

Received on: _____ Time: _____

By: _____

City of Clovis
Department of Building Safety
APPLICATION
NEW COMMERCIAL

PERMIT CARD must be posted at all times during construction.

Fee may be doubled if work is begun prior to obtaining a permit. ALL information must be complete before submitting application.

If Occupancy Load is over 10 – Engineer stamp is required. If Occupancy Load is over 50 or valued over \$400,000.00 – Engineer stamp and Architectural stamp are required. (See Attachment)

Required documents:

- () Two (2) floor plans
- () Plot plan

Please complete all applicable information. Incomplete applications may delay permit. All applications are subject to approval.

Name of Applicant: _____

Address: _____

Phone: _____

Name of Property Owner: _____

Address: _____

Phone: _____

Project description: _____

Address (Job location): _____

Addition: _____

Tract: _____ Unit #: _____ Block/s: _____ Lot/s: _____ Tract: _____

Zone: _____ Flood: () Yes () No

Exterior: () Brick () Frame () Other _____ Stories: _____

SQUARE FT. AND HEIGHT

Building: _____ Garage: _____ Storage Bldg: _____ MEC _____

Carport: _____ Covered Porches: _____ Basement: () Finished () Unfinished

Fence Type: _____ Length: _____ Plumbing fixtures _____

Curb Cuts: Number _____ Length _____ Estimated Value: \$ _____

The City of Clovis recommends that you check your covenants to be sure that you do not violate its provisions. The City of Clovis assumes no responsibility for legal action taken as a result of covenant violations.

