

COUNTY OF CURRY)
CITY OF CLOVIS) ss.

The Parks, Recreation & Beautification Committee met in regular session on Monday, November 27, 2017 in the Assembly Room, Bert Cabiness City Government Center, in full conformity with the laws of the State of New Mexico and the ordinances and resolutions of said city with the following members present:

Commissioner Fidel Madrid, Chairman
Commissioner Tom Martin
Commissioner Gary Elliott
Ms. Eva Wheeler-Sagio, District 1
Ms. Wilma Fulgham, District 3
Mr. Carlos Molina, Disc Golf
Ms. Patsy Delk, Curry County Representative

ABSENT: Mayor Pro Tem Juan Garza
Mr. Jamal Williams, District 2
Mr. Cliff Kuchta, District 4

ALSO PRESENT: Mr. Mark Dayhoff, Parks Director
Mr. Justin Howalt, City Manager
Ms. Claire Burroughes, Assistant City Manager
Ms. Vicki Reyes, Assistant City Clerk
Mr. Darren Kelley, Clovis Schools
Mr. Teddy Guevara, Disc Golf

Commissioner Madrid called the meeting to order at 5:38 p.m. and established the presence of a quorum.

Agenda Item No. 3 - Approve of minutes of September 25, 2017

Ms. Reyes advised Mr. Molina was not listed as present. Commissioner Elliott made a motion to approve the minutes of September 25, 2017 as amended; Ms. Wheeler-Sagio seconded the motion, which passed by acclamation.

Agenda Item No. 4 - Discussion regarding Ned Houk Park Use Agreement with Tex-Mex Disc Golf Club

Mr. Guevara stated he was at the last meeting to get approval for an 18-hole disc golf course at Ned Houk. There is already an 9-hole course there and they are looking to expand upon that. Commissioner Martin stated there were some questions about some of the holes. He asked if that had been addressed. Mr. Guevara stated they are okay with any redesigns that are needed. Commissioner Martin asked if they were approving the agreement, but not the course. Mr. Dayhoff stated the agreement addresses that the design will also have to be approved by the city. Commissioner Martin asked if there was a tournament would people be allowed to come out and play. Mr. Guevara said the agreement states that they are allowed two tournaments a year and will be closed to the public for that.

Ms. Burroughes stated the user fee would be \$3 per person, which is what they have at other facilities. Ms. Wheeler-Sagio asked about the insurance. Ms. Burroughes stated it was mentioned in number 7, general liability insurance.

Commissioner Madrid asked if they were satisfied with being at Ned Houk. Mr. Guevara stated in town they wanted more of a community use. They hope that it will bring more people to Ned Houk with an 18-hole course. Mr. Howalt stated if a potential site became available in the future this would not preclude them from making changes. Ms. Burroughes stated the Eagle Scout that started this whole piece has approved the changes. Mr. Guevara stated he could get a letter from the Eagle Scout's family if need be.

Mr. Dayhoff stated on Item 3 "The Club will assume full responsibility for the means and methods utilized in the construction." The club did not think they would have the means to pour the concrete pads and it may be necessary to have a contractor do those. Mr. Howalt noted it states "the city shall purchase materials and equipment". Ms. Delk asked about maintaining the site. Mr. Guevara stated there is staff that keeps the area maintained, but they have no problem helping with cleanup. Mr. Dayhoff stated they would maintain the baskets but the city will work on the grounds.

Ms. Burroughes asked where funding was coming from. Mr. Dayhoff stated it would cost around \$21,000 and they have money in non-recurring funds left over from the lighting project. Mr. Howalt stated Plateau is putting their micro towers for wireless services have proposed putting a light pole at the trail head of Goodwin Trails which will help defray the cost of lighting.

Commissioner Martin made a motion to approve the agreement with Tex-Mex Disc Golf including the \$3 per person user fee; Commissioner Elliott seconded the motion which passed by acclamation. The effective date will be January 1, 2018.

Mr. Guevara stated next year their name would be changed to Clovis Disc Golf Club. Ms. Burroughes will change the agreement to reflect that.

Agenda Item No. 5 - Update regarding the Archery and Winged Shooting Training Center

Ms. Burroughes stated they have an intergovernmental agreement with NM Game and Fish for the shooting range at Ned Houk Park. This will be brought to the commission for action at their next meeting. They met with Game and Fish to look at the footprint for where the new range will be. Mr. Howalt has worked on the easements with Xcel and the interconnects. The only thing that could present a challenge in the future is the lead person with the management group cannot manage the center right now, but they will work on that.

Ms. Burroughes stated another thing that has happened since this committee met is the City Commission has approved the construction of a Senior Center south of the Hillcrest Park Wellness Center. That will be about 2 ½ acres by the Aquatic Center and about 20,000 +/- square feet.

Commissioner Elliott asked about the easement from Xcel at the shooting range. Mr. Howalt stated they had a boundary survey done on the site. Farmers Electric and Western Interconnect have easements on the east boundary side. They have forwarded all of those to Game and Fish and once they get a tentative layout they will start on the environmental assessment.

Agenda Item No. 6 - For the good of the order

Update on projects

Mr. Dayhoff stated they are working on the bathrooms at Hillcrest Park and hope to have that started by January. Tree trimming is continuing at Hillcrest Park and they are working on it every day.

Next meeting date and time

Ms. Burroughes advised the next meeting would be at 5:30 p.m., January 22nd.

Agenda Item No. 7 - Adjournment

There being no further business to come before the committee the meeting adjourned at 6:02 p.m.

Chairman

SEAL
(ATTEST)

City Clerk