He asked if they had an accident report for the area. Mr. Howalt stated Chief Ford was working on that report. Mr. Musick stated he would estimate about 2-3 accidents a year. Hold with what they have installed, monitor it and if the accident report is more than 5 year then they can look at doing something else.

Commissioner Taylor-Sawyer asked if they would have additional traffic for how many years. Mr. King stated it would be for one year. They are going to set up a pickup at the same location and they will bus the students to Parkview. The impact should be minimal. Commissioner Taylor-Sawyer asked if the signal lights would still be on for next year west of Sycamore. Mr. Musick stated they would keep the flasher after the school is demolished. Mayor Lansford stated they need to keep an eye on the situation.

Mr. Jones asked if they need to increase the speed limit north/south. Mr. Musick stated it had always shown that. Mr. Jones asked if they wanted to look at increasing the speed limit to 35 mph. Mr. Musick thought they should. Mr. Howalt stated they would add that to the next agenda.

Commissioner Taylor-Sawyer stated there is increased traffic even if there is a game going on. It can get congested on the weekends. Mayor Lansford stated that was probably why it was decreased to 30 mph. Mr. Musick stated they had all of the trees along the zoo so there was no buffer zone in the playground area. The other factor was the north end of Sycamore where the school flasher is for Yucca. Mr. Howalt

stated they have the same situation on Norris Street. The reason for slowing down to 35 mph was because of the school.

Agenda Item No. 6 - GO Bond Presentation

Mr. Howalt stated with any election and bonds going out to the voters, city officials and elected officials are not allowed to speak for or against the bond. They are only allowed to educate where the city is with the infrastructure projects, why they are looking at this and encourage everyone to vote. Commissioner Taylor-Sawyer stated this was just for current elected officials. Mr. Howalt stated they cannot tell people how they should vote based on behalf of the committee.

Mr. Howalt stated they have been able to complete the construction of MLK between 21st and Llano Estacado, Norris Street from Llano Estacado to Wilhite Road and Wilhite Road from Norris Street to Prince Street. As well as make major steps in the completion of the phased Reuse Pipeline Project. They have identified \$73,000,000 in infrastructure needs. A GO Bond is a debt instrument that uses property taxes to pay the debt services on bonds. Highest rated form of debt a municipality can issue which results in the lowest interest cost debt a municipality can use. This requires voter approval of a not to exceed amount. Examples for uses of GO Bonds include street improvements, public safety improvements, parks, aquatic centers and libraries.

GO Bonds are currently used by the Library, CCC and Clovis Municipal Schools. If approved the bonds are issued within a period 4 years and the City of Clovis is authorized to go up to 4% of their total assessed property values within the community. Currently the city has 100% of the capacity available to them because they have never used GO Bonds to fund projects in the past.

Currently Clovis' only remaining taxing authority is two 1/8th which was provide by the state following the hold harmless clawback from the state. Implementation of more GRT for projects could negatively impact businesses and economic development. Clovis is one the three largest communities in the state does not use Go Bonds to fund projects.

There will be three questions on the March election ballot. The first question is "Shall the City of Clovis issue up to \$10,000 of general obligation bonds, to be repaid from property taxes, for the purpose of designing, constructing, repairing, preserving, rehabilitating, enhancing and otherwise improving roads?" This phase goes from Norris Street to Main Street. It will include roadway widening, sidewalks, bike lanes, expansion of the retention facility located on 7th Street south of Baxter-Curren, and drainage upgrades. The second question is "Shall the City of Clovis issue up to \$5,000,000 in the general obligation bonds to be repaid from property taxes for the purpose of design, construction, repairing, preserving, enhancing and other improved Senior Centers?" The City Commission over the last several months had several town hall meetings regarding the new senior center. The senior center was something that was part of the Parks Master Plan. They determined the best location for the senior center would be south of the Aquatic Center at Hillcrest Park. The City of Clovis will issue an RFP within the next month for the architectural design and they do have capital outlay dollars to complete that design. The third question is "Shall the City of Clovis issue up to \$5,000,000 of general obligation bonds to be repaid from property taxes for the purpose of designing, construction, repairing, rebuilding, enhancing and otherwise improving Wellness Centers?"

If the \$5 million is approved the impact for properties with the 3 following values would be:

Value of Home	Annually	Monthly	Daily
\$100,000	\$65.00	\$5.42	18 cents
\$160,000	\$104.00	\$8.67	29 cents
\$250,000	\$162.50	\$13.50	45 cents

If the \$10 million is approved the impact for properties with the following values would be:

Value of Home	Annually	Monthly	Daily
\$100,000	\$130.00	\$10.84	36 cents
\$160,000	\$208.00	\$17.34	57 cents
\$250,000	\$325.00	\$27.01	89 cents

If all three bonds were approved the estimated property tax rate will be 7.80. The impact for properties with the following values would be:

Value of Home	Annually	Monthly	Daily
\$100,000	\$260.00	\$21.67	71 cents
\$160,000	\$416.00	\$34.67	\$1.14
\$250,000	\$650.00	\$54.17	\$1.78

Tax rate per \$1,000 of Assessed valuation - \$7.80

Assessed Value Growth Assumption – 1.50%

Mr. Howalt stated as the fire department makes improvements they are working on increasing the ISO rating to a class 2 which means homeowners insurance will decrease. So there will potentially be some offset. Absentee voting begins January 30th and early voting begins February 14th. They will mail out flyers, there will be information on the city's website and they will create a frequently asked questions tab on the website as well.

Ms. Donna Labatt asked how many property owners there are in the different price ranges. Mr. Howalt stated he did not have those, but could try to get them from the tax assessor. Mr. Musick asked if they have to reside within the city limits to vote on these. Mr. Howalt stated they have to own property within the city limits. Mr. Musick asked if the streets bond goes through and the senior center doesn't can they move money around to cover the other. Mr. Howalt stated they couldn't.

Commissioner Taylor-Sawyer asked if the fire department and their initiatives would be automatic or will the homeowners have to contact their insurance company. Mr. Howalt stated once that classification is finalized the city will advertise and you can reach out to the insurance companies.

Mayor Lansford asked how they can educate people on how they can vote on the bonds if they own property inside the city. Mr. Howalt stated he would do some more research on that. Mr. Musick asked if it would still impact the property in the county. Mr. Howalt stated the taxes are all broken down and it does not affect the citizens that live in the county.

Mr. Howalt stated if it is approved in March then once those are finalized it would be around Summer. Commissioner Taylor-Sawyer stated they would not see the increase until December.

