

STATE OF NEW MEXICO )  
CITY OF CLOVIS ) ss.

The City of Clovis Public Works Committee met in regular session at 8:30 a.m., Wednesday, January 24, 2018, in the Assembly Room of the Bert Cabiness City Government Center, 321 N. Connelly, in full conformity with the laws of the State of New Mexico and the ordinances and resolutions of said city with the following members present:

Mayor David Lansford, Chairman  
Commissioner Sandra Taylor-Sawyer  
(Commissioner Elliott), District 2  
Commissioner Fidel Madrid, District 3  
Commissioner Chris Bryant, District 4  
Mr. Clint Bunch, Public Works Director  
Mr. Justin Howalt, City Manager  
Mr. George Jones, District 1  
Mr. Russ Backoff, District 2  
Mr. Cliff Martin, District 3  
Mr. Cliff Kuchta, District 4  
Mr. John King, Clovis Schools

ALSO PRESENT:

Ms. Vicki Reyes, Administration  
Mr. Bill Kshir, Public Works  
Mr. Kevin Musick, Public Works  
Mr. Louis Gordon, Planning & Zoning  
Ms. Donna Labatt

Mayor Lansford called the meeting to order at 8:31 a.m. and established the presence of a quorum.

**Agenda Item No. 3 - Approval of minutes of December 20, 2017**

Commissioner Bryant made a motion to approve the minutes of December 20, 2017 as presented; Mr. Bunch seconded the motion, which passed by acclamation.

**Agenda Item No. 4 - Discussion and action regarding crosswalks at Cameo and 21st**

Mr. Musick stated from the last meeting he went over what it would cost for the different types of crossings. If they went with a crossing with a pedestrian island and used LED signs that don't come on until you press the button it would cost \$15,000. A regular crossing like the one in front of Mesa it would cost \$35,000. A hawk system, like the one in front of Marshall would cost \$60,000. This crossing is out of district. He had an individual in his department sit at the cross walk from January 9<sup>th</sup> – 12<sup>th</sup> in the morning and afternoon and no one crossed in the afternoon. In the morning from 7:30-8:30 there were 3 people that crossed. Mr. King stated north of 21<sup>st</sup> is Sandia and currently there is one student that is out of zone attending Cameo. The parents are given procedures that they have to fill out and it states that parents must provide transportation and the parents are required to provide that themselves.

Mr. Musick stated 10-12 years ago when that crosswalk was put in it was in district. There have been upgrades since then. If they are not going to do anything to it then they probably need to remove it. The city and the schools are looking at four new crosswalks in the next 18 - 24 months because of the new schools being built.

Mayor Lansford asked what his recommendation was. Mr. Musick recommended that they remove it. Mr. Jones made a motion to remove the crosswalk; Mr. Martin seconded the motion. Commissioner Taylor-Sawyer asked if they meant out of the school district. Mr. King stated it was. Upon a roll call vote, with all voting in the affirmative, the motion carried unanimously.

#### **Agenda Item No. 5 - Report regarding traffic counts at 14th and Sycamore**

Mr. Musick stated he did the traffic count from January 9-16 after their last meeting. The average car in a one hour period is around 200 from every direction. Peak count for the whole week would be about 1,500 cars. If they devalue the intersection by 30% they would still need at least 350 cars for 8 consecutive hours. Since the last meeting they have upgraded the stop signs to a 30 inch sign, refaced the stop bar from the east and west, put STOP in front of the stop bar and put a stop ahead sign. The traffic speed is 30 mph going north and the 85% is 35 mph. They are well within the scope of the speed.

Commissioner Madrid asked how that would affect the traffic when they open the new school. Mr. King stated it would impact. Mr. Howalt asked where the district would end for Parkview. Mr. King stated Parkview will keep the same zone. Mr. Howalt stated it would still go to Prince Street. Commissioner Taylor-Sawyer asked if there would be more people crossing Sycamore. Mr. King stated there would be more people crossing Sycamore and Norris. He didn't anticipate an increase in traffic, but they are moving the location. Mr. Musick stated they would have more east traffic but would basically be the same. Once the school is moved then they can recount it. Mr. King stated they wouldn't know anything until they open. Commissioner Bryant stated the increased signage should help a lot. He asked if they had an accident report for the area. Mr. Howalt stated Chief Ford was working on that report. Mr. Musick stated he would estimate about 2-3 accidents a year. Hold with what they have installed, monitor it and if the accident report is more than 5 year then they can look at doing something else.

Commissioner Taylor-Sawyer asked if they would have additional traffic for how many years. Mr. King stated it would be for one year. They are going to set up a pickup at the same location and they will bus the students to Parkview. The impact should be minimal. Commissioner Taylor-Sawyer asked if the signal lights would still be on for next year west of Sycamore. Mr. Musick stated they would keep the flasher after the school is demolished. Mayor Lansford stated they need to keep an eye on the situation.

