

STATE OF NEW MEXICO)
CITY OF CLOVIS) ss.

The City of Clovis Public Works Committee met in regular session at 8:30 a.m., Wednesday, May 24, 2017 in the Assembly Room of the Bert Cabiness City Government Center, 321 N. Connelly in full conformity with the laws of the State of New Mexico and the ordinances and resolutions of said city with the following members present:

Mayor David Lansford, Chairman
Commissioner Gary Elliott, District 2
Commissioner Fidel Madrid, District 3
Commissioner Chris Bryant, District 4
Mr. Clint Bunch, Public Works Director
Mr. Tom Phelps, Interim City Manager
Mr. George Jones, District 1
Mr. Russ Backoff, District 2
Mr. Cliff Kuchta, District 4
Mr. John King, Clovis Schools

ALSO PRESENT:

Ms. Vicki Reyes Administration
Mr. Bill Kshir, Public Works
Mr. Durwood Billington, Public Works
Mr. Kevin Musick, Public Works
Mr. Louis Gordon, Planning & Zoning
Mr. David Richards, City Attorney
Eastern NM News

Mayor Lansford called the meeting to order at 8:32 a.m. and established the presence of a quorum.

Agenda Item No. 3 - Approval of minutes of March 29, 2017

Commissioner Bryant advised he had one change on page 1, line 26, it should read "Mayor Lansford called the meeting to order". He made a motion to approve the minutes of March 29, 2017 as amended; Mr. Jones seconded the motion, which passed by acclamation.

Commissioner Madrid advised he would like to move Item Number 5 up to Number 4.

Agenda Item No. 4 - Update regarding residential paving on Merriwether Street

Mr. Bunch stated at the last Public Works meeting it was decided that if any funds were available they would do a mill and fill paving project on Merriwether either from 7th to 10th or 7th to 14th. He found \$200,000 in the residential paving budget so they will do Merriwether from 7th to 14th. The quote from K. Barnett was \$180,000 plus GRT so the total would be \$194,512.50.

Agenda Item No. 5 - Discussion regarding FOG (fats oils greases) ordinance

Mr. Bunch stated at the Revenue Review meetings the Public Works department brought up FOG charges. This is something that has been in the works since 1996. They didn't do this in the past because they felt the formula rate that was proposed before was not feasible. They do not feel this is a revenue stream, but they want all of the businesses to comply with the FOG requirements so it is a lesser charge for the city because there would be fewer blockages and less treatment process at the plant. Mr. Richards drafted the new ordinance and Mr. Billington came up with the formula.

Mr. Billington stated the old formula had astronomical charges for the businesses. They are continuing to add the charge for the city to handle the flow. Since 1995 they have not charged restaurants to handle their flow. They added a new charge of \$.92 per milligram per liter over the limit for the FOG. They are not asking to start charging today. Once the commission approves then they will give the businesses 6 months to correct their issues. Some are not pumping properly and some are undersized. They want to go up on the minimal size of the grease trap to 1,000 gallon trap instead of 700 gallon, which it was before.

Mayor Lansford asked if the \$18,000 was a restaurant. Mr. Billington stated that is a large restaurant. He explained the chart that was handed out to the committee. He stated he would hand deliver a letter to this restaurant and explain to them what can be done otherwise they will be billed \$18,000 a month.

Commissioner Bryant asked if they have to make considerable changes would they require a sample port. Mr. Billington stated they would. Most of the charges range from a few cents to the hundreds. Commissioner Bryant asked what the advantage is of sample port. Mr. Billington stated a sample port is a 12 inch pipe added outside of the trap. Mr. Bunch stated they are trying to get this in place by July 1 and effective by January 1, 2018.

Commissioner Bryant asked what this is costing the city as far as overtime and expense. Mr. Billington stated he did not know. Wastewater uses a lot of overtime every year, but they are always called out. Mr. Phelps asked if they have the ability to charge a business if the city has to clean a trap. Mr. Billington stated they can if they can prove that the city had to clean a trap.

Mr. Richards stated in the '90s the city started requiring grease traps. The issue with the calculations and the amount under the old formula made it difficult to assess against people with those kinds of charges so it wasn't enforced. It encourages those with FOGs' to pump and correctly size their grease traps so they can become efficient. They addressed access by the city. There have been issues in the past of individual businesses not allowing inspectors on the property. The changes that have been made came out of the International Plumbing Code.

Mr. Backoff asked how far back do they plan to go. Mr. Billington stated most of the old ones have been very cooperative.