Mr. Kuchta asked how it was decided the senior center would be best located at Hillcrest Park. Mr. Howalt stated there were several town halls and there were several locations suggested. Ms. Labatt stated this property is city owned and the cost would be more effective. Mr. Kuchta stated it didn't seem centrally located there. Ms. Labatt stated they looked downtown north of the library and there were constraints to be able to grow. Mr. Howalt stated the number of participants in the Senior Olympics is very large and locating in the Park provides additional access.

Mayor Lansford asked if 7th street is under construction, they are building the senior center and they have the new school going in are they going to start on any of the projects before the end of the school year in May 2019. Mr. Howalt stated 7th street is at 60%-70% design for the entire project so they were anticipating starting a construction project this coming summer. If this does not pass the city still has in place the bonding cycle which makes the project much smaller. They are just starting the design phase of the senior center so that would take at least another year. There could be some overlap. Mayor Lansford stated one of the access points is to go through Norris and 7th Street. That access will be eliminated because of construction so that is something they need to keep an eye on. Mr. Howalt stated they would do the best they could to accommodate. Mr. King stated the site design of Parkview has an entrance on 14th Street so they will naturally want to head east on 14th.

Mr. Bunch asked if they have the \$3.5 million road bond that is due this year do they get both monies if this passes. Mr. Howalt stated they would phase out the bond cycle through the GRT and go straight to the GO Bond.

Agenda Item NO. 7 - Update on current projects

City Update

Reuse Project

They are wrapping up the second phase. They will add an additional storage tank at the facility.

7th Street

They are under construction. That project is scheduled for 120 calendar days.

Main Street sidewalks

Still under design and should have the grant agreement next month.

SWC pipeline extension

They have started flows and are taking on 230 gallons per minute. That is equivalent to 130,000 gallons per day. They are sampling from a treatment process standpoint. Mayor Lansford asked if current temperatures could impact the success of this receipt of water. Mr. Howalt stated not from a treatment standpoint.

Prince Street north of Llano Estacado

They added no left turn signs to the mast arms.

Mr. Bunch stated the parking on Grand for the new restaurant is being striped.

Clovis Municipal Schools update

Parkview

This is under construction and 60%. They anticipate to be moved in this fall

Highland

In design and they are at 60% development.

Los Ninos

Roof and HVC are currently in design.

High School tennis courts

This is in design and hope to have final design in the next couple months. They are looking to move those closer to 21st street.

Sandia parking lot

Parking lot is in early design.

Highland

Abatement RFP is out and they have pre-proposal meetings starting tomorrow.

High School G Roof

Not started design yet.

Mr. King stated recently he applied for a new system based awards. Based on the availability Cameo and Mesa received \$1.2 million towards Cameo which includes the east parking lot, site lighting, walkways, ceilings and floors. They can bring that facility to state standards. Mesa will have parking lots ceiling floors and that is \$1.6 million. Mr. Bunch asked if the east parking lot at the high school would be repaired. Mr. King stated that was not captured in the bond. He hoped he would be able to address that as well but would have to wait another year.

Agenda Item No. 8 - For the good of the order

Mayor Lansford stated the next meeting would be at 8:30 a.m., February 28.

Agenda Item No. 9 - Adjournment

There being no further business to come before the committee the meeting adjourned at 9:46 a.m.

**CITY OF CLOVIS
PUBLIC WORKS COMMITTEE
AGENDA**

**8:30 a.m.
Wednesday, March 28, 2018**

**Assembly Room
321 N. Connelly
Clovis, NM 88101**

1. Call to Order
2. Roll Call
3. Approval of Minutes of January 24, 2018
4. Discussion and recommendation regarding raising the speed limit to 35 mph on Sycamore between Mabry Drive and 21st Street, Clint Bunch
5. Discussion and recommendation regarding raising the speed limit to 45 mph on Norris Street from 21st Street to Remuda and Norris, Clint Bunch
6. Discussion regarding sewer line on US Hwy 60/84, Justin Howalt
7. Discussion and action regarding speed limit on Echols, Commissioner Madrid
8. Update on current projects
 - City Update, Justin Howalt
 - Clovis Municipal Schools Update, John King
9. For the good of the order
 - Public Works Committee 8:30 a.m., April 25, 2018
10. Adjournment

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STATE OF NEW MEXICO)
CITY OF CLOVIS) ss.

The City of Clovis Public Works Committee met in regular session at 8:30 a.m., Wednesday, March 28, 2018, in the Assembly Room of the Bert Cabiness City Government Center, 321 N. Connelly, in full conformity with the laws of the State of New Mexico and the ordinances and resolutions of said city with the following members present:

Mayor David Lansford, Chairman
Commissioner Gary Elliott, District 2
Commissioner Chris Bryant, District 4
Mr. Clint Bunch, Public Works Director
Mr. Justin Howalt, City Manager
Mr. George Jones, District 1
Mr. Russ Backoff, District 2

ABSENT:

Commissioner Fidel Madrid, District 3
Mr. Cliff Martin, District 3
Mr. Cliff Kuchta, District 4

ALSO PRESENT:

Ms. Vicki Reyes, Administration
Mr. Bill Kshir, Public Works
Mr. John King, Clovis Schools
Mr. Durwood Billington, Public Works
Captain Roger Dial, Police Department

Mayor Lansford called the meeting to order at 8:30 a.m. and established the presence of a quorum.

Agenda Item No. 3 - Approval of minutes of January 24, 2018

Commissioner Bryant made a motion to approve the minutes of January 24, 2018 as presented; Mr. Bunch seconded the motion, which passed by acclamation.

Agenda Item No. 4 - Discussion and recommendation regarding raising the speed limit to 35 mph on Sycamore between Mabry Drive and 21st Street

Mr. Bunch stated at the last meeting they discussed the possibility of raising the speed limit on Sycamore. The 85 percentile of vehicles in that area were going between 41.72 mph and 45.15 mph in the north bound and south bound lanes. The speed limit is 30 mph and they are suggesting raising that to 35 mph.

Mr. Backoff made a motion to approve raising the speed limit to 35 mph on Sycamore between Mabry Drive and 21st Street; Commissioner Elliott seconded the motion. Upon a roll call vote, with all voting in the affirmative, the motion carried unanimously.

Agenda Item No. 5 - Discussion and action regarding raising the speed limit to 45 mph on Norris Street from 21st Street to Remuda and Norris

Mr. Bunch stated this section of roadway on Norris between Remuda and 21st is 35 mph and the rest of Norris is 45 mph. People are traveling 46.85 mph, 44.84 mph, 51.7 mph and 49.93 mph in that area. This is a four lane and they do not have a problem with accidents. There is a school in the area, but they are protected by a school flasher.