Mr. Jones asked if they need to increase the speed limit north/south. Mr. Musick stated it had always shown that. Mr. Jones asked if they wanted to look at increasing the speed limit to 35 mph. Mr. Musick thought they should. Mr. Howalt stated they would add that to the next agenda.

Commissioner Taylor-Sawyer stated there is increased traffic even if there is a game going on. It can get congested on the weekends. Mayor Lansford stated that was probably why it was decreased to 30 mph. Mr. Musick stated they had all of the trees along the zoo so there was no buffer zone in the playground area. The other factor was the north end of Sycamore where the school flasher is for Yucca. Mr. Howalt

stated they have the same situation on Norris Street. The reason for slowing down to 35 mph was because of the school.

### **Agenda Item No. 6 - GO Bond Presentation**

Mr. Howalt stated with any election and bonds going out to the voters, city officials and elected officials are not allowed to speak for or against the bond. They are only allowed to educate where the city is with the infrastructure projects, why they are looking at this and encourage everyone to vote. Commissioner Taylor-Sawyer stated this was just for current elected officials. Mr. Howalt stated they cannot tell people how they should vote based on behalf of the committee.

Mr. Howalt stated they have been able to complete the construction of MLK between 21st and Llano Estacado, Norris Street from Llano Estacado to Wilhite Road and Wilhite Road from Norris Street to Prince Street. As well as make major steps in the completion of the phased Reuse Pipeline Project. They have identified \$73,000,000 in infrastructure needs. A GO Bond is a debt instrument that uses property taxes to pay the debt services on bonds. Highest rated form of debt a municipality can issue which results in the lowest interest cost debt a municipality can use. This requires voter approval of a not to exceed amount. Examples for uses of GO Bonds include street improvements, public safety improvements, parks, aquatic centers and libraries.

GO Bonds are currently used by the Library, CCC and Clovis Municipal Schools. If approved the bonds are issued within a period 4 years and the City of Clovis is authorized to go up to 4% of their total assessed property values within the community. Currently the city has 100% of the capacity available to them because they have never used GO Bonds to fund projects in the past.

Currently Clovis' only remaining taxing authority is two 1/8<sup>th</sup> which was provide by the state following the hold harmless clawback from the state. Implementation of more GRT for projects could negatively impact businesses and economic development. Clovis is one the three largest communities in the state does not use Go Bonds to fund projects.

There will be three questions on the March election ballot. The first question is "Shall the City of Clovis issue up to \$10,000 of general obligation bonds, to be repaid from property taxes, for the purpose of designing, constructing, repairing, preserving, rehabilitating, enhancing and otherwise improving roads?" This phase goes from Norris Street to Main Street. It will include roadway widening, sidewalks, bike lanes, expansion of the retention facility located on 7th Street south of Baxter-Curren, and drainage upgrades. The second question is "Shall the City of Clovis issue up to \$5,000,000 in the general obligation bonds to be repaid from property taxes for the purpose of design, construction, repairing, preserving, enhancing and other improved Senior Centers?" The City Commission over the last several months had several town hall meetings regarding the new senior center. The senior center was something that was part of the Parks Master Plan. They determined the best location for the senior center would be south of the Aquatic Center at Hillcrest Park. The City of Clovis will issue an RFP within the next month for the architectural design and they do have capital outlay dollars to complete that design. The third question is "Shall the City of Clovis issue up to \$5,000,000 of general obligation bonds to be repaid from property taxes for the purpose of designing, construction, repairing, rebuilding, enhancing and otherwise improving Wellness Centers?"

If the \$5 million is approved the impact for properties with the 3 following values would be:

<b>Value of Home</b>	<b>Annually</b>	<b>Monthly</b>	<b>Daily</b>
\$100,000	\$65.00	\$5.42	18 cents
\$160,000	\$104.00	\$8.67	29 cents
\$250,000	\$162.50	\$13.50	45 cents

If the \$10 million is approved the impact for properties with the following values would be:

<b>Value of Home</b>	<b>Annually</b>	<b>Monthly</b>	<b>Daily</b>
\$100,000	\$130.00	\$10.84	36 cents
\$160,000	\$208.00	\$17.34	57 cents
\$250,000	\$325.00	\$27.01	89 cents

If all three bonds were approved the estimated property tax rate will be 7.80. The impact for properties with the following values would be:

<b>Value of Home</b>	<b>Annually</b>	<b>Monthly</b>	<b>Daily</b>
\$100,000	\$260.00	\$21.67	71 cents
\$160,000	\$416.00	\$34.67	\$1.14
\$250,000	\$650.00	\$54.17	\$1.78

*Tax rate per \$1,000 of Assessed valuation - \$7.80*

*Assessed Value Growth Assumption – 1.50%*

Mr. Howalt stated as the fire department makes improvements they are working on increasing the ISO rating to a class 2 which means homeowners insurance will decrease. So there will potentially be some offset. Absentee voting begins January 30<sup>th</sup> and early voting begins February 14<sup>th</sup>. They will mail out flyers, there will be information on the city’s website and they will create a frequently asked questions tab on the website as well.