Commissioner Bryant asked if they have the manpower to get this done in 60 days. Mr. Billington stated they may not be able to, but he may have to add another 6 months.

Mr. Jones made a motion to take this ordinance to the city commission; Mr. Bunch seconded the motion. Upon a roll call vote, with all voting in the affirmative, the motion carried unanimously.

Agenda Item No. 6 - Discussion and recommendation regarding paving of Sugar Beet Road from 60/70/84 north 660 feet

Mr. Bunch stated they annexed that township so it is city property. That road is becoming a big problem and they have applied for \$250,000 from the state. He received a quote from K. Barnett of \$219,300. There should be \$90,000 left in the fund that could go towards this project. This needs to be concrete paved as soon as possible. He would need \$100,000 from nonrecurring funds and \$90,000 from residential paving funds.

Mr. Phelps stated there were a couple of items that were planned for this year that may not happen so he was sure they could come up with \$140,000. This road is a mess and needs to be repaired. They can make a recommendation to the commission.

Mr. Jones made a motion to take this item to the commission to request \$100,000 from non recurring funds and \$90,000 from residential paving funds; Commissioner Bryant seconded the motion.

Agenda Item No. 7 - Update concerning NMDOT paving on Highway 60/84 between Prince and Wheaton

Mr. Bunch stated the cost estimate is over \$30 million for that roadway. During the conversations they found out that the city's sewer line will be impacted so the city will have to redesign. He suggested that HDR Engineering give them an estimate for a design. He will bring that to the committee as soon as he receives it. They are planning to concrete a large section of this between prince and main. The rest of the project from Main to MLK will be 6 inches of hot mix paving and they plan to concrete the intersections at Main and Hull.

Mayor Lansford asked if the city would be available for storm drainage. Mr. Bunch stated they are only responsible for sanitary sewer. Mayor Lansford stated there should be a drainage component for the city in order to retain some of the water. Mr. Bunch stated there is some thought of putting water in some of the pocket parks. Commissioner Bryant stated they need to keep drainage in consideration.

Agenda Item No. 8 - Update on current projects

City Update

Mr. Kshir stated 7th street deign is at 96% design, they are finishing up wastewater phase 1 B and on Wilhite Road they need to tie into the Prince Street project.

WW Reuse phase 1 C

They are applying for Water Trust Board funding and Bureau of Reclamation funding to go from Yucca to CHS.

CR I

They need one more chip seal to be applied and plan to do that when the 2018 budget opens.

7th Street phase 1

They have the state funding contract of \$285,000 and have plans, specifications and estimates meeting on June 9th in Roswell.

MLK from the railroad tracks to 7th Street

Waiting on CDBG funding.

MLK from 7th to 21st

This has a probable start date of 2018.

Mayor Lansford stated at some point before the next Legislative Session they need to educate themselves and the public about the benefits of a local option gasoline tax for the roadways specifically.

Mayor Lansford stated in Houston they have a 24 hour pothole policy. He asked if they could do something like that or maybe a 48 hour policy. Mr. Bunch stated the street superintendent is Larry Hall and he gets the job done within minutes. Mr. Kshir stated they have a very responsive street crew and they may be already meeting those goals. Mr. Bunch stated they have that track on the see click fix system, but it may now show as fast as it is actually happening since there is data entry that has to be done. Commissioner Bryant asked how many pothole calls they get in a week. Mr. Bunch stated not many since the street crew is out every day doing regular re-patching. The biggest complaints they have are for alley cleanup.

Clovis Municipal Schools Update

Mr. King stated the last day of school is today so a lot of the projects are starting tomorrow.

Cameo roofing and HVAC

This is almost complete.

Highland Elementary School design

The RFP is due next month for architect selection. They plan to have the new facility opening in Fall 2019.

Parkview construction

They have contracts and are waiting on the State. They had groundbreaking last week.

Cameo/Freshman parking lot

That will begin next Tuesday and is being done by K Barnett. It is a complete tear up and redo.

Los Ninos playground

That is being done by Nick Griego and Sons. They will begin this next week.

Zia parking lot

Nick Griego and Sons and K. Barnett and will begin tomorrow. That is a complete redo on the east side and they are expanding on the west side with a bus loop.

Barry parking lot phase 2

The final design review was done this week and Lydick is wrapping that up. That will be done over the summer.

Lincoln Jackson playground

This is still on hold pending the outcome of the states determination on whether the school is placed on a historic registry.

Transportation building

They poured concrete last week and the steel should be going up this week. They had a 3 month delay waiting on the state, but will be done by June 30.