Captain Dial stated Chief Ford is concerned with raising the speed limit because of the school zone and approaching the major intersection. With the school zone there going north towards Wilhite there is not a large influx of traffic. Everyone drives south through that school zone and that was where they have their higher speed infractions. That would be the only concern.

Commissioner Bryant asked if they choose to increase that, is there any signage they could put up before the school zone. Mr. Bunch stated they could put a warning sign up. Captain Dial stated anything they could do to enhance would be great. He did not know if the speed sign would slow them down anyway. Mr. Bunch stated Mesa Elementary is on the other end and it is 45 mph there. Mr. Howalt stated they are creating a situation where they have more violators than those respecting the

law. Captain Dial stated they have had significant wrecks in that area but that is coming in from the highway.

Commissioner Bryant asked if there were any concerns from the schools. Mr. King stated the schools do not have any concern with raising the speed limit.

Commissioner Elliott made a motion to raise the speed limit to 45 mph on Norris Street from 21st Street to Remuda; Commissioner Bryant seconded the motion. Upon a roll call vote, with all voting in the affirmative, the motion carried unanimously.

Mr. Bunch stated there was a drainage dip on 5th and Sycamore and they want to put a 25 mph dip sign on that section of roadway.

Agenda Item No. 6 - Discussion regarding sewer line on US Hwy 60/84.

Mr. Howalt stated they contracted with HDR. As part of that project they are installing a large storm sewer system which will have an impact on the sanitary sewer system. They are going to have several conflicts with that system throughout the project. This study was to analyze where those conflicts were, and then to come up with recommendations on how to alleviate the conflicts. HDR has analyzed the system and have come up with two alternatives. The entire system is clay pipe, however, with the roadway work they are looking to replace that clay pipe with PVC.

The first concept is to split the system and put in a new trunk line south near Casillas Street and once they get to the impact of the complex on Grand Ave. where it meets at 60/84, the proposed alternative would be to put a new trunk line on the north side of 60/84. The second alternative is similar to the first. The west side would stay the same and the east side would have a new sanitary line on 2nd street. They would replace the clay pipe and redirect them to the north. This is the recommendation that he is proposing. The first alternative is \$2.1 million and the second alternative is \$2.9 million but takes care of some of the other issues with the clay pipe. It also separates the sanitary system from the storm drain system. Mr. Bunch stated there was a safety benefit. Mr. Howalt stated they would not be on the middle of 60/84 working on a sanitary system, but instead would be on 2nd Street.

Based on the recommendations to HDR and the alternatives selected they would give them a proposal for the final design of this system. The roadwork is scheduled to go to construction in 2022. They have cash reserves in the wastewater fund that they could use in this project.

Mayor Lansford asked what this does for capacity. He asked if the southern piece would be able to handle additional capacity if that part of Clovis develops. Mr. Howalt stated the capacity would not be impacted by this. The main trunk lines that flow to these areas are built out.

George Jones arrived at 8:50 a.m.

Mayor Lansford stated he supported the decision to go with the \$2.9 million second option. He asked when they would get the final design. Mr. Howalt stated he would have HDR put together a proposal then once they approve the design fee they will get started.

Agenda Item No. 7 - Discussion and action regarding speed limit on Echols

Mr. Howalt stated they did traffic counts on Echols between 21st and Purdue. They do have an issue with people traveling close to 40 mph. If they could have the police patrol the area through enforcement they may be able to draw attention to the speed limit. When Commissioner Madrid gets back then they can discuss it further. Mr. Howalt made a motion to table this item; Mr. Jones seconded the motion, which passed by acclamation.

Agenda Item No. 8 - Update on current projects

City Update

Drainage Master Plan

Mr. Howalt stated he has a meeting with Molzen Corbin on April 2nd. He would like for them to give a presentation to this committee at the April meeting and present to the Commission at the first or second meeting in May for final acceptance.

2nd Street project

The construction is still ongoing. They have 47 days remaining on that contract.

Second phase of 7th street

This is about a \$10 million overall project. They will be able to sell the bonds that are funded by the GRT and that will generate about \$4.5 million. Construction should begin this summer.

MLK

The City received CDBG funding and have completed the survey work. Design work has started and they are supposed to give 30% design on the first week of April. That is between 7th Street and the railroad tracks. The GRT bonds that they will sell this summer come up every 3 years to recycle through and then will have to wait another 3 years to sell the bonds again then they would be able to finish 7th Street. They would have to wait another 3 years and sell the bonds again before they would have funding to do MLK from 7th Street to 21st Street.

Commissioner Bryant asked if the railroad has given them any indication if they are going to do anything with that crossing. Mr. Howalt stated they have not given a timeframe. They were going to put in the improvements to tracks and wanted the city to repave everything within their right of way. The city declined so they asked the city to set up traffic control for them.

Main street sidewalks between Grand and 4th

They have completed the design and are sending out the certification letters. Once they receive those back they will work on the specifications and set up a meeting with NMDOT to review the plans.

SWC pilot project

They are up to 400,000 gallons per day that they are receiving from SWC.

U.S. 60/84

The State have 60% design plans completed and have set up their review for April 11th. They have \$30 million in the STIP to complete that project and they were going to jack and bore underneath the railroad and installing new pipes. However, the cost to jack and bore has driven the overall project cost up and they are now looking to find additional locations to put retention on the north side of the railroad tracks and carry the water further to the east.

Prince Street overpass

This is a DOT project and it is out to bid currently. Mayor Lansford asked if that would include the lighting on west Mabry. Mr. Howalt stated it would be east of Prince Street, which is the lighting that was not included on the previous project.

Mayor Lansford asked what the impact of increased temperature would be on the SWC process. Mr. Billington stated it would help them. Bacteria gets more active the warmer the water gets. It will require a little more energy cost, but it will help the process. They are at 40% on phosphorous removal. They are well under the standards at 350,000-400,000 gallons a day. The plant is running very well.

Mayor Lansford stated he understood NM Tech was working on some type of filtration system that was a physical removal process. He asked if that had been funded. Mr. Howalt stated it was funded through the state. It is a pilot project. It is not being manufactured on large scale so it is more of a research project.

