

State of New Mexico)
Curry County,
City of Clovis)

The Clovis Commission of Older Adults met at Baxter-Curren in full conformity with the laws of the state of New Mexico and the ordinance of said city at 4:00 PM on Sept.30, 2016.

The following commission members were present:

Linda Lawson Ione Wood Donna Labatt Tom Martin, City Commissioner
Vickie Miller, Director of Division of Older Adults

Members absent:

Shirley Wolfenbarger Chet Spear, County Commissioner Mike Popescu

Guests in attendance:

Claire Burroughes, Assistant City Manager Dan Heerding, Emergency Management Director

Handout materials:

Agenda, minutes of Jul 25 meeting.

Call to Order:

Meeting called to order by Donna Labatt, chairperson COA

Approval of Minutes:

Discussion regarding quorum and vote of chairperson, the committee has seven members therefore the chair will vote on issues. This is consistent with procedures of other city committees.

Motion by Linda to accept the circulated minutes, second by Tom, motion passed.

Guests:

Guests at the meeting are Claire Burroughes, Assistant City Manager and Dan Heerding, Emergency Management Director.

Called Meeting – discussion of RFP for Home Services:

Discussion: City recently became aware that services for housekeeping and chore program would no longer be offered by Interim Heath Care. Reduction in state reimbursement for these services made it no longer feasible for this private agency to offer the service.

The grant money is available and the Clovis Division of Older Adults will consider applying for the grant in order to continue the service to residents of Clovis. The deadline is October 7, a short time frame for constructing the application.

Vickie reports that she is working on components of the proposal but needed direction on several matters. The service would be a function of the Division of Older Adults.

Major point of discussion was employment of personnel to administer the service. Should they be city employees or contract personnel? It seemed cost effective to consider a contract service.

Motion by Tom Martin that the COA respond to the RFP requesting grant money to provide housekeeping and chore services for qualified older adults in Clovis. The RFP to be presented for approval to the city commissions at their meeting this week and then submitted to NCNM by October 7 deadline; motion seconded and passed.

It is acknowledged that the oversight of the activity will come from the Division of Older Adults.

Next meeting:

The next meeting will be Monday, October 24, 2016 at **3:00 pm at the city office**, located at 321 N. Connelly.

Meeting adjourned by Donna .

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