



City of Clovis, New Mexico
Department of Building Safety

APPLICATION FOR NEW COMMERCIAL BUILDING PERMIT

For information regarding engineering or architectural stamps, please contact the Director of Building Safety, Pete Wilt.

Required documents:

- Two (2) floor plans
- Plot plan

Job Location: _____

Contractor: _____ Phone: _____

Address: _____

City of Clovis Business License #: _____ New Mexico Contractor's License #: _____

Property Owner: _____ Phone: _____

Address: _____

Project description: _____

Addition: _____ Tract: _____ Lot: _____ Block: _____ Unit: _____

Zone: _____ Flood Hazard Zone: Yes No

Exterior: Brick Frame Other _____ Stories: _____

Building: _____ sq. ft. Garage: _____ sq. ft. Covered Porches: _____ sq. ft.

Carport: _____ sq. ft. Storage Bldg: _____ sq. ft. Other: _____ sq. ft.

Basement Finished Unfinished _____ sq. ft.

Fence Material: _____ Length: _____

Curb Cuts Number: _____ Length: _____

Estimated Value: \$ _____

Plumbing Contractor:_____

Address:_____

Phone:_____

City Business License #:_____ NM Contractor License #:_____

Mechanical Contractor:_____

Address:_____

Phone:_____

City Business License #:_____ NM Contractor License #:_____

Electrical Contractor:_____

Address:_____

Phone:_____

City Business License #:_____ NM Contractor License #:_____

I hereby certify that all information and measurements in this application are correct and that any additional required permits will be obtained. All work will be performed in strict accordance with the building, zoning, electrical and plumbing codes of the City of Clovis, New Mexico. Furthermore, I understand that I am responsible for ensuring that all work is completed in compliance with the Americans with Disabilities Act (ADA). I understand that the permit fee may be doubled if work is begun prior to obtaining a permit and that the permit card must be posted at all times during construction. Applications are subject to approval. I have read and understand this statement.

Applicant signature

Date

Inspector signature

Date