Mayor Lansford asked if they knew what the cost would be to remove the sludge and deposit it in the landfill or wherever it would be used. Mr. Billington stated they had considerable data from CDM on the original plant upgrades. They have the equipment to handle the sludge, but the issue will be employee times and operating hours. Once they get to 1.7 million if they are removing the sludge they will have to go to 24 hour operation.

Mr. Bunch stated the railroad wants to put in a third track through Clovis on the north side of the existing tracks from MLK to the state line.

Commissioner Bryant asked if they made any decisions on residential paving. Mr. Bunch stated he would come back with recommendations at the next meeting.

Clovis Schools Update

Parkview Elementary

Construction is still underway and on schedule for completion in May.

Highland Elementary

This went out for RFP on Sunday and should receive new bids in May. Abatement will start on May 29th and then they will tear the building down.

Los Ninos

They are 90% CD's on the roof and HVAC design and replacements.

CHS Tennis Courts

The tennis courts will move up to 21st Street. The parking and driving area will be between the buildings and the new tennis courts.

Sandia Parking Lot

That is still with Lydick Engineering being designed.

They met with the State on Monday at Barry Elementary. The state is pushing for Pre-K and they will be starting that at the majority of the elementary schools.

Agenda Item No. 9 - For the good of the order

Mayor Lansford advised the next meeting would be at 8:30 a.m., April 25th.

Agenda Item No. 10 - Adjournment

There being no further business to come before the committee the meeting adjourned at 9:32 a.m.

Chairman

SEAL
(ATTEST)

City Clerk

**CITY OF CLOVIS
PUBLIC WORKS COMMITTEE
AGENDA**

**8:30 a.m.
Wednesday, April 25, 2018**

**Assembly Room
321 N. Connelly
Clovis, NM 88101**

1. Call to Order
2. Roll Call
3. Election of chairman and vice chairman
4. Approval of Minutes of March 28, 2018
5. Discussion regarding alley debris, Commissioner Bryant
6. Discussion regarding Master Drainage Plan, Justin Howalt
7. Update regarding SWC wastewater, Justin Howalt
8. Update regarding proposed residential street paving, Clint Bunch
9. Update on current projects
 - City Update, Justin Howalt
 - Clovis Municipal Schools Update, John King
10. For the good of the order
 - Public Works Committee 8:30 a.m., May 23, 2018
11. Adjournment

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Mayor David Lansford, Chairman
Commissioner Gary Elliott, District 2
Commissioner Chris Bryant, District 4
Mr. Clint Bunch, Public Works Director
Mr. Justin Howalt, City Manager
Mr. Russ Backoff, District 2
Mr. Cliff Martin, District 3
Mr. John King, Clovis Schools

ABSENT:

Mr. George Jones, District 1
Mr. Cliff Kuchta, District 4
Commissioner Fidel Madrid, District 3
Clovis Police Department

ALSO PRESENT:

Ms. Vicki Reyes, Administration
Mr. Durwood Billington, Public Works

Mayor Lansford called the meeting to order at 8:32 a.m. and established the presence of a quorum.

Agenda Item No. 3 - Election of chairman and vice chairman

Commissioner Bryant made a motion to reappoint Mayor Lansford as the chairman and Commissioner Elliott as vice chair. Mayor Lansford stated he was serving as the commissioner for district 1 and Commissioner Clayton would like to serve in the future. Mr. Martin seconded the motion, which passed by acclamation.

Agenda Item No. 4 - Approval of minutes of March 28, 2018

Mr. Bunch made a motion to approve the minutes of March 28, 2018 as presented; Mr. Backoff seconded the motion, which passed by acclamation.

Agenda Item No. 5 - Discussion regarding alley debris

Commissioner Bryant stated he received calls at least once a week about the debris in the alleys usually beside the dumpsters. It seems to be a continuing issue regardless of all the work that Public Works does. He didn't know if not enough people know that they can dump in the landfill free of charge or if it is illegal dumping. He spoke with Mr. Howalt regarding this and he has some thoughts that may help the problem. He didn't know if they should advertise more about the landfill being free of charge.

Mr. Howalt stated one thing that Commissioner Bryant mentioned was additional education to the public regarding free dumping at the landfill. As part of the budget process the sanitation division has 4 seasonal employees that they hire every summer to help with this issue. They talked about trying to create 3 full time positions that would be dedicated to alley cleanup in place of the 4 seasonal. They could try to establish a work order program that would map out where they receive calls so that they can more efficiently designate their routes. He will present that to the commission in the next couple of weeks.

Mayor Lansford asked when they spot a repetitive location could they put something on the dumpster or a door hanger saying the alley had just been cleaned and there is free dumping. Mr. Bunch stated they put stickers on the containers for anything outside the dumpster to call a certain number and he thinks that gave people a false idea of what they were supposed to do. Commissioner Bryant asked if they could put something on there stating that dumping was free to all city residents. Mr. Bunch stated this was an education problem. Commissioner Elliott stated a lot of people may not have a way to get things to the landfill.

Mr. Howalt stated they would put some of this through the budget process.

Agenda Item No. 6 - Discussion regarding the Master Drainage Plan

Mr. Howalt stated they are nearing the end of the revised Drainage Master Plan. He met with Molzen Corbin representatives who are putting together the plan. He will have the consultants at the next Public Works meeting to go over everything and then it will go before the city commission. Once the commission has approved it then this committee will prioritize the projects.

Mr. Howalt stated the city stormwater management ordinance is based on a 25 year event. In the process of trying to maintain flood plains and not impact them in the future some of the discussion are if they need to revise the drainage ordinance. He asked the committee to look over the ordinance and decide if that was something they wanted to tackle as a group. He will also get the ordinance to the Homebuilders Association because it impacts them as well.

Mr. Bunch stated a lot of DOT and federal projects have standards that are not being met by the city. Mr. Howalt stated they required off of the 25 year event, but they don't meet the federal and state standards.

Agenda Item No. 7 - Update regarding SWC wastewater

Mr. Howalt stated this was going very well. They are currently taking on 860,000 gallons per day and they would like to discharge 1.7 million gallons per day. They can no longer increase that incrementally and because of the discharge that Southwest Cheese has they are down to one pivot. They will have to shut the pivot off if they want to send in more water. The next step is to take on the 1.7 million gallons per day.

