

AGENDA
CITY COMMISSION MEETING
North Annex, Clovis-Carver Library
5:15 p.m., April 18th, 2002

***** Executive Session at 4:45 p.m., Thursday, April 18th, 2002. The only topics of discussion will be the purchase, acquisition or disposal of real property pursuant to Section 10-15-1 H(8) and pending or threatened litigation pursuant to NMSA 10-15-1 H(7). *****

I. ROLL CALL

Invocation and Pledge

5:15 – 5:25 Call in lines open

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

Regular meeting of April 4th, 2002. Pages 1-11.

IV. RECOGNITION OF VISITORS, RECEIPT OF PETITIONS AND COMMUNICATIONS

V. PRESENTATION OF AWARDS AND PROCLAMATIONS

A. Presentation of proclamation proclaiming April 25th 2002 as “Highland Elementary Day”.

B. Presentations of Residential & Commercial Pride of the Month Program, Mayor David M. Lansford.

VI. CONSENT AGENDA

This item is placed on the agenda so that the Commission, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with the approval of all Commission members, or if a citizen so requests, that item will be heard when reached under the regular agenda.

A. Motion to place indicated items on the consent agenda by unanimous vote.

B. Motion to approve or acknowledge all items on the consent agenda.

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VII. INTRODUCTION OR ADOPTION OF ORDINANCES AND RESOLUTIONS

- ☆ A. Request for approval of introduction of an ordinance providing for the membership and term of Personnel Policy Board members and amending existing code sections, Mr. David F. Richards. Pages 12-14.
- ☆ B. Request for approval of adoption of Resolution Number 2091-2002 granting preliminary plat approval of the re-plat of the Green Acre of Hartley Estates, Mr. David F. Richards. Pages 15-44.

VIII. REPORTS OF BOARDS AND COMMISSIONS

- A. Report on Fourth of July Festivities, Mr. Raymond Mondragon
- B. Monthly Investment Report, Mr. Don Clifton. Pages 45-47.

IX. NEW BUSINESS

- ☆ A. Request for approval of memorandum of agreement between Cannon Air Force Base and the City of Clovis Fire Department Emergency Medical Service for ambulance service to Cannon Air Force Base and Chavez Manor, Mr. Raymond Mondragon. Pages 48-57.
- ☆ B. Request for approval of allocation of \$25,000.00 from Lodgers' Tax funds for this budget year for the giraffe exhibit, Commissioner Juan Garza. Pages 58-59.
- ☆ C. Request for approval of allocation of \$66,790.00 from Lodgers' Tax funds for next budget year, Commissioner Juan Garza. Pages 60-61.
- ☆ D. Request for approval of line item transfer of \$49,574.00 from Capital Outlay (Crematorium) into line item adjustments, Chief Bill Carey. Page 62.
- E. Request for approval to transfer \$7,223.13 from Park Bond Improvements to Zoo – Capital Outlay to install fencing around Zoo security trailer, Mr. Rob Carter. Pages 63-68.
- ☆ F. Request for approval of transfer of \$1,200.00 from General Fund to Zoo Admissions for sale of old security trailer, Mr. Rob Carter. Page 69.
- ☆ G. Request for approval of transfer of \$3,500.00 from Zoo Admissions to Zoo – Animal Feed, to supplement remaining budget year for animal feed, Mr. Rob Carter. Page 70.

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- ☆ H. Request for approval of award of contract for Laundry and Uniform Services (RFP #02-03), Mr. Michael Tesmer. Pages 71-72.
- ☆ I. Request for approval of award of contract for Self Service for Unleaded and Diesel Fuel (RFP #02-04), Mr. Michael Tesmer. Pages 73-74.
- ☆ J. Request for approval of submitting application for funding from the Eastern New Mexico Area Agency on Aging, Ms. Debbie Bowman. Page 75.
- ☆ K. Request for approval of budget transfer of \$300.00 from 05-1401-62830 to 05-1401-64530 (janitorial supplies) to purchase additional janitorial supplies for the Older Adults Department, Ms. Debbie Bowman. Page 76.
- ☆ L. Request for approval of budget transfer of \$300.00 from 05-1401-6220 (public transportation) to 05-1401-64190 (office supplies) to purchase additional office supplies for the Older Adults Department, Ms. Debbie Bowman. Page 77.
- ☆ M. Request for approval of budget transfer of \$300.00 from 05-1401-62220 (public transportation) to 05-1401-64330 (food line item) to purchase items for the nonagenarian tea sponsored by the Older Adults Department, Ms. Debbie Bowman. Page 78.
- ☆ N. Request for approval to amend state grant #885 to include purchase of a notebook computer for automated gate system, Mr. Stephen Summers. Page 79.
- ☆ O. Request for approval of fee structure for the automated card system at Clovis Municipal Airport, Mr. Stephen Summers. Page 80.
- ☆ P. Request for approval of appointment of temporary Judge, Judge Jan Garrett. Pages 81-82.
- ☆ Q. Request for approval of noise variance and road closure of Main Street from 1st Street to 8th Street on June 17th, 2002 from 4:00 p.m. to 10:00 p.m. for the Great American Race overnight stop, Captain Garrett Mitchell. Pages 83-86.
- ☆ R. Request for approval of road closure of Main Street from Grand Street to 8th Street for Senior Olympics Parade on May 15th, 2002 from 10:30 a.m. to 11:00 a.m., Mr. Reuben Gonzales. Pages 87-88.
- ☆ S. Request for approval of a noise variance for Saturday, May 4th and road closure of Davis Street between 1st Street and 2nd Street on Saturday, May 4th and Sunday, May 5th, 2002 for Our Lady of Guadalupe Fiesta 2002, Mr. Robert Telles. Pages 89-90.

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X. FUTURE AGENDA ITEMS

XI. ANNOUNCEMENT OF DATE, TIME AND PLACE OF CITY BOARD AND COMMISSION MEETINGS

- A. Personnel Policy Board, 9:00 a.m., Tuesday, April 23rd, 2002, Inspections Department Conference Room, 321 Connelly.
- B. Ned Houk Park Board, 6:00 p.m., Tuesday, April 23rd, 2002, Public Works Complex, 500 Sycamore.
- C. Public Works Committee, 8:30 a.m., Wednesday, April 24th, 2002, Assembly Room, Bert Cabiness City Government Center, 321 Connelly.
- D. Housing Authority, 10:00 a.m., Friday, April 26th, 2002, Housing Authority.
- E. Trash Bash, 9:00 a.m., Saturday, April 27th, 2002, YRB Parking Lot.
- F. Library Board, 5:30 p.m., Monday, April 29th, 2002, Clovis-Carver Library, 701 North Main.
- G. Special City Commission Meeting, 5:15 p.m., Tuesday, May 28th, 2002, Assembly Room, Bert Cabiness City Government Center, 321 Connelly.

XII. ADJOURNMENT

In compliance with the Americans Disabilities Act of 1992, the City of Clovis will provide appropriate auxiliary aids and services to afford an individual with a disability an equal opportunity to participate in any public meeting held by the City. A minimum of 48 hours advance notice is required.