Ms. Donna Labatt asked how many property owners there are in the different price ranges. Mr. Howalt stated he did not have those, but could try to get them from the tax assessor. Mr. Musick asked if they have to reside within the city limits to vote on these. Mr. Howalt stated they have to own property within the city limits. Mr. Musick asked if the streets bond goes through and the senior center doesn’t can they move money around to cover the other. Mr. Howalt stated they couldn’t.

Commissioner Taylor-Sawyer asked if the fire department and their initiatives would be automatic or will the homeowners have to contact their insurance company. Mr. Howalt stated once that classification is finalized the city will advertise and you can reach out to the insurance companies.

Mayor Lansford asked how they can educate people on how they can vote on the bonds if they own property inside the city. Mr. Howalt stated he would do some more research on that. Mr. Musick asked if it would still impact the property in the county. Mr. Howalt stated the taxes are all broken down and it does not affect the citizens that live in the county.

Mr. Howalt stated if it is approved in March then once those are finalized it would be around Summer. Commissioner Taylor-Sawyer stated they would not see the increase until December.

Mr. Kuchta asked how it was decided the senior center would be best located at Hillcrest Park. Mr. Howalt stated there were several town halls and there were several locations suggested. Ms. Labatt stated this property is city owned and the cost would be more effective. Mr. Kuchta stated it didn't seem centrally located there. Ms. Labatt stated they looked downtown north of the library and there were constraints to be able to grow. Mr. Howalt stated the number of participants in the Senior Olympics is very large and locating in the Park provides additional access.

Mayor Lansford asked if 7<sup>th</sup> street is under construction, they are building the senior center and they have the new school going in are they going to start on any of the projects before the end of the school year in May 2019. Mr. Howalt stated 7<sup>th</sup> street is at 60%-70% design for the entire project so they were anticipating starting a construction project this coming summer. If this does not pass the city still has in place the bonding cycle which makes the project much smaller. They are just starting the design phase of the senior center so that would take at least another year. There could be some overlap. Mayor Lansford stated one of the access points is to go through Norris and 7<sup>th</sup> Street. That access will be eliminated because of construction so that is something they need to keep an eye on. Mr. Howalt stated they would do the best they could to accommodate. Mr. King stated the site design of Parkview has an entrance on 14<sup>th</sup> Street so they will naturally want to head east on 14<sup>th</sup>.

Mr. Bunch asked if they have the \$3.5 million road bond that is due this year do they get both monies if this passes. Mr. Howalt stated they would phase out the bond cycle through the GRT and go straight to the GO Bond.

#### **Agenda Item NO. 7 - Update on current projects**

##### City Update

##### Reuse Project

They are wrapping up the second phase. They will add an additional storage tank at the facility.

##### 7<sup>th</sup> Street

They are under construction. That project is scheduled for 120 calendar days.

##### Main Street sidewalks

Still under design and should have the grant agreement next month.

##### SWC pipeline extension

They have started flows and are taking on 230 gallons per minute. That is equivalent to 130,000 gallons per day. They are sampling from a treatment process standpoint. Mayor Lansford asked if current temperatures could impact the success of this receipt of water. Mr. Howalt stated not from a treatment standpoint.

##### Prince Street north of Llano Estacado

They added no left turn signs to the mast arms.

Mr. Bunch stated the parking on Grand for the new restaurant is being striped.

Clovis Municipal Schools update

Parkview

This is under construction and 60%. They anticipate to be moved in this fall

Highland

In design and they are at 60% development.

Los Ninos

Roof and HVC are currently in design.

High School tennis courts

This is in design and hope to have final design in the next couple months. They are looking to move those closer to 21<sup>st</sup> street.

Sandia parking lot

Parking lot is in early design.

Highland

Abatement RFP is out and they have pre-proposal meetings starting tomorrow.

High School G Roof

Not started design yet.

Mr. King stated recently he applied for a new system based awards. Based on the availability Cameo and Mesa received \$1.2 million towards Cameo which includes the east parking lot, site lighting, walkways, ceilings and floors. They can bring that facility to state standards. Mesa will have parking lots ceiling floors and that is \$1.6 million. Mr. Bunch asked if the east parking lot at the high school would be repaired. Mr. King stated that was not captured in the bond. He hoped he would be able to address that as well but would have to wait another year.

**Agenda Item No. 8 - For the good of the order**

Mayor Lansford stated the next meeting would be at 8:30 a.m., February 28.

**Agenda Item No. 9 - Adjournment**

There being no further business to come before the committee the meeting adjourned at 9:46 a.m.