The effluent leaving the plant has nitrates around 6.2 and phosphorus is at an 8. This is before it goes into the reuse system for further treatment. Once it goes through the lagoon system their discharge levels are around 593, nitrates are at a 3.3 and phosphorus is at a 3.4. The results at the end of the reuse system are nitrates at a 7.7 and phosphorus is at an 8.2. They are getting good biological treatment, but a result of treating all of the phosphorus is that the sludge has increased significantly. Before they started taking on Southwest Cheese water they were at 4,000 pounds per day and currently they are at 11,000 pounds per day production. The manpower has increased significantly and if they do take on additional flows they will have to operate 20 hours a day 7 days a week. They will have to staff up to keep the employees hours down. They will have rates put into place with Southwest Cheese to offset that cost. Commissioner Bryant asked if they could handle what they are doing now. Mr. Howalt stated they did but will run into some overtime.

Commissioner Bryant asked what kind of impact this had on their equipment. Mr. Billington stated they would triple the time needed on their equipment. They may have to start hauling class B sludge to the landfill. Their biggest issue will be overtime. They were working 7 days a week but went to a 12 hour day. He would like to try this to see what the plant is going to do. That will help figure out what kind of infrastructure they are going to need in the future. They have 3 months left on the pilot project. Effluent quality has degraded some but they are well under their limits on the permit. He stated if he could get approval on the overtime to start splitting the crew and are going to work 20 hours a day then each shift would be 10 hours. They will start that 5 days a week and if they can't keep up they will expand into the weekends.

Commissioner Bryant asked what they were going to do with the extra sludge. Mr. Billington stated the compost pad would not be able to handle all of that so they may have to take some to the landfill. Commissioner Bryant thanked Mr. Billington and his crew for all of the work that they do. Mr. Billington thanked Mr. Howalt and Mr. Bunch.

Mr. Howalt stated currently they fill the pond at Hillcrest Park and they are anticipating the phosphorus levels rising there. They have the option of not filling the pond temporarily.

Commissioner Bryant asked if they had anymore information on the filtering system. Mr. Billington stated they are building it and the funding is available. Mr. Howalt stated they would bring an MOU to the commission for all parties involved.

Mayor Lansford asked if they would be able to make a little extra money. Mr. Howalt stated they have not had those discussions yet. Mayor Lansford asked if it was reasonable to show them what the city's extra costs would be. Mr. Billington stated he could get them all of that information.

Agenda Item No. 8 - Update regarding proposed residential street paving

Mr. Bunch stated he has \$335,000 in the street paving budget. Mr. Hall brought some areas to his attention. The areas he is looking at are Hammond Street from Enloe to Janeway, Miller Street from

Hammond to Janeway, Stone Street from Miller to 21st. This was one of the pilot projects that was done 18-19 years ago and there was no actual asphalt paving. They will not list if there is anymore bad weather. They would like to go back to the list after the budget process.

Mr. Howalt stated they are looking at potentially increasing their budget for rock and asphalt so that they can do some of this work internally.

Agenda Item No. 9 - Update on current projects

City Update

7th Street project

They have poured the sidewalks and are currently working on bringing back the cover. They have some final paving and guardrail work. They are going to propose cycling their road bond through the NM Finance Authority for the next phase.

MLK

This is under design. Bohannon Huston will supply him with a design memo and once he signs off on that they will start on the final design.

MainStreet sidewalks

They received comments from DOT and they have been passed those along to Lydick.

US 60/84

Kevin Musick is working with DOT. Mr. Howalt is reviewing their detouring plan and they are doing some drainage review.

Commissioner Bryant asked if there was a completion date for the North Prince Street project. Mr. Buch stated they are supposed to open the lanes up by the end of this week.

Clovis Schools Update

Parkview

They are finished on the interior of the west end of the building. They will start on new underground drainage and parking.

Highland

This is out for RFP and is due this Thursday at 2:00 p.m.

Los Ninos

That design is 100% and will advertise this Sunday.

CHS tennis courts

That is at 95% design.

Sandia Parking lot

That is 100% and advertises Sunday as well.

Highland abatement

That is under contract and will begin May 29th.

They have been doing a lot of facelifts and right now they are working on Sandia.

Agenda Item No. 10 - For the good of the order

Mr. Howalt stated at the last city commission meeting the membership of this committee was recommended to change. They will remove Mr. Bunch, himself and the city engineer as voting members and will add an at large member.

Mayor Lansford stated the next meeting would be at 8:30 a.m., May 23, 2018.

Agenda Item No. 11 - Adjournment

There being no further business to come before the committee meeting adjourned at 9:16 a.m.

Chairman

SEAL
(ATTEST)

City Clerk

**CITY OF CLOVIS
PUBLIC WORKS COMMITTEE
AGENDA**

**8:30 a.m.
Wednesday, June 27, 2018**

**Assembly Room
321 N. Connelly
Clovis, NM 88101**

1. Call to Order
2. Roll Call
3. Approval of Minutes of April 25, 2018
4. Discussion and action regarding Drainage Master Plan, Molzen Corbin
5. Discussion and action regarding driver responsibility, Justin Howalt
6. Discussion and action regarding speed limit on Oakhurst, Commissioner Bryant
7. Discussion and action regarding speed limit on Purdue & Echols, Commissioner Madrid
8. Discussion and action regarding speed limit on 21st between Prince Street and Norris Street, Justin Howalt
9. Discussion regarding debris in alley's, Clint Bunch
10. Update on current projects
 - City Update, Justin Howalt
 - Clovis Municipal Schools Update, John King
11. For the good of the order
 - Public Works Committee 8:30 a.m., July 25, 2018
12. Adjournment

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the City Clerk at 321 Connelly at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk at 321 Connelly if a summary or other type of accessible format is needed.

STATE OF NEW MEXICO)
CITY OF CLOVIS) ss.

The City of Clovis Public Works Committee met in regular session at 8:30 a.m., Wednesday, June 27, 2018, in the Assembly Room of the Bert Cabiness City Government Center, 321 N. Connelly, in full conformity with the laws of the State of New Mexico and the ordinances and resolutions of said city with the following members present:

Mayor David Lansford, Chairman
Commissioner Gary Elliott, District 2
Commissioner Fidel Madrid, District 3
Commissioner Chris Bryant, District 4
Mr. George Jones, District 1
Mr. Russ Backoff, District 2
Mr. Cliff Martin, District 3
Mr. Randy Petty, District 4

EX-OFFICIO PRESENT: Mr. Justin Howalt, City Manager
Mr. Clint Bunch, Public Works
Mr. John King, Clovis Municipal Schools

EX-OFFICIO ABSENT: Captain Roger Dial, Clovis Police Department

ALSO PRESENT: Ms. Claire Burroughes, Administration
Ms. Vicki Reyes, Administration
Mr. Kevin Musick, Public Works
Mr. Louis Gordon, Building Safety
Mr. Kent Freier, Molzen Corbin
Mr. Kevin Eades, Molzen Corbin
Mr. Stacey Martin
Mr. Randy Holland
Members of the public

Mayor Lansford called the meeting to order at 8:33 a.m. and established the presence of a quorum.

