FEE: $20.00 PER CUT

Please complete the information requested below. Contact Public Works to obtain approval from Engineering. Return the form and sketch to Building Safety for further processing.

Job Location: __________________________________________

Contractor: ___________________________ Phone: ___________________________
Address: ___________________________
City of Clovis Business License #: ______________ New Mexico Contractor’s License #: ______________

Property owner: ___________________________ Phone: ___________________________
Address: ___________________________

Job Description (i.e. new construction, replacement, utility, sprinkler system, etc.):

Number of cuts: ______________ Length of cuts: ______________

TYPICAL PLAT OR DEVELOPMENT PLAN

Please submit a sketch showing your lot. A sketch will be required whenever the proposed work includes new construction or replacement of one of the following: sidewalk, drive pad, curb and gutter. The sketch must include the location of the street, sidewalk, drive pad, curb and gutter and their connection to the lots adjacent to yours. All proposed construction must meet Public Works specifications. Contact Public Works at 575-769-2376 (or 801 S. Norris Street) if you have any questions.

Signature of Applicant ___________________________ Date _____________

CITY STAFF USE ONLY:

Public Works – Engineering signature:
_____________________________
Date approved: ______________

Building Safety Inspector signature:
_____________________________
Date approved: ______________
EXAMPLE OF CURB CUTS
SEE CONSTRUCTION STANDARDS
CURB MUST BE EITHER SAW CUT
OR PULLED OUT AT THE JOINT
FLOW LINE MUST BE MAINTAINED

residence  residence  residence

NEW DRIVE  NEW DRIVE  NEW DRIVE

WIDTH OF CURB CUT  WIDTH OF CURB CUT  WIDTH OF CURB CUT

STREET