High School east end restrooms

They are going to be renovated. They will add several toilets to the men's and women's restrooms. That will be done in September.

Leon Williams Stadium

Turf replacement will begin on Memorial Day.

CHS press box

This will be completed over the summer and will be completely redone.

Commissioner Bryant asked what happened with the playground equipment that is being replaced. Mr. King stated it belongs to whoever wins the contract. He has received calls from private schools and churches asking for the equipment and he sets them up with contractor.

Agenda Item No. 9 - For the good of the order

Mr. Bunch stated the City of Clovis had an equipment and automobile auction at public works and is the first live auction they have had in about 12 years. The city received a little over \$50,000 for the items. Mr. King thanked the city for hosting that auction because they were able to put some of their vehicles in as well. Commissioner Bryant asked how often they will do this. Mr. Bunch stated the plan is to do this every 2 years.

Ms. Kathy Elliott stated street signs are a long standing issue with the city. She asked how she could help facilitate finalizing marking every unmarked intersection. She asked if they could consider continuing the conversation that was started with Mr. Howalt.

Mr. Kevin Musick stated when they started those projects there were two, highland elementary and the west side of town. They had to grid the area so that every other block would be stopped. They tried that at several places and it cost around \$5,000 to do the 7 block radiuses and today it would cost \$175 per sign. They try to go with the higher end sheeting due to maintenance, which would cost around \$800. They have 40% of the intersections that are marked and 60% that are not. For the initial install and to maintain they are looking at a little under \$1 million. Right now he has 3 people in his department and in order to implement this they will need 2 full time employees to maintain and install. They have always followed the Federal Highway Administration's handbook on uniform traffic control devices. Each intersection needs to have at least 6,000 cars per day to install a stop sign. They look at the geometric design of the intersection as well. Another thing they look at is the site distance. It is governed by the manual that they use and he is not aware of any community in New Mexico that has every intersection marked. If it is not a warranted intersection by the criteria they are given then people are not going to stop. If there is criteria that they need to put stop signs then they need to look into it. They have to have guidelines to go by. His employees have to have 8 certifications to work in the traffic field and once they get that they have to hold that every 3 years.

Commissioner Bryant stated they have discussed this before. He asked Ms. Elliott if there was an area that she felt needed special attention. Ms. Elliott stated the area south of Commerce Way and east of Main Street is particularly vulnerable. There are specific areas of the city that need to be addressed. Her request is that the city looks specifically at that area. Her intent is to ask that specific residential intersections be addressed over a period of time. She stated they have so many military people entering the town that have no idea of the history or the lack of signs on the other side. Mr. Musick stated anyone that calls the public works department with a concern about an intersection is looked into within 24 hours. Ms. Elliott stated there are many intersections that are marked that could potentially be unmarked. Somewhere along the line those stop signs were put in place and many do not have the excessive traffic that he was talking about. She asked why those were chosen. Mr. Music stated there was probably an issue with that intersection.

Commissioner Bryant asked if there was a problem with drivers not understanding that drivers on the right have the right of way. Ms. Elliott felt this was the case with some of the new people coming in because there is nothing there telling them. She stated when she spoke to Mr. Howalt years ago she

found out the city already has the open intersections marked. Commissioner Elliott asked if there was a way to educate people that the person the right has the right of way. Mr. Musick stated they were all thought that in driver's education. Commissioner Bryant asked if they could put out some sort of public service announcement regarding this. Mr. Phelps stated from the city perspective it appears they are following the established rules for placing for stop signs and he is hesitant about moving away from that. He asked that they take a look at the specific area that Ms. Elliott mentioned. He stated they need to establish if there is an issue from the city perspective. Ms. Elliott stated many of the people that come in with the military and others who have found Clovis to be home were not educated or had drivers ed here. Mr. Phelps stated not yielding to a vehicle at a stop sign or an unmarked location is the same in every state in the nation.

Mayor Lansford stated it seems the objective is to stop residential streets from being collector streets. He stated they need to assess the area, see if they are being used as collector streets and see if there is an advantage to driving some of that traffic out of that area. Mr. Bunch stated this needs to be done on a case by case basis. Doing this by blanketing one area shows disregard for the standards they need to go by. Starting a program to do the whole town against what the MUTCD says sets a bad precedent.

Mayor Lansford advised the next meeting would be at 8:30 a.m., June 28th.

Agenda Item No. 10 - Adjournment

There being no further business to come before the committee the meeting adjourned at 10:20 a.m.

Chairman

SEAL
(ATTEST)

City Clerk