Agenda Item No. 3 - Approval of Minutes of April 25, 2018

Commissioner Bryant made a motion to approve the minutes of April 25, 2018 as presented; Commissioner Elliott seconded the motion, which passed by acclamation.

Mayor Lansford asked if they could discuss items 5, 6, 7 and 8 on the agenda first as the Master Drainage Plan discussion could be lengthy.

Agenda Item No. 5 - Discussion and action regarding driver responsibility

Mr. Howalt stated the City of Clovis has chosen to participate in the Fun Safe Summer advertisement campaign through Rooney Moon Broadcasting. Part of that is reminding motorists to be responsible drivers. This should start airing in the next couple of weeks.

Agenda Item No. 6 - Discussion and action regarding speed limit on Oakhurst

Commissioner Bryant stated he received a complaint about the speed on Oakhurst. The speeding has got worse going east, but he was not sure what they could do. Mayor Lansford stated this was not a problem that was going to go away easily. The speed trailer is a good way to start to create awareness. Ms. Nancy Bauder stated the issue started when they changed the no left turn from Ashford on to 21st. Several years ago she went to a meeting at the police department because they had semis going down Oakhurst. They put the speed trailer up and that's how they ended up with the speed limit signs and no thru truck signs. She stated she didn't know if anyone saw the speed limit signs. She asked if they could put more speed limit signs in the middle. She asked if they could also get speed limit signs to the east of Eastridge.

Mr. Howalt stated they have put the speed trailer several times in that location over the years, but they can place it there again. They can also try adding additional speed limit signs. The city also has a speed hump policy that the residents can apply for. The city would do a traffic count and if it meets certain

criteria they could install a speed hump. They will start with the extra speed limit signs and the speed trailer. Commissioner Bryant asked if they could put the speed trailer on Ashford and Oakhurst. Ms. Bauder suggested putting the speed trailer on Eastridge. Mr. Howalt stated they could do it on both ends.

Mr. Petty asked about the traffic from Marshall. Mr. Howalt stated education would be the only way. He stated they could visit with the businesses in the area and remind them that their delivery trucks need to not go through Oakhurst. Mr. Petty asked if citations could be written. Mr. Musick stated that was a regulatory sign so citations could be written.

Agenda Item No. 7 - Discussion and action regarding speed limit on Purdue & Echols

Commissioner Madrid stated he had the same issue with people speeding on Echols and Purdue. He spoke with Mr. Howalt who suggested signs with lights flashing. They are asking for a four way stop at Purdue and Echols. The speeding on Purdue is mostly during the school year.

Mr. Howalt stated there are certain criteria for four way stops. Mr. Musick stated there was not high enough traffic counts to warrant a four way stop. As far as speed, most of the cars southbound are 39.6 mph and north is 38.52. They spoke about radar signs that are mounted permanently and they cost around \$5,100- \$8,600. He recommended nothing less than an 18 inch sign if they go that route. They cannot reduce the speed limit on Echols to 25 mph. The average motorist knows what they feel safe to drive and they are not going to drive 25 - 35 mph on Echols.

Commissioner Bryant asked if this was a problem during a certain time of day. Mayor Lansford stated on Purdue it is during school. He asked if there was a certain time during the school year. Commissioner Madrid stated around noon. Mr. Howalt stated peak traffic is between 5pm and 6 pm. They can look at installing the radar speed limit signs and can work that into the budget. He will also remind the police department to patrol the area as well.

Mr. Petty asked if Echols was considered heavy traffic. Mr. Howalt stated it could be. It acts as a collector roadway.

Agenda Item No. 8 - Discussion and action regarding speed limit on 21st between Prince Street and Norris Street

Mr. Howalt stated after the last traffic accident on 21st and Sycamore Mr. Martin contacted them regarding the speed limit. They were increased to 45 mph in 2002 based on a speed study. The average speed then was 49, 45, 47 and 44m which was what prompted the change. After the accident in October they re-evaluated the speed limit on 21st street and it was 49, 44 and 49. The public is generally traveling at 45 mph. They also looked at traffic accidents and pulled three years worth of accident data. The cause of the wrecks were driver inattention and not speed related. From a technical standpoint the posting of the speed limit is not something that would have an impact on accidents. He recommended increasing police patrol in the area.

Mr. Stacey Martin stated after the last accident he felt compelled to send an email to the city commission. The overall driving picture has changed dramatically over the last 20 years. He struggled with the notion that speed limits should be established according to how the driving public feels about their speed, and asked where the reasoning was for the speed limit on Llano Estacado to be the same speed limit as that on 21st Street.

Mr. Randy Holland stated they have situations with cell phones and drivers either speeding or impeding traffic. The accident on 21st and Sycamore is still under investigation, but 45 mph does kill. He believed the accident was above 45 mph, and sees this on 21st, Prince and Sycamore all the time. They need more officers on the streets. He did not feel the yellow traffic light was long enough. They need red at all stops for a longer period of time.

Mr. Musick stated they have state ordinances that they have to abide by, but they have adopted guidelines on uniform traffic control devices. He advised Llano Estacado is a state maintained street to Prince & Llano Estacado so they have no jurisdiction over that. The 85% was established across the United States. The width of the roadway, the obstructions within the roadway and the traffic on the roadway dictates the speed limit. The yellow light time is a given amount of time for the speed and length of the roadway. Most state signals for "all red" is 1 second. The ones in Clovis are 1 ½ to 2 seconds.

Mr. Martin asked if the state uses the same traffic book as the city. Mr. Musick stated they should. Mr. Martin asked if they dictate that the city must raise speed limits if the citizens do not want it raised. Mr. Musick stated they have to adhere to the guidelines.

Mr. Howalt stated a residential street can only be posted at 30 mph by state statute. A lot of what has occurred are growing pains. The access points on 21st street may need to change one day, and they may need access roads.

Commissioner Bryant stated he had no doubt that speeding was an issue. Driver Responsibility was huge, but he didn't know how they could fix that.

Mayor Lansford asked if the criteria brought into the equation that there were residential properties on that roadway. Mr. Musick stated it did. There is an engineering study that looks at that. Mayor Lansford stated driving from Lubbock into Shallowater there are lights flashing warning of a stop ahead. That may be something they could do. Mr. Petty stated they could make that a double fine area instead of changing the speed limit from 45 mph to 40 mph. Mayor Lansford stated he would not mind double fines signs being put in. Mr. Howalt stated they would look into that.

