City of Clovis, New Mexico
Department of Building Safety

APPLICATION FOR SIGN PERMIT

A plot plan is required on all new signs. Any sign above 30' requires calculations by an engineer.

Required: ◯ Location Plans ◯ Design Plans

Job Location: _____

Contractor: _____ Phone: _____
Address: _____
City of Clovis Business License #: _____ New Mexico Contractor's License #: _____

Property Owner: _____ Phone: _____
Address: _____

Electrician: _____
City of Clovis Business License #: _____ New Mexico Contractor's License #: _____

PROJECT DESCRIPTION: ◯ Erect New ◯ Reface Existing ◯ Other:

_____

_____

TYPE OF SIGN:

☐ Pole ☐ Ground ☐ Roof ☐ Portable

☐ *Billboard ☐ Monument ☐ Wall ☐ Other _____

Height above ground: _____

*How close is the nearest billboard? _____

ESTIMATED VALUE: $ _____

I hereby certify that all information submitted as part of this permit application is correct and that any additional required permits will be obtained. All work will be done in strict accordance with the Building and Zoning Codes of the City of Clovis, New Mexico and the plans submitted. I have read and understand this statement.

_____ _____
Contractor Signature **Date** **Inspector Approval** **Date**