

AGENDA
CITY COMMISSION MEETING
North Annex, Clovis-Carver Library
5:15 p.m., Thursday, November 20th, 2003

I. POSTING OF THE COLORS

Invocation and Pledge.

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES

Regular meeting of November 6th, 2003. Pages 1-19.

V. RECOGNITION OF VISITORS, RECEIPT OF PETITIONS AND COMMUNICATIONS

VI. PROCLAMATIONS, AWARDS AND PRESENTATIONS

Presentation of proclamation proclaiming Friday, November 21st, 2003 “Doc Stewart Day”, Mayor David M. Lansford.

VII. RETIRING OF THE COLORS

VIII. CONSENT AGENDA

This item is placed on the agenda so that the Commission, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with the approval of all Commission members, or if a citizen so requests, that item will be heard when reached under the regular agenda.

A. Motion to place indicated items on the consent agenda by unanimous vote.

B. Motion to approve or acknowledge all items on the consent agenda.

IX. INTRODUCTION AND ADOPTION OF ORDINANCES AND RESOLUTIONS

A. Request for approval of adoption of ordinance number 1756-2003 adopting minimum operating standards for airport aeronautical services at the Clovis Municipal Airport and approval of Memorandum of Agreement between MOBY LLC, dba Blue Sky Aviation, Inc. and the City of Clovis regarding hours of operation on Sundays, Mr. Raymond Mondragon. Pages 20-26.

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- ✦ B. Request for approval of adoption of Ordinance Number 1757-2003 approving vacation of alley right-of-way at 100 Davis Street, Clovis, New Mexico. (Our Lady of Guadalupe Church), Mr. Louis Gordon. Pages 27-29.
- ✦ C. Request for approval of adoption of Ordinance Number 1758-2003 approving vacation of alley right-of-ways and 12th Street right-of-way within the Clovis Heights Addition, Clovis, New Mexico. (ParksideVillage Apartments), Mr. Louis Gordon. Pages 30-32.
- ✦ D. Request for approval of adoption of Ordinance Number 1759-2003 regarding building and construction codes; repealing existing code sections; adopting building and construction codes by reference; and adopting new chapters to the Clovis City Code, Mr. David F. Richards. Pages 33-41.
- ✦ E. Request for approval of adoption of Ordinance Number 1760-2003 zone change from R-Residential (multi-family) to NC-c – Neighborhood Conservation Carport District for the 400 block of Hinkle Street, Mr. Louis O. Gordon. Pages 42-45.
- ✦ F. Request for approval of introduction of an ordinance changing the membership of the Grievance Board, and amending existing code sections, Mr. Raymond Mondragon. Pages 46-47.
- ✦ G. Request for approval of introduction of an ordinance relating to the disposal of commercial refrigeration units and establishing fees, Mr. Harry Wang. Pages 48-50.
- H. Request for approval of introduction of an ordinance adopting a One Fourth of One Percent capital outlay gross receipts tax, subject to an election referendum, David F. Richards. Pages 51-54.

X. NEW BUSINESS

- A. Request for approval of funding mechanisms for Southwest Cheese, Mr. Chase Gentry. Page 55.
- B. Request for approval of award of contract for “PGA Class A golf professional services” (RFP#03-08), Mr. Steve Guastafarro. Page 56.
- C. Request for approval of the 2004 employee holiday schedule, Mr. Raymond Mondragon. Pages 57-58.
- ✦ D. Request for approval of street closure for annual Christmas Parade from Hilltop Plaza, along Main Street to Second Street, from 5:30 p.m. to 6:30 p.m., Saturday, December 6th, 2003, Mr. Raymond Mondragon. Pages 59-60.

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- ✧ E. Request for approval to accept capital outlay funding of \$24,000 for the Eastern New Mexico Area Agency on Aging to purchase a vehicle, Ms. Debbie Bowman. Pages 61-62.
- ✧ F. Request for approval to change Barton Court from Private Street status to Public Street status, Mr. Louis O. Gordon. Pages 63-68.
- ✧ G. Request for approval of a re-plat of Lots 1-6, Block 2 of the Northclark Estates Subdivision, Mr. Louis O. Gordon. Pages 69-74.
- ✧ H. Request for approval of transfer of \$10,000 from Fund 48 to special Grant Program to pay for city employee immunizations, Fire Chief Ron Edwards. Page 75.
- ✧ I. Request for approval of multi-term contract renewal for Employee Health Insurance (RFP # 00-06), Mr. Steve Guastafarro. Page 76.
- ✧ J. Request for approval of bid renewal for “Firefighter Uniforms” (Bid # 01-28), Mr. Steve Guastafarro. Page 77.
- ✧ K. Request for approval of contract renewal for “Bunker Clothing for Firefighters” (Bid # 01-26), Mr. Steve Guastafarro. Page 78.
- ✧ L. Request for approval of contract renewal for “Police Uniforms” (Bid # 02-24), Mr. Steve Guastafarro. Page 79.
- ✧ M. Request for approval of contract renewal for “Police Uniform Jackets” (Bid # 00-38), Mr. Steve Guastafarro. Page 80.
- ✧ N. Request for approval of contract renewal for “Aggregate Materials”, (Bid # 02-23), Mr. Steve Guastafarro. Page 81.
- ✧ O. Request for approval of budget transfer and budget change to purchase vehicle diagnostic tool for shop division to work on newer city vehicles, Mr. Harry Wang. Page 82.
- ✧ P. Request for approval of final change order for Grand Avenue reconstruction project, Mr. Harry Wang. Page 83.

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XI. REPORTS OF BOARDS AND COMMISSIONS

- A. Finance Report, Mr. Donald E. Clifton. Pages 84-86.
- B. Report regarding Eastern New Mexico Rural Water Authority trip to Washington, DC, Mayor David M. Lansford.

XII. FUTURE AGENDA ITEMS

XIII. ANNOUNCEMENT OF DATE, TIME AND PLACE OF CITY BOARD AND COMMISSION MEETINGS

- A. Lodger's Tax Advisory Board, 11:30 a.m., Monday, November 24th, 2003, Holiday Inn.
- B. Clovis-Carver Library Board, 5:30 p.m., Monday, November 24th, 2003, Clovis-Carver Library, 701 N. Main.
- C. November 27th and November 28th, 2003, City Hall closed in observance of Thanksgiving.
- D. Clovis Downtown Revitalization Program, 11:30 a.m., Monday, December 1st, 2003, Wells Fargo.
- E. Cultural/Ethnic Affairs Committee, 1:30 p.m., Tuesday, December 2nd, 2003, Clovis Community College.
- F. Clovis City Commission meeting, 5:15 p.m., Thursday, December 4th, 2003, Clovis-Carver Library North Annex.

XIV. ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in a hearing or meeting, please contact the City Clerk at 321 Connelly at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk at 321 Connelly if a summary or other type of accessible format is needed.

XV. STUDY SESSION

Update regarding Southwest Cheese, Mayor David M. Lansford.