Commissioner Elliott stated they need to have more police patrol with their radars. Mr. Jones felt the individuals that are not paying attention and speeding are the ones causing the accidents. Mr. Petty stated they had an issue on Commerce and had officers posted and educated the public. Those things work well.

Mr. Howalt stated when they rebuild 21st Street it would warrant left turn bays. They do look at access control when they are assigning roadways.

Mr. Bunch stated the state implemented a texting and driving law and no one has ever been given a ticket. Mr. Howalt stated the statute is for inattentive driving. The state looked at passing a no texting law a few years back, but he was not sure it made it through the session. Commissioner Bryant asked how many people don't know that there isn't a law for texting and driving. Mr. Howalt stated they could look at a public campaign. Mayor Lansford stated Mr. Howalt had been given several ideas. Hopefully they can have some type of remedial action taken that makes a difference.

Agenda Item No. 9 - Discussion regarding debris in alleys

Mr. Bunch stated they had a few different ideas regarding debris in the alleys. He showed the committee an idea for stickers that would go on the dumpsters. The sticker says "Please do not place large items in the alley. Haul all large items to the City Landfill at 2801 E. Brady. It is free for city residents or call 575-769-2376 for special pickup instructions." Amarillo is having the same issues with debris in the alleys and have come up with a program to help. The city would like to come up with the same type of program and have reached out to the Amarillo Public Works. They will bring the final product to this committee for approval.

Mr. King felt the language on the sticker is misleading. He stated he had invoices and was told if they used a tandem axle trailer they would be charged. Mr. Bunch stated he was misinformed and if a city resident brings in the debris from their primary residence they will not be charged. If someone is bringing debris from their renthouses or contractors then they will be charged. Mr. Bunch stated they would have to educate the employees at the landfill of the policy. He stated a lot of people come to the landfill and will lie so that they can dump for free. The landfill costs millions of dollars to run. Mr. King stated the city had to recover those costs somewhere and if they are allowing citizens to dump for free they are filling up the landfill quickly. He would prefer to just pay when he goes to the landfill.

Agenda Item No. 4 - Discussion and action regarding Drainage Master Plan

Mr. Freier stated the existing drainage ordinance is for a 25-year, 1 hour storm. They are recommending a 100-year, 24 hour storm. One big reason for that change would be that this is consistent with FEMA Floodplain Mapping. They looked at several different drainage policies, including is downstream capacity, free discharge and 100 % on-site ponding.

Mayor Lansford stated the Ad Valorem Tax was implemented in 1996 or 1997. There was a quarter percent used for drainage and the city commission wanted to liberate that and use it for other uses besides drainage. That it is a 1 1/2 mil ad valorem tax. Property tax is justifiable for stormwater management and fire protection. He stated he was a strong advocate for using property tax for both of those.

Mr. Freier stated Curry County has the authority to create a flood commissioner. If the commission is established another 1 ½ mill levy could raise approximately \$870,000 a year. A drainage utility was established in Lubbock and the amounts are based on previous areas. No one in New Mexico has done this because the legislation has to be enacted for it. Mr. Howalt stated that was one of the NMML's resolutions to support some type of resolution to start a drainage utility, which is a way for them to recoup costs.

The "soft" projects are more administrative and the "hard" projects are more construction. The "soft" projects would be to add the valorem tax, form a drainage utility, flood commissioner, special assessment districts, playa lake water rights and playa lakes land purchase. The "hard" projects are Wilhite Area and Mabry Drive and they are both completed. US 60/84 from Grand to Prince and 7th Street from Main to the Ingram Channel need to be completed. Grand Avenue has had flooding issues on Grand from Prince to Norris. There was a study done on Echols to have water drain into Dennis Chavez Lake. They proposed pumping the water down Jones Street. The next one was low water crossings on Liebelt Channel, Thornton and Shady Lane. The SW Channel goes down Wheaton to Conestoga Lake Playa.

The 7th Street project intends to discharge the 7th Street water into the Ingram ditch towards Mabry. The ditch has the capacity to take that. He suggested concrete lining the ditch.

The Sycamore storm drain system goes from Marvin Haas to Concord. That was intended to be extended at some point and they have suggested putting a pump station at Goodwin Lake.

They are still updating the final lists of the projects and there will be detailed costs for each one. Commissioner Bryant asked if the drainage on 7th and Reid would eliminate some of the drainage on Grand. Mr. Freier stated it would if the 7th Street system gets extended from Main to Reid. Mr. Howalt stated this would be presented to the city commission on July 19th. If the commission approves that then this committee will decide if they want to change the ordinance. They will need to prioritize the recommendations in the plan as well.

Agenda Item No. 10 - Update on current projects

City Update

7th street

The first phase has been completed. The commission has approved the final ordinance for the road bonds and funds should become available for the next phase of 7th Street by the end of July. That will go from Norris to Maple Street and will expand the pond south.

Main Street

They are finalizing their certifications.

MLK

They are finalizing the plans this week and anticipate going to bid in August.

Clovis Municipal Schools Update

Parkview

They are entering final completion. They will do final phase in about 2 ½ weeks. They have moved in district things and have furniture in the first week of July. They will bus Highland students to the old Parkview.

Los Ninos

Roofing and HVAC started yesterday. They hope to have that done within the first couple of weeks after school starts.

Mesa

HVAC design has state funding now and that was delayed by a couple of months.

High school tennis courts

Currently has contracts signed and hope to begin in July.

Sandia parking lot

Under construction.

Barry

They received funding for pre K classrooms for Barry. They want to add four classes because they are over capacity.

Highland

Abatement is 95% and expected to be complete by the end of this week. The contractor will move in and the building will come down. They will have to tear down and rebuild in 10 months.

Agenda Item No. 11 - For the good of the order

Mr. Howalt stated the membership of the committee has been finalized. They will advertise for a member at large.

Mayor Lansford stated the next meeting would be at 8:30 a.m., July 25th.

Agenda Item No. 12 - Adjournment

There being no further business for the committee to discuss the meeting adjourned at 10:52 a.m.

Chairman

SEAL
(ATTEST)

City Clerk

**CITY OF CLOVIS
PUBLIC WORKS COMMITTEE
AGENDA**

**8:30 a.m.
Wednesday, October 24, 2018**

**Assembly Room
321 N. Connelly
Clovis, NM 88101**

1. Call to Order
2. Roll Call
3. Approval of Minutes of June 27, 2018
4. Discussion and recommendation regarding the vacation of a 20x300 ft. right-of-way located within the Clovis Dollar New Mexico Properties Subdivision, Louis Gordon.
5. Update on current projects
 - City Update, Justin Howalt and Clint Bunch
 - Clovis Municipal Schools Update, John King
6. For the good of the order
 - Meeting date and time
7. Adjournment

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the City Clerk at 321 Connelly at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk at 321 Connelly if a summary or other type of accessible format is needed.

STATE OF NEW MEXICO)
CITY OF CLOVIS) ss.

The City of Clovis Public Works Committee met in regular session at 8:30 a.m., Wednesday, October 24, 2018, in the Assembly Room of the Bert Cabiness City Government Center, 321 N. Connelly, in full conformity with the laws of the State of New Mexico and the ordinances and resolution of said city with the following members present:

Commissioner Gary Elliott, District 2
Commissioner Helen Casaus, District 3 (for
Commissioner Madrid)
Commissioner Rube Render, District 4 (for
Commissioner Bryant)
Mr. George Jones, District 1
Mr. Russ Backoff, District 2
Mr. Cliff Martin, District 3
Mr. Randy Petty, District 4

ABSENT:

Mayor David Lansford, Chairman

EX-OFFICIO PRESENT:

Mr. Justin Howalt, City Manager
Mr. John King, Clovis Municipal Schools

EX-OFFICIO ABSENT:

Mr. Clint Bunch, Public Works
Captain Roger Dial, Clovis Police Department

ALSO PRESENT:

Ms. Vicki Reyes, Administration
Mr. Louis Gordon, Building Safety
Mr. Kevin Wilson, ENM News

Commissioner Elliott called the meeting to order at 8:30 a.m. and established the presence of a quorum.

Agenda Item No. 3 - Approval of minutes of June 27, 2018

Mr. Jones made a motion to approve the minutes of June 27, 2018 as presented; Mr. Martin seconded the motion, which passed by acclamation.

Agenda Item No. 4 - Discussion and recommendation regarding the vacation of a 20x300 ft. right-of-way located within the Clovis Dollar New Mexico Properties subdivision

Mr. Louis Gordon stated the City of Clovis has received application to vacate a right-of-way. This came before the City Commission on October 4th and the subdivision was approved. There is a public right-of-way north of the alley, over 20 feet wide and 300 feet deep, which has been requested to vacate. Based on responses from the utilities there are no utilities in the alley. The property owner has made application to vacate with the intention to come back and purchase the property. Mr. Howalt stated they gave the city additional land on the east side, an additional 10 feet. They also had them extend the sewer for the city as well. Commissioner Elliott asked if there was any reason not to do away with this.

Mr. Howalt stated there wasn't. Mr. Jones made a motion to do away with the easement; Mr. Petty seconded the motion, which passed by acclamation.

Agenda Item No. 5 - Update on current projects

City Update

7th Street project

They are out to bid with this project. This phase will go from Norris Street to Maple Street. They had the pre-bid meeting and those bids are due on November 13th.

MLK

K. Barnett was the low bidder. This runs from 7th street south to the railroad tracks.

Main Street sidewalks

They have completed the plans and DOT has signed off on everything. They decided to push the project back until after the new year so as to not impact the businesses during the holiday season.

Reuse project

They received bids on the next phase which will go from Yucca to Greene Acres Park. There were different bid alternates to go past the High School to the Freshman Academy. They received five bids and are in the process of analyzing them.

SWC

They have reached a point on the pilot project that they thought they had enough data. They were experiencing phosphorus buildup in their digesters. They are trying to figure out how to handle the sludge so they have stopped the project. The city is working with SWC on how to fix this problem.

US 60/84 Prince to Wheaton

This has been broken down to three separate projects, Wheaton to MLK, MLK to Grand and Grand to Sycamore. There are quite a few utility conflicts that are going on with those projects. One of the conflicts is the city sewer lines. The City Commission approved a contract with HDR to go with full design to relocate some of those utilities.

Commissioner Casaus asked about the solar lights that were supposed to be installed on Echols. Mr. Howalt stated he would follow up with Kevin Musick on that. They are solar speed limits.

Clovis Municipal Schools Update

Mesa

They are working on the HVAC design and will begin this summer. They are to reach completion in June 2019 and they are on schedule.

Parkview

They are in the building and the contractor is still there doing punch list items.

CHS tennis courts

They are little behind schedule. Completion is scheduled for November and they are still going to try meet that.

Barry

They are doing HVAC and plumbing replacement. They have the schematic design submittals and they will then move into design development.

Cameo and Mesa system design

Cameo will be east parking lot, exterior lighting, ceilings, flooring, window and door replacement. Mesa will be parking lot, possible expansion on the south portion to the east, floors and HVAC replacement.

High School east parking lot

They received DOT funding for that and Lydick Engineering is designing that. He will send them to Mr. Howalt once he gets something back from Lydick. Commissioner Elliott asked if that would be concrete. Mr. King stated it would be asphalt. Commissioner Elliott asked if that had ever had a new parking lot. Mr. King stated it would have to of been replaced at some point.

Mr. Howalt stated BNSF are planning to add a new line from Farwell to the east side of Clovis. They want to get started January 1st. The city mentioned concerns about adding a third line at Norris and impacting that traffic signal. Commissioner Elliott asked if the third line would make Norris more congested. Mr. Howalt stated the problem with adding a third line to the north is if there is a semi coming in either way and the cross arms are down it will stick out into traffic or if they get stuck at the signal going north bound the trailer is potentially back on a track. BNSF's consultant said they were staying within their right of way. Commissioner Elliott asked if it could be on the south side. Mr. Howalt stated he was not sure.

Mr. Martin asked if Hull was going to be striped. Mr. Howalt stated the striping contractor has given two dates and they have failed to make either date. Commissioner Casaus stated she was still getting complaints about the speed on Hull and Brady. They have asked the police to patrol the area and he asked DOT to provide message boards. He has not gotten a response from them.

Mr. Jones asked about Sycamore to Prince on the 60/84 prince. Mr. Howalt stated it would go from Grand to Prince.

Agenda Item No. 6 - For the good of the order

Mr. Howalt stated typically they do not have meetings in November and December. If something comes up they will call a meeting, but if not they will hold off until the first of the year.

Agenda Item No. 7 - Adjournment

There being no further business to come before the committee the meeting adjourned at 8:52 a.m.